



Date: Monday, 9 February 2026

Time: 10.00 am

Venue: The Council Chamber, The Guildhall, Frankwell Quay, Shrewsbury, SY3 8HQ

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## TRANSFORMATION AND IMPROVEMENT OVERVIEW AND SCRUTINY COMMITTEE

### TO FOLLOW REPORT (S)

#### **9 Fees and Charges 2026 - 2027 (Pages 1 - 106)**

A review of the proposed changes to the draft fees and charges for 2026/27 in light of the Fees & Charges Policy approved by Cabinet on 3/12. The proposed charges will form part of the budget setting and Council Tax setting for 2026/27.

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## Committee and Date

Transformation & Improvement Scrutiny  
9<sup>th</sup> February 2026

Cabinet  
11<sup>th</sup> February 2026

Council 26<sup>th</sup> February 2026

Item

Public



## Fees & Charges 2026/27

<b>Responsible Officer:</b>	Duncan Whitfield, Director Financial Improvement	
email:	<a href="mailto:duncan.whitfield@shropshire.gov.uk">duncan.whitfield@shropshire.gov.uk</a>	
<b>Cabinet Member</b> (Portfolio Holder):	Roger Evans, Finance	

### 1. Synopsis

Councils receive income from three sources: local taxation, government grants, and fees and charges received for services we provide. This report presents the budgeted income to be received and proposes the level of fees and charges to be applied by Shropshire Council in 2026/27.

### 2. Executive Summary

- 2.1. Like other councils, we receive income from three sources – local taxation, government grants, and a range of fees and charges we can levy for services we provide (e.g. in libraries or car parking). Together, this funding is used to create a budget for the Council to provide all Council services, through which we will deliver the Council's outcomes for residents. The use of charging reflects service delivery costs and is closely regulated by Government.

- 2.2. The need to generate funds locally, at the point of service delivery rather than from local or national taxation, is encouraged by Government. The level and scope of fees and charges are often locally defined and are excluded from the calculation of 'Core Spending Power'.
- 2.3. The Council can raise income from several sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.
- 2.4. It is important to note that the council does not have full discretion, in many cases, over what it is able to charge. Some fees are set nationally, whilst others are governed by certain restrictions e.g. linking increases to changes in inflation.
- 2.5. This report recommends the level of fees and charges to be applied in 2026/27 and a full schedule of 2026/27 charges is contained in Appendix 3.
- 2.6. This report also recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2026/27 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2026.
- 2.7. On 3 December 2025, Cabinet approved the introduction of a new Charging Policy, and Council will be considering the approval of this Policy, earlier on this agenda. The fees and charges within this report reflect the principles of the new charging policy, that all charges will be increased by at least inflation, full cost recovery etc... Details of which charging criteria has been applied are showing in the Charging Category column within the fees and charges schedules set out in Appendix 3.
- 2.8. This report should be read in conjunction with the Financial Strategy 2026/27-2030/31 report, elsewhere on this agenda.

### 3. Recommendations

The Fees & Charges report is being considered at three committee meetings. Specific recommendations for each meeting are set out below.

#### **Transformation & Improvement Scrutiny**

- 3.1. Members are asked to consider and endorse, with appropriate comment, the Fees and Charges report for 2026/27.

#### **Cabinet**

Cabinet members are asked to agree and recommend to full Council the recommendations below.

- 3.2. To note the breakdown of the total income for 2025/26 and 2026/27 and in particular that the proposed 2026/27 charges for discretionary services represent £50.868m of the £104.981m of income derived from Fees and Charges.

- 3.3. To approve the charges for 2026/27 as detailed in Appendix 3 to be implemented from 1 April 2026.
- 3.4. To note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to Cabinet and Council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 3.5. To note that the fees chargeable for hackney carriage, private hire vehicle and operator's licences, and drivers' licences are currently under consultation, with the proposed new charges to take effect from 9 February 2026.
- 3.6. To note that the proposed new charges for Adult Social Care Deferred Payment Policy, are detailed in a separate report which is also being considered in this meeting.
- 3.7. To revise housing rents as follows (subject to restrictions or exemptions identified in the Welfare Reform and Work Bill):
  - 3.7.1. Social Housing and Affordable rents for 2026/27 are increased by 4.8% from 6<sup>th</sup> April 2026.
  - 3.7.2. Shared Ownership rents continue to be calculated at 2.75% of the landlord's share at the time of purchase. From the following April, rents are reviewed annually in line with the terms set out in the lease. As additional shares in the property are purchased, rent will decrease proportionally, based on the original property value.
  - 3.7.3. Service charges will be calculated based on actual cost plus a 15% management and admin fee (excluding sewage), with changes in the way these are calculated following an in-depth service charge review.

## **Council**

Full Council are asked:

- 3.8. To note the breakdown of the total income for 2025/26 and 2026/27 and in particular that the proposed 2026/27 charges for discretionary services represent £50.868m of the £104.981m of income derived from Fees and Charges.
- 3.9. To approve the charges for 2026/27 as detailed in Appendix 3 to be implemented from 1 April 2026.
- 3.10. To note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to Cabinet and Council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 3.11. To note that the fees chargeable for hackney carriage, private hire vehicle and operator's licences, and drivers' licences are currently under consultation, with the proposed new charges to take effect from 9 February 2026.

- 3.12. To note that the proposed new charges for Adult Social Care Deferred Payment Policy, are detailed in a separate report which is also being considered at this meeting.
- 3.13. To note that the fees and charges set in 2026/27 reflect the implementation of the Fees and Charges Pricing Policy which is also being considered at this meeting.
- 3.14. To revise housing rents as follows (subject to restrictions or exemptions identified in the Welfare Reform and Work Bill):
- 3.14.1. Social Housing and Affordable rents for 2026/27 are increased by 4.8% from 6<sup>th</sup> April 2026.
  - 3.14.2. Shared Ownership rents continue to be calculated at 2.75% of the landlord's share at the time of purchase. From the following April, rents are reviewed annually in line with the terms set out in the lease. As additional shares in the property are purchased, rent will decrease proportionally, based on the original property value.
  - 3.14.3. Service charges will be calculated based on actual cost plus a 15% management and admin fee (excluding sewage), with changes in the way these are calculated following an in-depth service charge review.

## Report

### 4. Risk Assessment and Opportunities Appraisal

- 4.1. Income from fees and charges is a key part of the Council's financial strategy, and represents £104.981m of planned income in the coming year. Service areas set individual fees and charges taking into consideration demand for services, inflation and the ability to cover costs where feasible. The percentage increase to fees will therefore vary across the charges.
- 4.2. Securing additional income where appropriate across the Council's activities provides opportunities to reduce the Council's reliance on other forms of funding. This is part of our financial risk management strategy.
- 4.3. The key risks associated with income generation relate to the potential for under-recovery through several factors such as elasticity of demand, changing economic circumstances and emergence of competition.
- 4.4. As proposed new fees and charges are implemented following the introduction of the new Fees and Charges Charging Policy it is recognised that the impact on service users will require proportionate and appropriate monitoring and consideration. This might include further ESHIAs at timely stocktake moments. This will assist the Council to comply with the Human Rights Act, Equality Act 2010, and necessary environmental appraisals.

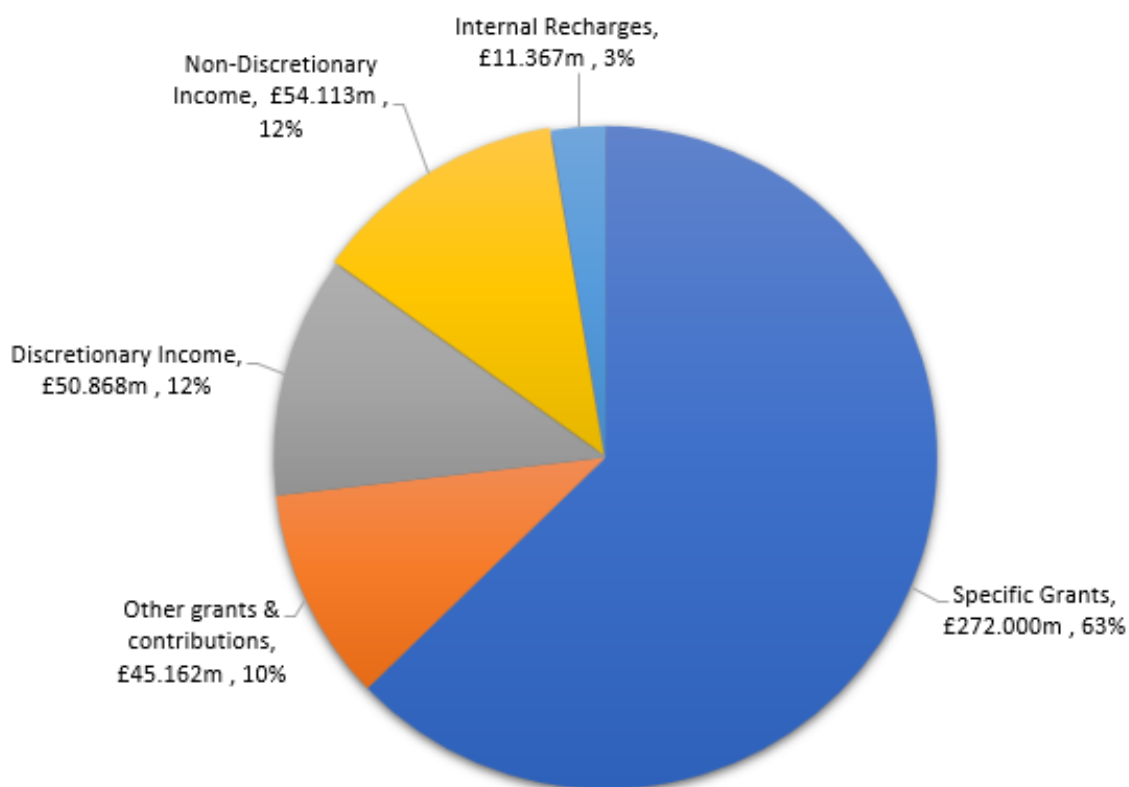
- 4.5. Implementing uniform fees may disproportionately affect isolated and/or rural areas of Shropshire, where lack of local alternatives or increased travel costs makes the Council service the only viable option, potentially risking an implicit market failure. Where appropriate, the Policy allows for differential charging based on geographic location or specific community need to maintain accessibility, subject to a robust assessment by the Service Manager and review by the Portfolio Holder.
- 4.6. It is recognised that there will be instances when changes are required to the fees and charges approved as part of this report. The Fees and Charges Pricing Policy approved by Cabinet in December 2025, included delegated authority to amend the fees and charges during the year as detailed in part 8 of the constitution.
- 4.7. Preparation of the proposed fees and charges schedule for 2026/27 is informed by current performance against the targets set for this year (2025/26). We monitor delivery of fees and charges income and performance against budget is set out in the Finance Monitoring report.

## 5. Financial Implications

- 5.1. Shropshire Council continues to manage unprecedented financial demands and a financial emergency was declared by Cabinet on 10 September 2025. The overall financial position of the Council is set out in the monitoring position presented to Cabinet on a monthly basis. Significant management action has been instigated at all levels of the Council reducing spend to ensure the Council's financial survival. While all reports to Members provide the financial implications of decisions being taken, this may change as officers and/or Portfolio Holders review the overall financial situation and make decisions aligned to financial survivability. All non-essential spend will be stopped and all essential spend challenged. These actions may involve (this is not exhaustive):
- scaling down initiatives,
  - changing the scope of activities,
  - delaying implementation of agreed plans, or
  - extending delivery timescales.
- 5.2. The Council's proposed 2026/27 gross revenue budget includes £433.510m of income. Much of this income is specific grants (£272.000m) and the amount to be received in the year is generally known and fixed. The balance, which for the Council is £161.510m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced. Chart 1 provides a breakdown of the income received.

## Chart 1

### 2026/27 Gross Revenue Budget



- 5.3. In common with other councils, the overall number of fees and charges at this council is substantial (they are set out in appendix 3, covering over 50 pages).
- 5.4. The Medium-Term Financial Plan includes a total £1.9m increase to discretionary income budgets across the Council. This increase is reflected in the income budgets detailed in this report.
- 5.5. The 2025/26 budget had previously included a £3.849m savings target in relation to fees and charges. This has not been achieved, and so budget growth has been used in 2026/27 to offset this savings target. As a result, the overall fees and charges income budgets will have reduced from the 2025/26 level by £3.849m, and then increased by the £1.9m increase highlighted in para 5.4 above.

## 6. Climate Change Appraisal

- 6.1. There is a potential to promote positive changes in resident behaviour through the application of fees and charges. This approach can be an influential factor in making meaningful changes towards the impact of climate change.



- 6.2. Strategic alignment around the Corporate Climate Strategy and the creation of effective strategies towards this is an area being progressed across the Council. Service areas currently consider the impact on Climate Change when Fees and Charges are reviewed, and new charges set.

## 7. Background

- 7.1. The financial landscape for local authorities continues to be very challenging as we look towards 2026/27. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income. Increases in charges may deliver savings or may only be an approach to offset existing service pressures.
- 7.2. The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.

## 8. Additional Information

- 8.1. In December 2025 the Fees and Charges Pricing Policy was considered by cabinet and recommended for approval at the February council meeting. The charging policy introduces a corporate fees and charges policy applicable to all discretionary services where a charge can be made. This will help ensure the Council maximises opportunities to generate income where appropriate and in turn enables financial resources to be utilised more effectively, to support service delivery and ultimately the Council's priorities. Whilst the Council would aim to achieve full cost recovery in most cases, it also recognises that the fees and charges set should not become a barrier to prevent service users from accessing services.

The Fees and Charges Pricing Policy includes the introduction of following charging categories. The charging category for the individual fees and charges can be found in the schedules in Appendix 3

Ref	Category	Policy Objective	Typical Application
1	Full Cost Recovery	Cover all direct and indirect costs of the service.	Most discretionary services.
2	Full Cost Recovery with Concessionary Discounts	Ensure priority groups can access services while still recovering costs from other users.	Leisure, cultural, or wellbeing services.

3	Subsidised	Provide wider access for all users with a partial contribution from general funds.	Community engagement or early intervention services.
4	Nominal Charge	Make a service widely available while discouraging misuse.	Token fees for equipment hire.
5	Statutory	Charges set by law or central government.	Some Licensing, certain planning fees.

8.2. The Council's proposed gross revenue budget for 2026/27 is £793.145m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £359.635m which is funded by revenue support grant, non domestic rates and council tax. A large proportion of funding of the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. This report looks at the remaining income figures with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.

8.3. The total gross income for the Council is shown in Table 1 below.

	2025/26 Revised Budget	2026/27 Proposed Budget
	£m	£m
RSG (including returned amounts)	8.668	70.501
Top up Grant	11.025	0.000
Tariff Payment	-	-2.704
Business Rates	46.683	63.151
Council Tax and Collection Funds	222.210	228.686
<b>Net Budget Requirement</b>	<b>288.586</b>	<b>359.635</b>
Specific Grants (incl. DSG)	323.384	272.000
Other Grants and Contributions	41.844	45.162
<b>Fees &amp; Charges</b>	<b>106.359</b>	<b>104.981</b>
Internal Recharges	12.903	11.367
<b>Total Gross Income</b>	<b>773.076</b>	<b>793.145</b>

8.4. The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges within Adult Social Care which are governed by Department of Health and Social Care guidelines).

8.5. The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income where there is a decision to be made by the Council on the level of charge.

### 2026/27 Fees and Charges Analysis

8.6. The latest budget for fees and charges income for 2025/26 is £106.359m and the proposed budget for 2026/27 is £104.981m. Table 2 below provides details of this income by Service Area and details the breakdown of the proposed 2026/27 income figure as discretionary and non-discretionary income.

**Table 2: Analysis of 2025/26 and 2026/27 proposed Income by Service Area**

Service Area	2025/26 Revised Budget			2026/27 Proposed Budget		
	Discretionary Income £m	Non-Discretionary Income £m	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m	Total Income £m
Care & Wellbeing	4.056	34.955	39.011	5.148	37.229	42.377
Enabling	11.667	2.600	14.267	11.479	1.500	12.979
Infrastructure	10.422	2.750	13.172	10.675	2.450	13.125
Communities & Customer	8.184	1.089	9.272	9.271	1.097	10.369
Legal, Governance & Planning	2.780	4.245	7.025	2.891	4.335	7.227
Commissioning	6.713	0.190	6.904	5.629	0.190	5.819
Corporate Budgets	3.849	2.645	6.493	0.060	2.945	3.005
Children & Young People	5.635	4.311	9.946	5.452	4.366	9.818
Strategy	0.247	0.000	0.247	0.257	0.000	0.257
Pensions	0.021	0.000	0.021	0.005	0.000	0.005
<b>Total Fees and Charges</b>	<b>53.574</b>	<b>52.785</b>	<b>106.359</b>	<b>50.868</b>	<b>54.113</b>	<b>104.981</b>

8.7. Further detail on individual services provided under the heading discretionary income, totalling £50.868m, is provided in Appendix 1.

8.8. The Council does not have discretion to set fees for all the income it receives. Further details of the non-discretionary income figure is provided in Appendix 2.

8.9. Appendix 3 provides details of the recommended charges for 2026/27.

### Housing Revenue Account Rent Levels

8.10. The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and

maintenance of the Council's retained housing stock, and the primary source of income (approximately 93%) comes from tenants' housing rent.

- 8.11. Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016 and the Government announcement in October 2017 that from April 2020 local authority rent would be subject to the rent standard for social housing providers. More detail on this is provided in Appendix 4 with recommendations at section 3.

**List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)**

**Local Member:** *All*

**Appendices**

Appendix 1 Discretionary Income - Service Summaries

Appendix 2 Non-discretionary Income - Service Summaries

Appendix 3 2026/27 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2026/27

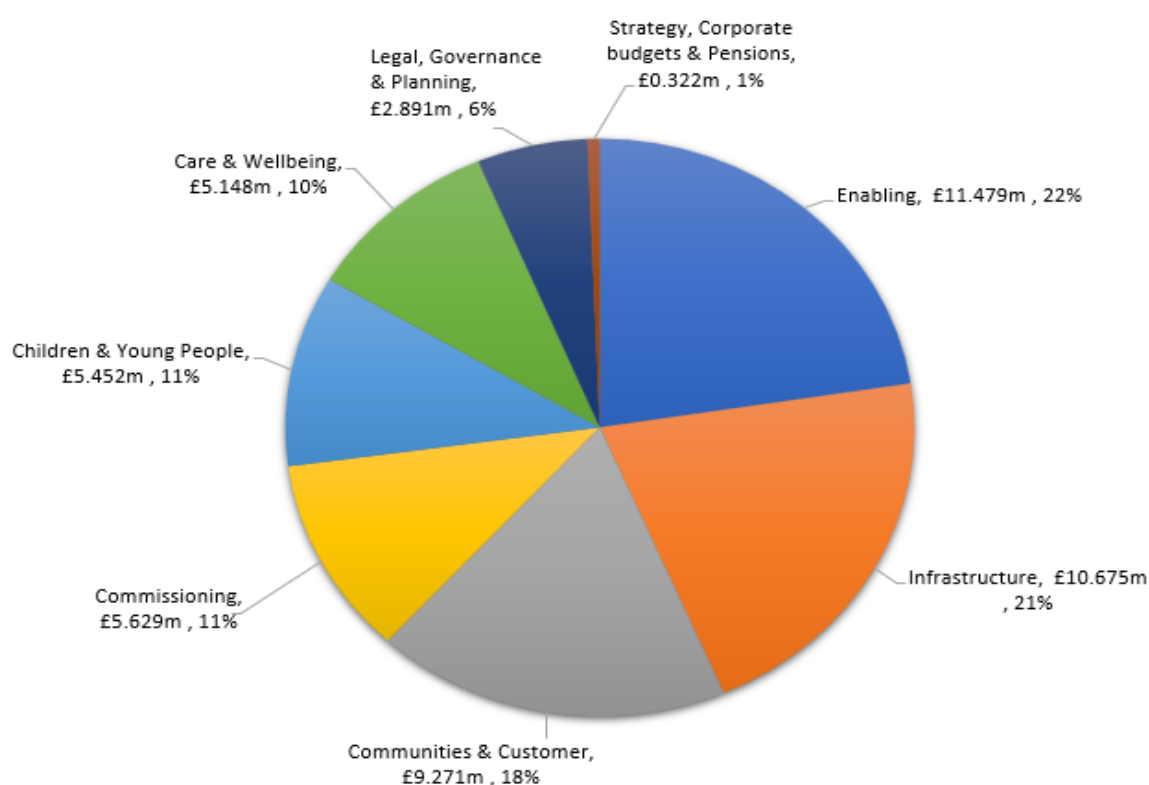
## DISCRETIONARY INCOME – SERVICE SUMMARIES

1.1 The table below provides a summary of the Fees and Charges income for the Council by Service Area. More detail per service area is provided in the relevant sections below, concentrating on discretionary income (£50.868m).

	2025/26 Discretionary Income £M	2026/27 Discretionary Income £M	Discretionary Income £change £M
Enabling	11.667	11.479	-0.188
Infrastructure	10.422	10.675	0.253
Communities & Customer	8.184	9.271	1.088
Commissioning	6.713	5.629	-1.085
Care & Wellbeing	4.056	5.148	1.092
Legal, Governance & Planning	2.780	2.891	0.111
Children & Young People	5.635	5.452	-0.183
Strategy	0.247	0.257	0.010
Corporate Budgets	3.849	0.060	-3.789
Pensions	0.021	0.005	-0.016
<b>Total Fees and Charges</b>	<b>53.574</b>	<b>50.868</b>	<b>-2.706</b>

Chart 2

2026/27 Proposed Budget- Discretionary Income



## 1.2 Enabling

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Corporate Landlord	8.992	8.786	-0.206
Finance & Technology	1.121	1.145	0.024
HR and Occupational Health	0.537	0.497	-0.040
Property Services	0.415	0.429	0.014
Revenues and Benefits Team	0.602	0.623	0.021
<b>Total Discretionary Income</b>	<b>11.667</b>	<b>11.479</b>	<b>-0.188</b>

- 1.2.1 The discretionary income within Corporate Landlord mainly relates to rent income from property leases. Discretionary income has decreased by £0.206m as a result of no longer providing student accommodation.
- 1.2.2 The discretionary income within Finance & Technology includes income from external organisations for the provision of finance and ICT services which are covered by annual contracts.
- 1.2.3 The discretionary income within HR and Occupational health includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision and human resources services which are covered by annual contracts and charges for First Aid and Occupational Health Services.

## 1.3 Infrastructure

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Environment and Transport	7.036	7.036	-
Highways (Streetworks)	2.858	3.169	0.310
Outdoor Partnerships	0.502	0.444	-0.058
Other Infrastructure Income	0.026	0.026	-
<b>Total Discretionary Income</b>	<b>10.422</b>	<b>10.675</b>	<b>0.253</b>

- 1.3.1 The discretionary income within Environment and Transport mainly relates to car parking. New car parking charges were introduced 3rd November 2025. There are no proposals to increase car parking charges from 1<sup>st</sup> April 2026, but as part of the wider parking review, changes may be implemented during the 2026/27 year.
- 1.3.2 The discretionary income within Highways (Streetworks) has increased by £0.310m mainly due to an increased budget for Section 14 road closures.

1.3.3 The discretionary income within Other Infrastructure includes parental contributions to home to school transport, and day services travel income.

1.3.4 Further details on specific fees and charges can be found in appendix 3

## 1.4 Communities & Customer

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Theatre Services	6.337	7.224	0.887
Help to Change	0.600	0.626	0.026
Museums & Archives	0.393	0.496	0.103
Business and Consumer Protection	0.391	0.399	0.009
Housing Options	0.164	0.186	0.022
Libraries	0.155	0.183	0.028
Other Communities & Customer income	0.145	0.157	0.012
<b>Total Discretionary Income</b>	<b>8.184</b>	<b>9.271</b>	<b>1.088</b>

1.4.1 The discretionary income within Theatre Services has increased by £0.887m which is mainly due to an increase in event income, admission charges and increased venue levy charge from 7% to 10%.

1.4.2 The discretionary income within Help to Change is from Social Prescribing Services provided to GP surgeries. This income is budgeted to be £0.626m for 2026/27.

1.4.3 The discretionary income within Museums & Archives has increased by £0.103m, which is mainly due to the increased income for the new Shrewsbury Museum & Art Gallery Café, which was officially opened in July 2025.

1.4.4 The discretionary income within Business and Consumer Protection relates to transaction management & licensing charges. These include licences such as animal licences, public health licences, scrap metal licences and vehicle licences. The increased discretionary income of £0.009m mainly relates to the increased income for vehicle licences, which are currently under consultation.

1.4.5 Further details on specific fees and charges can be found in appendix 3

## 1.5 Commissioning

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Waste Management	5.901	4.991	-0.910
Leisure	0.623	0.440	-0.183
Bereavement Services	0.186	0.194	0.008
Adult Social Care Business Support	0.003	0.003	0.000
<b>Total Discretionary Income</b>	<b>6.713</b>	<b>5.629</b>	<b>-1.085</b>

1.5.1 The discretionary income within Waste Management has decreased by £0.910m, which is mainly due to a decrease in the projected income from domestic garden waste collection.

1.5.2 The discretionary income within Leisure has decreased due to the transfer of Much Wenlock Leisure centre to the school.

## 1.6 Care & Wellbeing

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Enable	3.741	4.807	1.066
Internal Providers - Shared Lives and Day Services	0.253	0.279	0.027
Other Care & Wellbeing income	0.062	0.063	0.000
<b>Total Discretionary Income</b>	<b>4.056</b>	<b>5.148</b>	<b>1.092</b>

1.6.1 The discretionary income within Enable income relates to contracts with external clients. Enable is a traded service and therefore any movement in expenditure is reflected in a corresponding movement in income.

## 1.7 Corporate Budgets

The discretionary income within Corporate Budgets has decreased from £3.849m in 2025/26 to £0.060m in 2026/27. In 2025/26 a savings target of £3.849m relating to fees and charges across the council was included within corporate budgets. During the course of 2025/26, it was identified that this saving was not achievable and therefore has been removed from the budget in 2026/27. The remaining income within Corporate Budgets relates to a contribution for Unison costs.



## 1.8 Legal, Governance & Planning

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Planning Services	1.466	1.512	0.046
Registrars and Coroners	1.052	1.104	0.051
Policy and Environment	0.142	0.152	0.009
Legal Services	0.052	0.054	0.002
Other Legal, Governance & Planning income	0.067	0.070	0.003
<b>Total Discretionary Income</b>	<b>2.780</b>	<b>2.891</b>	<b>0.111</b>

- 1.8.1 The discretionary income within Legal Services includes income from external organisations for services such as Audit and the provision of legal advice. Details of fees charged by Legal Services are provided in Appendix 3.
- 1.8.2 The Discretionary income within Planning Services mainly relates to Pre-planning advice, Planning Performance Agreements and Section 38 Inspection Fees. Details on specific fees and charges can be found in appendix 3.
- 1.8.3 Registrars and Coroners are planning a £0.051m increase in income during 2026/27, despite fees and charges largely remaining at the same level as 2025/26. This increase therefore reflects an anticipated increase in demand for the service.

## 1.9 Children & Young People

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Shire Services	4.090	4.090	0.000
Shropshire Music & Library Service	1.035	0.722	-0.313
Education Support Services	0.510	0.639	0.129
<b>Total Discretionary Income</b>	<b>5.635</b>	<b>5.452</b>	<b>-0.183</b>

- 1.9.1 The Shires Services discretionary income of £4.090m (£3.028m Shire Catering and £1.062m Shire Cleaning) is for fees charged to Schools, Colleges and Academies outside of Shropshire Council's control. The fees shown for Shire Services are 2025/26 latest estimates. As in previous years, the level of charges for Shires Services will be set to ensure a break-even position for 2026/27.
- 1.9.2 The discretionary income within Education Support Services relate to services which are traded with academy schools and are subject to annual service level agreements (SLAs).

- 1.9.3 Shropshire Music Service income has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis.
- 1.9.4 The Schools Library Service is ceasing to be run by Shropshire Council at the end of the 2025/26 financial year. This has resulted in a decrease in income of £0.046m. The discretionary income of £0.722m in 2026/27 relates solely to the Shropshire Music Service.

## 1.10 Strategy

Service	Discretionary Income 2025/26 £m	Discretionary Income 2026/27 £m	Discretionary Income £ change £m
Business Development	0.131	0.136	0.005
Adult Social Care Training	0.116	0.121	0.005
<b>Total Discretionary Income</b>	<b>0.247</b>	<b>0.257</b>	<b>0.010</b>

- 1.10.1 The discretionary income within Business Development mainly relates to sponsorship income.
- 1.10.2 The discretionary income within Adult Social Care Training relates to joint training courses.

## **NON-DISCRETIONARY INCOME – SERVICE SUMMARIES**

2.1 The table below provides a summary of the non-discretionary Fees and Charges income for the Council by Service Area.

Service Area	2025/26 Revised Budget			2026/27 Proposed Budget		
	Total Income	Non-Discretionary Income- Statutory	Non-Discretionary Income- other	Total Income	Non-Discretionary Income- Statutory	Non-Discretionary Income- other
	£m	£m	£m	£m	£m	£m
Care & Wellbeing	34.955	34.955	0.000	37.229	37.229	0.000
Legal, Governance & Planning	4.245	3.280	0.965	4.335	3.370	0.965
Shire Catering	3.666	3.666	0.000	3.666	3.666	0.000
Infrastructure	2.750	2.750	0.000	2.450	2.450	0.000
Corporate Budgets	2.645	0.000	2.645	2.945	0.000	2.945
Enabling	2.600	0.000	2.600	1.500	0.000	1.500
Communities & Customer	1.089	1.088	0.000	1.097	1.097	0.000
Children & Young People	0.645	0.055	0.590	0.700	0.110	0.590
Commissioning	0.190	0.000	0.190	0.190	0.000	0.190
<b>Total</b>	<b>52.785</b>	<b>45.795</b>	<b>6.990</b>	<b>54.113</b>	<b>47.922</b>	<b>6.190</b>

2.2 The non-discretionary statutory income figure in Care & Wellbeing mainly relates to charges to service users that are set by individual assessments and are governed by Department of Health and Social Care guidelines. The Council's policies for charging, the 'Adult Social Care Charging And Financial Assessment for non-residential care' and the 'Adult Social Care Charging And Financial Assessment for residential care', are updated annually and is contingent upon information from the Department of Health and Social Care, which has not yet been circulated.

2.3 The non-residential policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2026/27 is yet to be announced by the Department of Health and Social Care, but, historically it is usually published in late February or early March. The DHSC circular also determines the Personal Expenses Allowance for service users in a residential care setting, and the capital threshold that determines whether the Council is required to assist in funding a service user's care and support. Following its publication, the Council will be in a position to determine its Minimum Income Guarantee for 2026/27,

and the Adult Social Care Charging And Financial Assessment Policy will be updated accordingly.

- 2.4 The non-discretionary statutory income within Legal, Governance & Planning relates to Planning Services.
- 2.5 The non-discretionary statutory income within Shire Catering relates to free school meals income from Academies.
- 2.6 The non-discretionary statutory income within Infrastructure relates to Highways Streetworks Enforcement and Permits.
- 2.7 The non-discretionary income for Corporate Budgets is interest, including interest earned on the Council's investments and loans awarded to third parties.
- 2.8 Within Enabling non-discretionary Other Income relates to recovery of Housing Benefit overpayments.
- 2.9 The non-discretionary statutory income within Communities & Customer relates to Business and Consumer Protection (Licencing).

## APPENDIX 3

## 2026/27 FEES AND CHARGES

Strategy Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Joint training courses Face to face delivery (Pricing varies according to length of course)	Group 1 (2hrs to 5hrs) - Shropshire Adult & Children's Care & Health Services, Shropshire Council non-ASC or CSC.	£29.3-£60.10	£27.38 - £64.88	-7%/8%	D	3	
	Group 1 Full Day - Shropshire Adult & Children's Care & Health Services, Shropshire Council non-ASC or CSC.	£77.00	£93.00	21%	D	3	
	Standard price (was Group 2) 2hrs - 5hrs	£36.80-£82.20	£41.50 - £94	13%/14%	D	3	
	Standard price (was Group 2) Full Day	£119.60	£124.00	4%	D	3	
Joint training courses Webinar Delivery (Pricing varies according to length of course)	Group 1 (2hrs - 5hrs) - Shropshire Adult & Children's Care & Health Services, Shropshire Council non-ASC or CSC.	£22.15-£53.20	£26.25 - £64.88	19%/22%	D	3	
	Group 1 Full day - Shropshire Adult & Children's Care & Health Services, Shropshire Council non-ASC or CSC.	£70.15	£87.75	25%	D	3	
	Standard price (was Group 2) 2hrs-5hrs	£33.65-£83.65	£35 - £86.50	4%/3%	D	3	
	Standard price (was Group 2) Full day - Other	£112.70	£117.00	4%	D	3	
Joint training courses Bespoke Training Face to Face & Webinar (Pricing varies according to length of course)	Group 1 (3hrs to 6hrs) Shropshire Adult & Children's Care & Health Services, Shropshire Council non-ASC or CSC.	£215-£543	£344.50 - £597.50	60%/10%	D	3	Minimum course time of 3 hours in 2026/27 compared to 2 hours in 2025/26
	Group 1 Training Full Day (Shropshire Adult & Children's Care & Health Services, Shropshire Council non-ASC or CSC)	£632.50	£695.00	10%	D	3	
	Bespoke Training - Standard price (was Group 2) 3hrs - 6hrs	£262-£668	£455.50 - £735	74%/10%	D	3	Minimum course time of 3 hours in 2026/27 compared to 2 hours in 2025/26
	Bespoke Training -Standard price (was Group 2) Full Day	£779.90	£858.00	10%	D	3	
Full breakdown of individual course fees can be found on the Joint Training Website Revised fees will be published on our website when courses from 1 April 2026 are advertised							

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Shropshire Museums Collections Centre</b>							
Room Hire- Ludlow Education Room	Personal/Voluntary group/ Charity Group	£66.00	£68.00	3%	D	2	
	Business Use	£99.00	£102.00	3%	D	2	
	Conservation Lab	£66.00	£68.00	3%	D	2	
	Freezer (materials pre-packed)	£66.00	£68.00	3%	D	2	
	Freezer plus packing service	£99.00	£102.00	3%	D	2	
Store Tours	45 Minute Store Tour	£12.50	£13.00	4%	D	2	
	Group Tour and Talk	£120.00	£125.00	4%	D	2	
	Store Tour and Handling Session (per person)	£16.50	£17.50	6%	D	2	
Object Loans	Handling Specimens for self lead session	£44.00	£47.50	8%	D	2	
	Not for Profit Venue Assessment	£55.00	£57.00	4%	D	2	
	Not for Profit Loan Assessment, Packing & Administration	£11.00	£11.50	5%	D	2	
	Not for Profit (outside Shropshire) Venue Assessment	£88.00	£91.00	3%	D	2	
	Not for Profit (outside Shropshire) Loan Assessment, Packing & Administration	£55.00	£57.00	4%	D	2	
	Commercial Loan Assessment and Condition Check	POA	POA	N/A	D	2	
	Commercial Packing and Transportation	POA	POA	N/A	D	2	
	Commercial Administration fee	£121.00	£125.00	3%	D	2	
Archaeology Archive Deposition	Findspots: local authority area of Shropshire (Standard Finds Box)	£99.00	£102.00	3%	D	2	
	Findspots: local authority area of Shropshire (Standard Archive Box)	£66.00	£70.00	6%	D	2	
	Findspots: local authority area of Shropshire (Plan Tube)	£16.50	£20.00	21%	D	2	
	Findspots: local authority area of Telford & Wrekin (Standard Finds Box)	£132.00	£137.00	4%	D	2	
	Findspots: local authority area of Telford & Wrekin (Standard Archive Box)	£99.00	£102.00	3%	D	2	
	Findspots: local authority area of Telford & Wrekin (Plan Tube)	£22.00	£26.00	18%	D	2	
	Processing on non-compliant depositions	£88.00	£91.00	3%	D	2	
Consultancy	Commercial consultancy work (daily rate dependant on staff)	£187-£385	£187-£385	0%	D	2	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Image Use	Books, periodicals, magazines etc. (per image)	£55.00	£57.00	4%	D	2	
	Non-Profit Making Publications (per image)	£33.00	£34.00	3%	D	2	
	Use of Supplied Image in film and moving media (per image)	£88.00	£90.00	2%	D	2	
	Facility Filming Fee	POA	POA	N/A	D	2	
	High resolution images for educational websites (per image)	£33.00	£34.00	3%	D	2	
	High resolution images for commercial websites (per image)	£55.00	£57.00	4%	D	2	
	Temporary Not for Profit Exhibitions	£22.00	£25.00	14%	D	2	
	Temporary Commercial Exhibitions (per image)	£55.00	£57.00	4%	D	2	
	5 Years Plus Not for Profit Exhibitions (per image)	£50.00	£52.00	4%	D	2	
	5 Years Plus Commercial Exhibitions (per image)	£99.00	£102.00	3%	D	2	
	Advertising (per image)	£220.00	£225.00	2%	D	2	
	Gifts (per image)	£99.00	£102.00	3%	D	2	
	Design and Décor (per image)	£88.00	£90.00	2%	D	2	
	Non-Profit Making Public Presentations (Up to 5 Images)	£5.50	£6.00	9%	D	2	
	Commercial Public Presentations (Up to 5 Images)	£11.00	£12.00	9%	D	2	
	High Resolution images for personal study / Research (Up to 10 Images)	£11.00	£12.00	9%	D	2	
	High Resolution Images new digitisation	£16.50	£17.00	3%	D	2	
	On site photography permit- per day	£11.00	£12.00	9%	D	2	
	Archival Quality Print (A4) (per image)	£19.25	£20.00	4%	D	2	
	Archival Quality Print (A3) (per image)	£22.00	£22.00	0%	D	2	
<b>Much Wenlock Museum</b>							
Room Hire	Room Hire (Per Hour)	£20.00	£25.00	25%	D	2	
	Room Hire (Per Hour Partner Organisations)	£10.00	£15.00	50%	D	2	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Shrewsbury Castle</b>							
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)	Per wedding/civil ceremony/naming ceremony May - Sept ( 2 hours - Saturdays, Sundays & Bank Holidays )	£1,400.00	£1,400.00	0%	D	2	
	Per wedding/civil ceremony/naming ceremony May - Sept ( 2 hours - Monday - Friday )	£1,200.00	£1,200.00	0%	D	2	
	Per wedding/civil ceremony/naming ceremony Oct-Apr ( 2 hours - Saturdays, Sundays & Bank Holidays )	£1,200.00	£1,200.00	0%	D	2	
	Per wedding/civil ceremony/naming ceremony Oct-Apr ( 2 hours - Monday - Friday )	£1,100.00	£1,100.00	0%	D	2	
Admissions	Adult(18+)	£5.50	£8.00	45%	D	2	
Castle	Concession Senior 60+)	£4.50	£6.00	33%	D	2	
	Child (5-17)	£3.00	£4.00	33%	D	2	
	Child (0-4)	FOC	FOC	N/A	D	2	
	Child Education Visit (5-17)	POA	POA	N/A	D	2	
Room hire	Room Hire (Circular Room per hr.)	£53.50	£55.00	3%	D	2	
	Castle Ground Event Hire per hour - guide price	£182.00	£190.00	4%	D	2	
	Castle Grounds Hire Per Day - guide Price	£600.00	£625.00	4%	D	2	
	Shropshire Regimental Trust Grounds Hire - per hour	£97.00	£97.00	0%	D	2	
	Shropshire Regimental Trust Hire per day	£303.00	£303.00	0%	D	2	
	Education Session (2 hr. Session)	POA	POA	N/A	D	2	
	Advertising (Per Week)	£75.00	£80.00	7%	D	2	
<b>Shrewsbury Museum &amp; Art Gallery</b>							
Ticket Sales	Ticket Sales	no less than 10%	no less than 10%	0%	D	2	
	Arts and Crafts Cabinet commission	VARIOUS	VARIOUS	N/A	D	2	
	Guided Walks (public) Adult	£10.00	£15.00	50%	D	2	
	Guided Walks (public) Child	£4.50	£6.00	33%	D	2	
	Guided Walks (private)	£100.00	£150.00	50%	D	2	
	Guided Walks Themed (private)	£100.00	£150.00	50%	D	2	
	Language supplement	POA	POA	N/A	D	2	
	Talks	£100.00	£122.50	23%	D	2	
	Coach Tours full day	£250.00	£350.00	40%	D	2	
	Coach Tours half day	£175.00	£180.00	3%	D	2	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Admissions	Adult 18+	FOC	FOC	N/A	D	2	
	Senior Citizens	FOC	FOC	N/A	D	2	
	Children (5-17)	FOC	FOC	N/A	D	2	
	Children (0-4))	FOC	FOC	N/A	D	2	
	Essential Companion to a disabled person	FOC	FOC	N/A	D	2	
	Student	FOC	FOC	N/A	D	2	
	Family Day Ticket (2 Adults and up to 3 children)	FOC	FOC	N/A	D	2	
	Family Day Ticket (1 Adult and up to 3 children)	FOC	FOC	N/A	D	2	
Guided Tours	Museum Guided Tour (minimum 10)	£100.00	£150.00	50%	D	2	
Events	Themed Events - Various	VARIOUS	VARIOUS	N/A	D	2	
	Temporary Exhibitions	VARIOUS	VARIOUS	N/A	D	2	
Room Hire	Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	£225.00	£250.00	11%	D	2	
	Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	POA	POA	N/A	D	2	
	Special Exhibitions Gallery Full Day (7 hours)	£435.00	£450.00	3%	D	2	
	Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	POA	POA	N/A	D	2	
	Balcony Half Day Limited Availability (3 hours)	£197.00	£200.00	2%	D	2	
	Balcony Gallery Full Day Limited Availability (7 hours)	£395.00	£398.00	1%	D	2	
	Vaughans (16.00 - 23.00 Minimum 2 hours - Hourly Rate)	POA	POA	N/A	D	2	
	Vaughans Half Day (3 hours)	£99.00	£110.00	11%	D	2	
	Vaughans Gallery Full Day (7 hours)	£186.00	£205.00	10%	D	2	
	Walker (16.00 - 23.00 Minimum 2 hours - Hourly Rate)	POA	POA	N/A	D	2	
	Walker Half Day (3 hours)	£99.00	£110.00	11%	D	2	
	Walker Gallery Full Day (7 hours)	£186.00	£205.00	10%	D	2	
	Projector/Whiteboard	£16.50	£20.00	21%	D	2	
	Flip Chart	£10.00	£12.00	20%	D	2	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/Discretionary)	Charging Category	Notes
Venue fees	*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired	POA	POA	N/A	D	2	
	Per wedding/civil ceremony/naming ceremony May - Sept ( 2 hours - Saturdays, Sundays & Bank Holidays )	£1,400.00	£1,400.00	0%	D	2	
	Per wedding/civil ceremony/naming ceremony May - Sept ( 2 hours - Monday - Friday )	£1,200.00	£1,200.00	0%	D	2	
	Per wedding/civil ceremony/naming ceremony Oct-Apr ( 2 hours - Saturdays, Sundays & Bank Holidays )	£1,200.00	£1,200.00	0%	D	2	
	Per wedding/civil ceremony/naming ceremony Oct-Apr ( 2 hours - Monday - Friday )	£1,100.00	£1,100.00	0%	D	2	
	Special Exhibitions Gallery- Per Ceremony 2 hours - Saturdays	£1,500.00	£1,600.00	7%	D	2	
	Special Exhibitions Gallery- Per Ceremony 2 hours - exc. Saturdays	£1,200.00	£1,300.00	8%	D	2	
	Steward Service	POA	POA	N/A	D	2	
Postage Fees	Postage fees- Visit Shropshire Brochure	£2.00	£3.50	75%	D	2	
<b>The Square</b>							
Room Hire	Reg Charities (any day)	£66.50	£66.50	0%	D	2	
	Non Trading	£114.00	£120.00	5%	D	2	
	Trading	£282.00	£287.00	2%	D	2	
	Tech Support per Hour (min 4 Hours)	£34.00	£34.00	0%	D	2	
	Electricity (up to 4 hours)	£132.00	£135.00	2%	D	2	
Commercial Trading	Whole Square Trading (Per day)	£675.00	£685.00	1%	D	2	
	Whole Square Market Trading (Per day)	£460.00	£470.00	2%	D	2	
	Whole Square Non trading (Per day)	£338.00	£400.00	18%	D	2	
	Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	£135.00	£137.00	1%	D	2	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Archives and archaeology</b>							
Consultancy/ conservation work	Consultancy, bespoke training, workshops, archives/archaeology (per half day)	£158.00	£175.00	11%	D	2	
Research services	Research/consultancy- Short search (one item)	£13.25	£16.25	23%	D	2	
	30 min research request private/non commercial	£26.00	£28.00	8%	D	2	
	Research/consultancy- Research/photography service (per hour)	£49.50	£50.00	1%	D	2	
	House history search	£110.00	£150.00	36%	D	2	
	Research/consultancy- Consultancy/commercial research/photography (per hour)	£79.00	£80.00	1%	D	2	
Photography permit	Photography permit-Daily	£11.00	£12.00	9%	D	2	
	Photography permit-Annual	£88.00	£100.00	14%	D	2	
	Photography permit-Group	£132.00	£140.00	6%	D	2	
Photocopying/scanning	Archives B&W photocopying/scanning A4	£1.10	£1.10	0%	D	2	
	Archives B & W photocopying/scanning A3	£2.20	£2.20	0%	D	2	
	Book B&W photocopying/scanning A4	£0.25	£0.25	0%	D	2	
	Microform printouts- Printed A4(self service)	£0.55	£0.55	0%	D	2	
	Internet printouts	£0.25	£0.25	0%	D	2	
Reprographics (new digitisation)	Digitisation (minimum fee – 15 minutes)	£16.25	£16.50	2%	D	2	
	Digitisation (30 minutes)	£26.00	£28.00	8%	D	2	
	Digitisation (1hour)	£49.50	£50.00	1%	D	2	
	Image services- Existing Digital file	£11.00	£12.00	9%	D	2	
Digital resources (existing and linked)	Digital file band 1 - B	£5.50	£6.00	9%	D	2	
	Digital file band 2 - C	£8	£10.00	25%	D	2	
	Digital file band 3 - D	£11	£12.00	9%	D	2	
	Digital file band 4 - E	£22	£25.00	14%	D	2	
	Digital file band 5 - F	£33	£35.00	6%	D	2	
	Digital file band 6 - G	£44	£45.00	2%	D	2	
	Digital file band 7 - H	£88	£90.00	2%	D	2	
Photoshop work	Photoshop (15 minutes)	£16.25	£16.25	0%	D	2	
	Photoshop (30 minutes)	£26.00	£28.00	8%	D	2	
	Photoshop (1 hour)	£49.50	£50.00	1%	D	2	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Archives quality prints	Archival quality print A4	£2.75	£10.00	264%	D	2	
	Archival quality print A3	£5.50	£15.00	173%	D	2	
Certified copies	Baptism certified copy	£13.25	£16.25	23%	D	2	
Handling and postage	2nd class letter UK only	£2.50	£2.50	0%	D	2	
	2nd class letter large UK only	£5.00	£5.00	0%	D	2	
Reproduction	Reproduction flat fee [very small scale local/charity publications, website and temporary exhibitions]	N/A	£6.00	NEW	D	2	
	Reproduction flat fee [non-commercial book, temporary or local exhibition]	N/A	£10.00	NEW	D	2	
	Reproduction flat fee [limited run book, small or temporary exhibition]	N/A	£25.00	NEW	D	2	
	Reproduction flat fee [local book cover, commercial book, commercial decor, large or permanent exhibition]	N/A	£50.00	NEW	D	2	
Room Hire	Reproduction flat fee [large scale or world-wide audience]	N/A	£100.00	NEW	D	2	
	Hire of Shropshire Archives for events	£30.00	POA	N/A	D	2	
	Voluntary groups per 2 hours	£30.00	£32.00	7%	D	2	
	Room hire (max 22).	£120.00	£130.00	8%	D	2	
Visits and talks	Class workshop (2 hours) - book via Museum Service	POA	£125-£225	N/A	D	2	
	Group visit – introduction. Monday/Tuesday up to 25 people – 2 hours	£90	£100.00	11%	D	2	
	Group visit - introduction. Monday/Tuesday up to 12 people – 2 hours	£66	£75.00	14%	D	2	
	Small group visit – Monday to Friday up to 10 people – 1.5 hours	£45	£50.00	11%	D	2	
Reproduction fees	Bespoke workshop	£158	£175.00	11%	D	2	
	All word, all media in perpetuity – single image	£350.00	£350.00	0%	D	2	
	TV and Film: local TV/educational – 5 years	£50.00	£50.00	0%	D	2	
	TV and Film: national UK – 5 years	£75.00	£75.00	0%	D	2	
	TV and Film: world – 5 years	£100.00	£100.00	0%	D	2	
	TV and Film: extension of rights	£50.00	£50.00	0%	D	2	
	Facility fee per half day	£100.00	£250.00	150%	D	2	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Modern Records Management</b>							
Records Management	External customers, storage and retrieval service	£9.25	£9.70	5%	D	2	Per Box
<b>Museum Learning</b>							
Schools education sessions- Workshops are run from Shrewsbury Museum & Art Gallery, Shropshire Museums' Collections Centre (Ludlow), Shropshire Archives (Shrewsbury) and Soldiers of Shropshire Museum (Shrewsbury Castle).	Pre-school, Playgroup & Nursery Education Sessions	£125-£225	£135-£235	8%/4%	D	2	
	Primary Education Sessions- Various (1/2/Full Day and Specialist Sessions)	£125-£225	£135-£235	8%/4%	D	2	
	Secondary Education Admissions- Child (without session)	£125-£225	£135-£235	8%/4%	D	2	
	Secondary Education Sessions/Talks- per session	£125-£225	£135-£235	8%/4%	D	2	
	Secondary Education Sessions/Talks- per class	£125-£225	£135-£235	8%/4%	D	2	
Events	Themed Events - Various	VARIOUS	VARIOUS	N/A	D	2	
<b>Theatre Misc Services</b>							
Memberships	Friend- Annual	£29.00	£34.00	17%	D	1	
	Friend Plus- Annual	£49.00	£59.00	20%	D	1	
Venue levy/commission Not for Profit Organisations	Auditorium (All charges subject to a 10% commission on Box Office income or minimum £1 per ticket venue levy)	7.00%	10.00%	43%	D	1	
	Studio Theatre (All charges subject to a 10% commission on Box Office income or minimum £1 per ticket venue levy)	7.00%	10.00%	43%	D	1	
Venue levy/commission Commercial Organisations	Auditorium (All charges subject to 10% Box Office Commission)	10.00%	10.00%	0%	D	1	
	Studio Theatre (All charges subject to 10% Box Office Commission)	10.00%	10.00%	0%	D	1	
Other commission charges (Not for Profit & Commercial organisations)	Payment Processing Commission	3.50%	3.50%	0%	D	1	
	Merchandise Commission	15.00%	15.00%	0%	D	1	
	Programme Commission	15.00%	15.00%	0%	D	1	
	Merchandise / Programme Commission using Theatre Staff	25.00%	15% plus £50 per show	N/A	D	1	
Performing Rights Society Charges		POA	POA	N/A	D	1	
Ticket Exchange Fee		£3.00	£3.00	0%	D	1	
Postage & Recorded Delivery Fee		£3.00	£3.00	0%	D	1	
Ticket Protection Insurance Charge		£1.95	£1.95	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Staffing charges- Not for Profit Organisations</b>	Extra Staff before midnight	£28.00	£29.00	4%	D	1	
	Extra Staff after midnight	£40.00	£41.50	4%	D	1	
	Extra Staff bank holidays	£55.00	£57.00	4%	D	1	
	Security Staff (at discretion of Theatre Management when security staff required)	POA	POA	N/A	D	1	
<b>Staffing charges- Commercial Organisations</b>	Extra Staff before midnight	£37.00	£38.50	4%	D	1	
	Extra Staff after midnight	£49.00	£51.00	4%	D	1	
	Extra staff bank holidays	£71.00	£74.00	4%	D	1	
	Security Staff (at discretion of Theatre Management when security staff required)	POA	POA	N/A	D	1	
Marketing (Not for Profit & Commercial organisations)		POA	POA	N/A	D	1	
Equipment Hire		POA	POA	N/A	D	1	
Cloak Room Fee Charges		£1.00	£1.00	0%	D	1	
Room hire- Auditorium							
<b>Not for Profit Organisations</b>							
Hire Per Day (Mon to Thur)	1 Performance Daily rate	£2,027.00	£2,108.00	4%	D	1	
	2 Performances (same day)	£2,624.00	£2,729.00	4%	D	1	
Hire Per Day (Fri to Sun)	1 Performance	£2,619.00	£2,724.00	4%	D	1	
	2 Performances	£3,507.00	£3,647.00	4%	D	1	
Setting Up/Rehearsal Charges	4 hours	£547.00	£568.00	4%	D	1	
	8 hours	£1,093.00	£1,136.00	4%	D	1	
	Per hour after midnight	£161.00	£167.50	4%	D	1	
<b>Commercial Organisations</b>							
Hire Per Day (Mon to Thur)	1 Performance	£3,759.00	£3,910.00	4%	D	1	
	2 Performances (same day)	£5,011.00	£5,210.00	4%	D	1	
Hire Per Day (Fri to Sun)	1 Performance	£4,385.00	£4,560.00	4%	D	1	
	2 Performances	£5,637.00	£5,860.00	4%	D	1	
Setting Up/Rehearsal Charges	4 hours	£850.00	£883.00	4%	D	1	
	8 hours	£1,698.00	£1,766.00	4%	D	1	
	Per hour after midnight	£243.00	£253.00	4%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Room hire- Studio Theatre</b>							
<b>Not for Profit Organisations</b>							
Hire Per Day (Mon to Thur)	1 Performance	£978.00	£1,017.00	4%	D	1	
	2 Performances (same day)	£1,393.00	£1,448.00	4%	D	1	
Flat Floor	Daily rate :Mon Thurs	£1,568.00	£1,630.00	4%	D	1	
	Daily rate : Fri-Sun	£1,656.00	£1,722.00	4%	D	1	
Hire Per Day (Fri to Sun)	1 Performance	£1,270.00	£1,320.00	4%	D	1	
	2 Performances	£1,674.00	£1,740.00	4%	D	1	
Flat Floor		£1,656.00	£1,722.00	4%	D	1	
Setting Up/Rehearsal Charges	4 hours	£275.00	£285.00	4%	D	1	
	8 hours	£549.00	£570.00	4%	D	1	
	Per hour after midnight	£93.00	£97.00	4%	D	1	
<b>Commercial Organisations</b>							
Hire Per Day (Mon to Thur)	1 Performance	£1,880.00	£1,955.00	4%	D	1	
	2 Performances (same day)	£2,506.00	£2,606.00	4%	D	1	
Flat Floor		£2,506.00	£2,606.00	4%	D	1	
Hire Per Day (Fri to Sun)	1 Performance	£2,194.00	£2,282.00	4%	D	1	
	2 Performances	£3,132.00	£3,257.00	4%	D	1	
Flat Floor		£3,132.00	£3,257.00	4%	D	1	
Setting Up/Rehearsal Charges	4 hours	£426.00	£443.00	4%	D	1	
	8 hours	£851.00	£886.00	4%	D	1	
	Per hour after midnight	£134.00	£140.00	4%	D	1	
<b>Room hire- Dance Studio, Term Time Only</b>							
<b>Not for Profit Organisations</b>							
Hire per hour	Hire Per Hour (with minimum hire being 1 hour)	£38.00	£36.00	-5%	D	1	
	Hire Per Hour for 10 sessions booked (with minimum hire being 3 hours per session)	£35.00	£31.50	-10%	D	1	
	10 or more hours per week (minimum 4 weeks booked)	£28.50	£28.80	1%	D	1	
<b>Commercial Organisations</b>							
Hire per hour	Hire Per Hour (with minimum hire being 1 hour)	£45.00	£36.00	-20%	D	1	
	Hire Per Hour for 10 sessions booked (with minimum hire being 3 hours per session)	£41.00	£31.50	-23%	D	1	
	10 or more hours per week (minimum 4 weeks booked)	£36.00	£28.80	-20%	D	1	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<u>Room hire- Haydn Smith Room</u>							
<b>Not for Profit Organisations</b>							
Hire charges	Per day (8 hours)	£304.00	£304.00	0%	D	1	
	Per Hour (Minimum 2 hours)	£47.00	£47.00	0%	D	1	
<b>Commercial Organisations</b>							
Hire charges	Per day (8 hours)	£510.00	£304.00	-40%	D	1	
	Per Hour (Minimum 2 hours)	£74.00	£47.00	-36%	D	1	
Hire of the whole building, longer lets and / or special events - charges by negotiation							
<u>Old market hall</u>							
Film Ticket Admission Fees		The OMH has the discretion to vary admission charges		N/A	D	1	
Venue levy fees		£1.00	£1.00	0%	D	1	
Live screening income		The Theatre has the discretion to vary admission charges		N/A	D	1	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Environmental Protection</b>							
<b>LAPPC (part B) charges</b>							
<b>Application Fee</b>	Standard process (includes solvent emission activities)	£1,650.00	£1,650.00	0%	S	5	
	Additional fee for operating without a permit	£1,188.00	£1,188.00	0%	S	5	
	PVRI, SWOBs and Dry Cleaners	£155.00	£155.00	0%	S	5	
	PVR I & II combined	£257.00	£257.00	0%	S	5	
	VRs and other Reduced Fee Activities	£362.00	£362.00	0%	S	5	
	Reduced fee activities: Additional fee for operating without a permit	£71.00	£71.00	0%	S	5	
	Mobile plant, for first and second applications (not using simplified permits)	£1,650.00	£1,650.00	0%	S	5	
	for the third to seventh applications	£985.00	£985.00	0%	S	5	
	For the eighth and subsequent applications	£498.00	£498.00	0%	S	5	
	Additional charges- where an application for any of the above is for a combined Part B and waste application	£297.00	£297.00	0%	S	5	
<b>Annual Subsistence Charge</b>	Standard process Low	£772.00	£772.00	0%	S	5	
	Standard process Medium	£1,161.00	£1,161.00	0%	S	5	
	Standard process High	£1,747.00	£1,747.00	0%	S	5	
	Standard process Low- additional charge (where a permit is for a combined Part B and waste installation)	£104.00	£104.00	0%	S	5	
	Standard process Medium- additional charge (where a permit is for a combined Part B and waste installation)	£156.00	£156.00	0%	S	5	
	Standard process High- additional charge (where a permit is for a combined Part B and waste installation)	£207.00	£207.00	0%	S	5	
	PVRI, SWOBs and Dry Cleaners- Low	£79.00	£79.00	0%	S	5	
	PVRI, SWOBs and Dry Cleaners- Medium	£158.00	£158.00	0%	S	5	
	PVRI, SWOBs and Dry Cleaners- High	£237.00	£237.00	0%	S	5	
	PVR I & II combined- Low	£113.00	£113.00	0%	S	5	
	PVR I & II combined- Medium	£226.00	£226.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	PVR I & II combined- High	£341.00	£341.00	0%	S	5	
	VRs and other Reduced Fees- Low	£228.00	£228.00	0%	S	5	
	VRs and other Reduced Fees- Medium	£365.00	£365.00	0%	S	5	
	VRs and other Reduced Fees- High	£548.00	£548.00	0%	S	5	
	Mobile plant, for first and second permits- Low (not using simplified permits)	£626.00	£626.00	0%	S	5	
	Mobile plant, for first and second permits- Medium (not using simplified permits)	£1,034.00	£1,034.00	0%	S	5	
	Mobile plant, for first and second permits- High (not using simplified permits)	£1,551.00	£1,551.00	0%	S	5	
	Mobile plant, for the third to seventh permits- Low	£385.00	£385.00	0%	S	5	
	Mobile plant, for the third to seventh permits- Medium	£617.00	£617.00	0%	S	5	
	Mobile plant, for the third to seventh permits- High	£924.00	£924.00	0%	S	5	
	Mobile plant, for the eighth and subsequent permits- Low	£198.00	£198.00	0%	S	5	
	Mobile plant, for the eighth and subsequent permits- Medium	£314.00	£314.00	0%	S	5	
	Mobile plant, for the eighth and subsequent permits- High	£473.00	£473.00	0%	S	5	
	Late payment Fee	£52.00	£52.00	0%	S	5	
	Additional charge- Where a Part B installation is subject to reporting under the E-PRTR Regulation	£99.00	£99.00	0%	S	5	
<b>Transfer and Surrender</b>	Standard process transfer	£169.00	£169.00	0%	S	5	
	Standard process partial transfer	£497.00	£497.00	0%	S	5	
	Surrender: all Part B activities	FOC	FOC	N/A	S	5	
	Reduced fee activities: transfer	FOC	FOC	N/A	S	5	
	Reduced fee activities: partial transfer	£47.00	£47.00	0%	S	5	
<b>Temporary transfer for Mobiles</b>	First transfer	£53.00	£53.00	0%	S	5	
	Repeat following enforcement or warning	£53.00	£53.00	0%	S	5	
<b>Substantial Change</b>	Standard process	£1,050.00	£1,050.00	0%	S	5	
	Standard process where the substantial change results in a new PPC activity	£1,650.00	£1,650.00	0%	S	5	
	Reduced fee activities	£102.00	£102.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>LA-IPPC (part A2) charges</b>							
NB – every subsistence charge in the table below includes the additional £99 charge to cover local authority extra costs in dealing with reporting under the E PRTR Regulation.							
Charges	Application	£3,363.00	£3,363.00	0%	S	5	
	Additional fee for operating without a permit	£1,188.00	£1,188.00	0%	S	5	
	Annual Subsistence LOW	£1,343.00	£1,343.00	0%	S	5	
	Annual Subsistence MEDIUM	£1,507.00	£1,507.00	0%	S	5	
	Annual Subsistence HIGH	£2,230.00	£2,230.00	0%	S	5	
	Late Payment Fee	£52.00	£52.00	0%	S	5	
	Substantial Variation	£3,363.00	£3,363.00	0%	S	5	
	Transfer	£235.00	£235.00	0%	S	5	
	Partial transfer	£698.00	£698.00	0%	S	5	
	Surrender	£698.00	£698.00	0%	S	5	
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.							
Reduced fee activities are listed in the Schedule to the Part B scheme							
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.							
Petroleum storage certificates	Storage certificate, where premises to be used to store petrol of a quantity— not exceeding 2,500 litres	£46.00	£48.00	4%	S	5	
	exceeding 2,500 litres but not exceeding 50,000 litres	£62.00	£65.00	5%	S	5	
	exceeding 50,000 litres	£131.00	£137.00	5%	S	5	
Environmental Information Regulations (pollution information)	- Information request (minimum charge for up to 1 hour)	£100.00	£100.00	0%	D	1	
	- Additional charge per hour for more than 1 hours work	£100.00	£100.00	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Natural Resources and Public Health</b>							
Private water supply	Risk Assessment Reg 9 (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	£500.00	£300.00	-40%	D	1	
	Risk Assessment Reg 9 Small (in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£200.00	N/A	D	1	(small is classed as a home commercial businesses such as cake makers and landlords, where only one dwelling is on the supply)
	Risk Assessment Reg10 (non commercial) (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£300.00	N/A	D	1	
	Risk Assessment Reg 8 (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£300.00	N/A	D	1	
	Re Risk Assessment Reg 9 (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£175.00	N/A	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Re Risk Assessment Reg 9 Small (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£125.00	N/A	D	1	(small is classed as a home commercial businesses such as cake makers and landlords, where only one dwelling is on the supply)
	Re Risk Assessment Reg10 (non commercial) (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£175.00	N/A	D	1	
	Re Risk Assessment Reg 8 (each assessment) with an allowance for two samples - each additional sample will be charged at £25 ( in addition to the Risk Assessment fee, laboratory fees will also be recharged at cost to the customer)	POR	£175.00	N/A	D	1	
	Auditing risk assessments carried out by others	£160.00	£140.00	-13%	D	1	
	Auditing risk assessments carried out by others additional hours	£100.00	£100.00	0%	D	1	
	Sampling fee per visit - each additional property (postal address) sample fee will be charged at £25 ( in addition to the sampling fee, laboratory fees will also be recharged at cost to the customer)	£140.00	£110.00	-21%	D	1	
	Investigation (each investigation)	£140.00	£120.00	-14%	D	1	
	Analysis for check and audit sampling of supplies	POR	POR	N/A	D	1	
	Analysis of samples taken during check monitoring	POR	POR	N/A	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Analysis for samples taken during auditing monitoring	POR	POR	N/A	D	1	
	Swimming pool sampling - (plus analysis costs at direct cost)	£130.00	£130.00	0%	D	1	
Biodiversity Net Gain	Very Small (0-2hectares) Low technical difficulty	POR	£4,504.57	N/A	D	1	(Monitoring costs secured via S106 agreement to ensure that development within the administrative boundary provides an increase in biodiversity post development)
	Very Small (0-2hectares) Moderate technical difficulty	POR	£8,221.90	N/A	D	1	
	Very Small (0-2hectares) High technical difficulty	POR	£14,986.17	N/A	D	1	
	Small (2+ to 10 hectares) Low technical difficulty	POR	£7,834.76	N/A	D	1	
	Small (2+ to 10 hectares) Moderate technical difficulty	POR	£13,275.27	N/A	D	1	
	Small (2+ to 10 hectares) High technical difficulty	POR	£20,613.77	N/A	D	1	
	Medium (10+ to 20 hectares) Low technical difficulty	POR	£13,057.94	N/A	D	1	
	Medium (10+ to 20 hectares) Moderate technical difficulty	POR	£18,281.11	N/A	D	1	
	Medium (10+ to 20 hectares) High technical difficulty	POR	£29,448.25	N/A	D	1	
	Large (20+ to 40 hectares) Low technical difficulty	POR	£26,115.87	N/A	D	1	
	Large (20+ to 40 hectares) Medium technical difficulty	POR	£31,339.04	N/A	D	1	
	Large (20+ to 40 hectares) High technical difficulty	POR	£41,227.55	N/A	D	1	
	40+ hectares	POA	POA	N/A	D	1	
	Biodiversity Gain Plan Discharge of Condition fee (nationally set )	POR	£298.00	N/A	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Health Protection</b>							
Pollution Prevention & Control Act/Environment	Register Copy per entry	Price on request	£17.50	N/A	D	1	
	Copy documents relating to permit (per hour, plus the cost of any materials)	Price on request	£95.00	N/A	D	1	
Factual Statements	Civil Proceedings re accidents in Retail Premises (plus the cost of any materials). Fee includes up to 3 hours work.	£275.00	£285.00	4%	D	1	
Food Safety Act 1990 ( register copies )	Copy of total register ( based on hourly rate) per hour	POR	POR	N/A	D	1	Access to the register is free of charge, but if printed copies required these will be at cost
	Copy of individual entry	POR	POR	N/A	D	1	
Health Certificates	Export Health Certificate	£120.00	£125.00	4%	D	1	
	Voluntary Surrender Certificate (does not include other charges such as disposal)	£120.00	£125.00	4%	D	1	
	Safety at sports grounds	£120.00	£125.00	4%	D	1	
Inspections	NFHS Re-rating Inspection	£310.00	£310.00	0%	D	1	
<b>Libraries</b>							
Talking books/ courses	Up to 2 tapes	£1.35	£1.35	0%	D	1	
	CD & larger tape packs	£3.05	£3.05	0%	D	1	
Computer charges	Charge for non members	£1.60	£1.65	3%	D	1	
	Members	FOC	FOC	N/A	D	1	
Printing & Photocopying	Printing & Photocopying - A4 sheet	£0.25	£0.30	20%	D	1	
	Printing & Photocopying - A4 sheet colour	£0.75	£0.85	13%	D	1	
	Printing & Photocopying - A3 sheet black & white	£0.35	£0.40	14%	D	1	
	Printing & Photocopying - A3 sheet colour	£0.95	£1.10	16%	D	1	
Laminating	Laminating copies - A4 sheet	£1.85	£1.85	0%	D	1	
	Laminating copies - A3 sheet	£3.00	£3.00	0%	D	1	
Fines	Adult items per item per day	£0.25	£0.25	0%	D	1	
	Children's items per item per day	FOC	FOC	N/A	D	1	
	Music/drama sets returned late or incomplete	£25.50	£26.50	4%	D	1	
Cards	New library membership card	FOC	FOC	N/A	D	1	
	Replacement library membership card	£1.80	£1.85	3%	D	1	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Requests	per item	£1.10	£1.20	9%	D	1	
	per item through inter-lending scheme	£28.50	£32.00	12%	D	1	
	Sets of vocal scores through inter-lending scheme - per copy	£1.30	£1.35	4%	D	1	
	Orchestral sets through inter-lending scheme	£28.00	£29.00	4%	D	1	
	Drama sets through inter-lending scheme - per copy	£1.30	£1.35	4%	D	1	
Shrewsbury Library room hire per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£42.00	£45.00	7%	D	1	
	Business Use	£84.00	£90.00	7%	D	1	
Oswestry Library Room Hire per session (Morning or Afternoon) - without projector	Personal/Voluntary group/ Charity Group	£37.50	£39.00	4%	D	1	
	Business Use	£75.00	£78.00	4%	D	1	
Hire of gallery hanging space at Oswestry Library per month	Personal/Voluntary group/ Charity Group	£29.50	£31.00	5%	D	1	
	Business Use	£59.00	£62.00	5%	D	1	
Room Hire - Bridgnorth Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£37.50	£39.00	4%	D	1	
	Business Use	£75.00	£78.00	4%	D	1	
Interview Room Hire - Bridgnorth Library per Hour	Personal/Voluntary group/ Charity Group	£9.50	£10.50	11%	D	1	
	Business Use	£19.00	£21.00	11%	D	1	
Hire of window display space at Bridgnorth Library per month	Personal/Voluntary group/ Charity Group	£29.50	£31.00	5%	D	1	
	Business Use	£59.00	£62.00	5%	D	1	
Room Hire - Church Stretton Library interview room per hour	Business Use	£15.00	£15.00	0%	D	1	
	Personal/Voluntary group/ Charity Group	£7.50	£7.50	0%	D	1	
Room Hire - Church Stretton Library table space in library	Fee per session	N/A	£10.00	NEW	D	1	
Room Hire - Gobowen Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£13.50	£14.00	4%	D	1	
	Business Use	£27.00	£28.00	4%	D	1	
Room Hire - Wem Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£16.50	£17.50	6%	D	1	
	Business Use	£33.00	£35.00	6%	D	1	
Room Hire - Ludlow Weyman Room per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£29.00	£30.00	3%	D	1	
	Business Use	£14.50	£15.00	3%	D	1	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Room Hire - 2-person pods (Various libraries)	Fee per hour	£13.00	£14.00	8%	D	1	
	Fee per half-day	£40.00	£43.00	8%	D	1	
Hire of gallery hanging space at Market Drayton Library per month	Personal/Voluntary group/ Charity Group	£30.00	£32.00	7%	D	1	
Reading group fees	Business Use	£60.00	£64.00	7%	D	1	
	Reading Group admin fee:	£66.00	£72.00	9%	D	1	
Commission	Ludlow Library and Museum Resource Centre Gallery Commission	£0.25	£0.25	0%	D	1	
Events	Dependent on costs of event, audience, venue, partner arrangements etc.	POA	POA	N/A	D	1	
<b>Housing Solutions Team</b>							
Advertising Income	Advertising charges to Housing Associations for vacant properties on the Homepoint website	£85.00	£90.00	6%	D	2	
<b>Independent Living Team</b>							
DFG Fee	DFG fee - total work costs up to, and including £20,000 (pre VAT)	15% of works before VAT	15% of works before VAT	0%	D	2	
	DFG fee - total work costs above £20,000 (pre VAT), for those without Planning requirements	10% of works before VAT	10% of works before VAT	0%	D	2	
	DFG fee - total work costs above £20,000 (pre VAT), for those with Planning requirements	12% of works before VAT	12% of works before VAT	0%	D	2	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Temporary Accommodation for Homelessness</b>							
Temporary Accommodation (52 week basis)	Shared accommodation or most single aged under 35	£109.32	£109.32	0%	S	5	
	1 bedroom	£111.50	£111.50	0%	S	5	
	2 bedrooms	£136.93	£136.93	0%	S	5	
	3 bedrooms	£166.85	£166.85	0%	S	5	
	4 bedrooms	£224.38	£224.38	0%	S	5	
Kennelling for homeless clients	Weekly charge	£12.00	£14.00	17%	D	2	
Storage for homeless clients	Weekly charge	£12.00	£14.00	17%	D	2	
Hostel accommodation (Service charge per week)		£12.00	£14.00	17%	D	2	
Intensive Housing Management - Temporary Accommodation (dispersed units) per week (52 week basis)		£62.22	TBC	N/A	D		
Intensive Housing Management - Service Charge Temporary Accommodation (dispersed units) per week (52 week basis)		£44.96	TBC	N/A	D		
Tannery Rent per week		£301.34	£309.01	3%	S	5	
Tannery Service Charge per week		£12.00	£14.00	17%	D	4	
CHH Rent per week		£374.48	£377.48	1%	S	5	
CHH Service charge per week		£15.00	£18.00	20%	D	4	
Parish Rooms Rent per week		£374.19	£376.19	1%	S	5	
Parish Rooms Service Charge per week		£12.00	£14.00	17%	D	4	
70 CF Rent per week		£374.94	£376.94	1%	S	5	
70 CF Service charge per week		£12.00	£14.00	17%	D	4	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Transactional Management &amp; Licensing</b>							
<b>Licensed Premises</b>							
Personal licences, temporary events and other fees	Application for a grant or renewal of personal licence	£37.00	£37.00	0%	S	5	
	Temporary event notice	£21.00	£21.00	0%	S	5	
	Theft, loss etc. of premises licence or summary	£10.50	£10.50	0%	S	5	
	Application for a provisional statement where premises being built etc.	£315.00	£315.00	0%	S	5	
	Notification of change of name or address	£10.50	£10.50	0%	S	5	
	Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	0%	S	5	
	Application for transfer of premises licence	£23.00	£23.00	0%	S	5	
	Interim authority notice following death etc. of licence holder	£23.00	£23.00	0%	S	5	
	Theft, loss etc. of certificate of summary	£10.50	£10.50	0%	S	5	
	Notification of change of name or alteration of rules of club	£10.50	£10.50	0%	S	5	
	Change of relevant registered address of club	£10.50	£10.50	0%	S	5	
	Theft, loss etc. of temporary event notice	£10.50	£10.50	0%	S	5	
	Theft, loss etc. of personal licence	£10.50	£10.50	0%	S	5	
	Duty to notify change of name or address	£10.50	£10.50	0%	S	5	
	Right of freeholder etc. to be notified of licensing matters	£21.00	£21.00	0%	S	5	
	Minor Variation	£89.00	£89.00	0%	S	5	
	Removal of DPS at Community Premises	£23.00	£23.00	0%	S	5	
	Copy of public register entry (per individual entry)	£41.00	£41.00	0%	D	1	
Licensing Exceptionally Large Events	Additional Application Fee (5,000 - 9,999)	£1,000.00	£1,000.00	0%	S	5	
	Additional Annual Fee (5,000 - 9,999)	£500.00	£500.00	0%	S	5	
	Additional Application Fee (10,000 - 14,999)	£2,000.00	£2,000.00	0%	S	5	
	Additional Annual Fee (10,000 - 14,999)	£1,000.00	£1,000.00	0%	S	5	
	Additional Application Fee (15,000 - 19,999)	£4,000.00	£4,000.00	0%	S	5	
	Additional Annual Fee (15,000 - 19,999)	£2,000.00	£2,000.00	0%	S	5	
	Additional Application Fee (20,000 - 29,999)	£8,000.00	£8,000.00	0%	S	5	
	Additional Annual Fee (20,000 - 29,999)	£4,000.00	£4,000.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Additional Application Fee (30,000 - 39,999)	£16,000.00	£16,000.00	0%	S	5	
	Additional Annual Fee (30,000 - 39,999)	£8,000.00	£8,000.00	0%	S	5	
	Additional Application Fee (40,000 - 49,999)	£24,000.00	£24,000.00	0%	S	5	
	Additional Annual Fee (40,000 - 49,999)	£12,000.00	£12,000.00	0%	S	5	
	Additional Application Fee (50,000 - 59,999)	£32,000.00	£32,000.00	0%	S	5	
	Additional Annual Fee (50,000 - 59,999)	£16,000.00	£16,000.00	0%	S	5	
	Additional Application Fee (60,000 - 69,999)	£40,000.00	£40,000.00	0%	S	5	
	Additional Annual Fee (60,000 - 69,999)	£20,000.00	£20,000.00	0%	S	5	
	Additional Application Fee (70,000 - 79,999)	£48,000.00	£48,000.00	0%	S	5	
	Additional Annual Fee (70,000 - 79,999)	£24,000.00	£24,000.00	0%	S	5	
	Additional Application Fee (80,000 - 89,999)	£56,000.00	£56,000.00	0%	S	5	
	Additional Annual Fee (80,000 - 89,999)	£28,000.00	£28,000.00	0%	S	5	
	Additional Application Fee (90,000 and over)	£64,000.00	£64,000.00	0%	S	5	
	Additional Annual Fee (90,000 and over)	£32,000.00	£32,000.00	0%	S	5	
<b>Premises Licenses and Club Premises Certificates</b>							
No rateable value to £4,300 (Band A)	Application Fee (Initial/Variation)	£100.00	£100.00	0%	S	5	
	Annual Fee	£70.00	£70.00	0%	S	5	
Rateable value £4,301 - £33,000 (Band B)	Application Fee (Initial/Variation)	£190.00	£190.00	0%	S	5	
	Annual Fee	£180.00	£180.00	0%	S	5	
Rateable value £33,001 - £87,000 (Band C)	Application Fee (Initial/Variation)	£315.00	£315.00	0%	S	5	
	Annual Fee	£295.00	£295.00	0%	S	5	
Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£450.00	£450.00	0%	S	5	
	Annual Fee	£320.00	£320.00	0%	S	5	
Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£635.00	£635.00	0%	S	5	
	Annual Fee	£350.00	£350.00	0%	S	5	
Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£900.00	£900.00	0%	S	5	
	Annual Fee	£640.00	£640.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£1,905.00	£1,905.00	0%	S	5	
	Annual Fee	£1,050.00	£1,050.00	0%	S	5	
<b>Licences- Gambling</b>							
<i>For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2.</i>							
<u>GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2</u>							
<i>36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy,</i>							
<i>including the date on which such a resolution will take effect.</i>							
<i>36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence.</i>							
Regional Casino Premises Licence	Fee in respect of other premises	POA	POA	N/A	S	5	
	Annual Fee	POA	POA	N/A	S	5	
	Fee for application to vary licence	POA	POA	N/A	S	5	
	Fee for application to transfer a licence	POA	POA	N/A	S	5	
	Fee for application to reinstate a licence	POA	POA	N/A	S	5	
	Fee for application for provisional statement	POA	POA	N/A	S	5	
Large Casino Premises	Fee in respect of other premises	POA	POA	N/A	S	5	
	Annual Fee	POA	POA	N/A	S	5	
	Fee for application to vary licence	POA	POA	N/A	S	5	
	Fee for application to transfer a licence	POA	POA	N/A	S	5	
	Fee for application to reinstate a licence	POA	POA	N/A	S	5	
	Fee for application for provisional statement	POA	POA	N/A	S	5	
Small casino premises	Fee in respect of other premises	POA	POA	N/A	S	5	
	Annual Fee	POA	POA	N/A	S	5	
	Fee for application to vary licence	POA	POA	N/A	S	5	
	Fee for application to transfer a licence	POA	POA	N/A	S	5	
	Fee for application to reinstate a licence	POA	POA	N/A	S	5	
	Fee for application for provisional statement	POA	POA	N/A	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Bingo Licences</b>							
<i>Bingo Licences- Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.</i>							
<i>Fees are set at a discretionary rate but have a statutory maximum.</i>							
<b>Bingo premises licence</b>	Fee in respect of other premises	£2,020.00	£2,020.00	0%	S	5	
	Annual Fee	£1,000.00	£1,000.00	0%	S	5	
	Fee for application to vary licence	£1,750.00	£1,750.00	0%	S	5	
	Fee for application to transfer a licence	£1,200.00	£1,200.00	0%	S	5	
	Fee for application to reinstate a licence	£1,200.00	£1,200.00	0%	S	5	
	Fee for application for provisional statement	£2,007.00	£2,007.00	0%	S	5	
<b>Gaming and entertainment premises licences</b>							
<i>Fees are set at a discretionary rate but have a statutory maximum.</i>							
<b>Adult Gaming Centre Premises Licence</b>	Fee in respect of other premises	£2,000.00	£2,000.00	0%	S	5	
	Annual Fee	£1,000.00	£1,000.00	0%	S	5	
	Fee for application to vary licence	£1,000.00	£1,000.00	0%	S	5	
	Fee for application to transfer a licence	£1,200.00	£1,200.00	0%	S	5	
	Fee for application to reinstate a licence	£1,200.00	£1,200.00	0%	S	5	
	Fee for application for provisional statement	£2,000.00	£2,000.00	0%	S	5	
<b>Betting Premises (track) licence</b>	Fee in respect of other premises	£2,020.00	£2,020.00	0%	S	5	
	Annual Fee	£1,000.00	£1,000.00	0%	S	5	
	Fee for application to vary licence	£1,250.00	£1,250.00	0%	S	5	
	Fee for application to transfer a licence	£950.00	£950.00	0%	S	5	
	Fee for application to reinstate a licence	£950.00	£950.00	0%	S	5	
	Fee for application for provisional statement	£2,007.00	£2,007.00	0%	S	5	
<b>Family Entertainment Centre Premises Licence</b>	Fee in respect of other premises	£2,000.00	£2,000.00	0%	S	5	
	Annual Fee	£750.00	£750.00	0%	S	5	
	Fee for application to vary licence	£1,000.00	£1,000.00	0%	S	5	
	Fee for application to transfer a licence	£950.00	£950.00	0%	S	5	
	Fee for application to reinstate a licence	£950.00	£950.00	0%	S	5	
	Fee for application for provisional statement	£2,000.00	£2,000.00	0%	S	5	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Betting Premises (other) licence	Fee in respect of other premises	£2,020.00	£2,020.00	0%	S	5	
	Annual Fee	£600.00	£600.00	0%	S	5	
	Fee for application to vary licence	£1,500.00	£1,500.00	0%	S	5	
	Fee for application to transfer a licence	£1,200.00	£1,200.00	0%	S	5	
	Fee for application to reinstate a licence	£1,200.00	£1,200.00	0%	S	5	
	Fee for application for provisional statement	£2,007.00	£2,007.00	0%	S	5	
Other gambling licences							
Applicable for all gaming licences	Change of circumstances fee - for all gaming licences	£50.00	£50.00	0%	S	5	
	Fee for copy licence - for all gaming licences	£25.00	£25.00	0%	S	5	
Temporary Use of Premises	Temporary Use Notice	£500.00	£500.00	0%	S	5	
	Replacement of an endorsed copy of a Temporary Use Notice	£25.00	£25.00	0%	S	5	
	Occasional Use Notice	FOC	FOC	N/A	S	5	
Licensed premises gaming machine permits	Gaming Machine - Up to 2 Machines	£50.00	£50.00	0%	S	5	
	Gaming Machine Permits - New	£150.00	£150.00	0%	S	5	
	Gaming Machine Permits - Variation	£100.00	£100.00	0%	S	5	
	Gaming Machine Permits - Change of name	£25.00	£25.00	0%	S	5	
	Gaming Machine Permits - Transfer of permit	£25.00	£25.00	0%	S	5	
	Gaming Machine Permits - Copy (lost, stolen, damaged)	£15.00	£15.00	0%	S	5	
	Gaming Machine Permits - annual fee	£50.00	£50.00	0%	S	5	
Club gaming/ club machine permits	Club Gaming / Club Machine Permits - New or Renew	£200.00	£200.00	0%	S	5	
	Club Gaming / Club Machine Permits for holders of club premises certificates - New or Renew	£100.00	£100.00	0%	S	5	
	Club Gaming / Club Machine Permits - Annual Fee	£50.00	£50.00	0%	S	5	
	Club Gaming / Club Machine Permits - Variation	£100.00	£100.00	0%	S	5	
	Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	£15.00	£15.00	0%	S	5	
	Prize Gaming Permits - New or Renewal	£300.00	£300.00	0%	S	5	
Prize gaming permits	Prize Gaming Permits - Change of Name	£25.00	£25.00	0%	S	5	
	Prize Gaming Permits - Copy (lost, stolen or damaged)	£15.00	£15.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Unlicensed family entertainment gaming centre gaming machine permits	Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	£300.00	£300.00	0%	S	5	
	Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	£25.00	£25.00	0%	S	5	
	Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen, damaged)	£15.00	£15.00	0%	S	5	
	Copy of public register entry (per individual entry)	£41.00	£41.00	0%	D	1	
<b>Gambling Licence - Small Lottery</b>							
Lotteries	Lottery - new registration	£40.00	£40.00	0%	S	5	
	Lottery - renewal of existing registration	£20.00	£20.00	0%	S	5	
<b>Animal Licences</b>							
Zoo Licences- New (plus vet fees)	Zoo Licences- New (plus vet fees). Total payable- please see breakdown of payment amounts below.	£981.00	£981.00	0%	D	1	
	<i>Initial application</i>	£196.10	£196.20	0%	D	1	
	<i>Fee due after licence granted</i>	£784.90	£784.80	0%	D	1	
Zoo Licences- Renewal (plus vet fees)	Zoo Licences- Renewal (plus vet fees). Total payable- please see breakdown of payment amounts below.	£921.00	£921.00	0%	D	1	
	<i>Initial application</i>	£206.02	£202.62	-2%	D	1	
	<i>Fee due after licence granted</i>	£714.98	£718.38	0%	D	1	
Zoo Licences- Transfer (plus vet fees)	Zoo Licences- Transfer (plus vet fees). Total payable- please see breakdown of payment amounts below.	£392.00	£392.00	0%	D	1	
	<i>Initial application</i>	£102.19	£101.92	0%	D	1	
	<i>Fee due after licence granted</i>	£289.81	£290.08	0%	D	1	
Zoo Licences- Alteration (plus vet fees)	Zoo Licences- Alteration (plus vet fees). Total payable- please see breakdown of payment amounts below.	£221.00	£222.00	0%	D	1	
	<i>Initial application</i>	£143.56	£144.30	1%	D	1	
	<i>Fee due after licence granted</i>	£77.44	£77.70	0%	D	1	
Dog day care- New (<10 dogs)	Dog day care- New (<10 dogs). Total payable- please see breakdown of payment amounts below.	£562.00	£562.00	0%	D	1	
	<i>Initial application</i>	£357.54	£354.06	-1%	D	1	
	<i>Fee due after licence granted</i>	£204.46	£207.94	2%	D	1	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Dog day care- Renewal (<10 dogs)	Dog day care- Renewal (<10 dogs). Total payable- please see breakdown of payment amounts below.	£487.00	£487.00	0%	D	1	
	<i>Initial application</i>	£322.88	£321.42	0%	D	1	
	<i>Fee due after licence granted</i>	£164.12	£165.58	1%	D	1	
Dog day care- Additional activity (<10 dogs)	Dog day care- Additional activity (<10 dogs)	£182.00	£182.00	0%	D	1	
Dog day care- New (>10 dogs)	Dog day care- New (>10 dogs). Total payable- please see breakdown of payment amounts below.	£634.00	£634.00	0%	D	1	
	<i>Initial application</i>	£406.01	£405.76	0%	D	1	
	<i>Fee due after licence granted</i>	£227.99	£228.24	0%	D	1	
Dog day care- Renewal (>10 dogs)	Dog day care- Renewal (>10 dogs). Total payable- please see breakdown of payment amounts below.	£537.00	£537.00	0%	D	1	
	<i>Initial application</i>	£356.73	£354.42	-1%	D	1	
	<i>Fee due after licence granted</i>	£180.27	£182.58	1%	D	1	
Dog day care- Additional activity (>10 dogs)	Dog day care- Additional activity (>10 dogs)	£242.00	£242.00	0%	D	1	
Breeding for dogs- New (<10 dogs)	Breeding for dogs- New (<10 dogs). Total payable- please see breakdown of payment amounts below.	£597.00	£597.00	0%	D	1	
	<i>Initial application</i>	£365.48	£364.17	0%	D	1	
	<i>Fee due after licence granted</i>	£231.52	£232.83	1%	D	1	
Breeding for dogs- Renewal (<10 dogs)	Breeding for dogs- Renewal (<10 dogs). Total payable- please see breakdown of payment amounts below.	£489.00	£489.00	0%	D	1	
	<i>Initial application</i>	£295.60	£293.40	-1%	D	1	
	<i>Fee due after licence granted</i>	£193.40	£195.60	1%	D	1	
Breeding for dogs- Additional activity (<10 dogs)	Breeding for dogs- Additional activity (<10 dogs)	£233.00	£233.00	0%	D	1	
Breeding for dogs- New (>10 dogs)	Breeding for dogs- New (>10 dogs). Total payable- please see breakdown of payment amounts below.	£674.00	£674.00	0%	D	1	
	<i>Initial application</i>	£417.07	£417.88	0%	D	1	
	<i>Fee due after licence granted</i>	£256.93	£256.12	0%	D	1	
Breeding for dogs- Renewal (>10 dogs)	Breeding for dogs- Renewal (>10 dogs). Total payable- please see breakdown of payment amounts below.	£513.00	£513.00	0%	D	1	
	<i>Initial application</i>	£313.96	£312.93	0%	D	1	
	<i>Fee due after licence granted</i>	£199.04	£200.07	1%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Breeding for dogs- Additional activity (>10 dogs)	Breeding for dogs- Additional activity (>10 dogs)	£284.00	£284.00	0%	D	1	
Boarding for cats- New (<10 cats)	Boarding for cats- New (<10 cats). Total payable- please see breakdown of payment amounts below.	£562.00	£562.00	0%	D	1	
	<i>Initial application</i>	£357.54	£354.06	-1%	D	1	
	<i>Fee due after licence granted</i>	£204.46	£207.94	2%	D	1	
Boarding for cats- Renewal (<10 cats)	Boarding for cats- Renewal (<10 cats). Total payable- please see breakdown of payment amounts below.	£487.00	£487.00	0%	D	1	
	<i>Initial application</i>	£322.88	£321.42	0%	D	1	
	<i>Fee due after licence granted</i>	£164.12	£165.58	1%	D	1	
Boarding for cats- Additional activity (<10 cats)	Boarding for cats- Additional activity (<10 cats)	£182.00	£182.00	0%	D	1	
Boarding for cats- New (>10 cats)	Boarding for cats- New (>10 cats). Total payable- please see breakdown of payment amounts below.	£634.00	£634.00	0%	D	1	
	<i>Initial application</i>	£406.01	£405.76	0%	D	1	
	<i>Fee due after licence granted</i>	£227.99	£228.24	0%	D	1	
Boarding for cats- Renewal (>10 cats)	Boarding for cats- Renewal (>10 cats). Total payable- please see breakdown of payment amounts below.	£537.00	£537.00	0%	D	1	
	<i>Initial application</i>	£356.73	£354.42	-1%	D	1	
	<i>Fee due after licence granted</i>	£180.27	£182.58	1%	D	1	
Boarding for cats- Additional activity (>10 cats)	Boarding for cats- Additional activity (>10 cats)	£242.00	£242.00	0%	D	1	
Kennel Boarding- New (<10 animals)	Kennel Boarding- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£563.00	£563.00	0%	D	1	
	<i>Initial application</i>	£362.23	£360.32	-1%	D	1	
	<i>Fee due after licence granted</i>	£200.77	£202.68	1%	D	1	
Kennel Boarding- Renewal (<10 animals)	Kennel Boarding- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£483.00	£483.00	0%	D	1	
	<i>Initial application</i>	£320.23	£318.78	0%	D	1	
	<i>Fee due after licence granted</i>	£162.77	£164.22	1%	D	1	
Kennel Boarding- Additional activity (<10 animals)	Kennel Boarding- Additional activity (<10 animals)	£182.00	£182.00	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Kennel Boarding- New (>10 animals)	Kennel Boarding- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£636.00	£636.00	0%	D	1	
	<i>Initial application</i>	£407.29	£407.04	0%	D	1	
	<i>Fee due after licence granted</i>	£228.71	£228.96	0%	D	1	
Kennel Boarding- Renewal (>10 animals)	Kennel Boarding- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£530.00	£530.00	0%	D	1	
	<i>Initial application</i>	£352.08	£349.80	-1%	D	1	
	<i>Fee due after licence granted</i>	£177.92	£180.20	1%	D	1	
Kennel Boarding- Additional activity (>10 animals)	Kennel Boarding- Additional activity (>10 animals)	£243.00	£243.00	0%	D	1	
Home Boarding- New (<10 animals)	Home Boarding- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£562.00	£562.00	0%	D	1	
	<i>Initial application</i>	£372.61	£370.92	0%	D	1	
	<i>Fee due after licence granted</i>	£189.39	£191.08	1%	D	1	
Home Boarding- Renewal (<10 animals)	Home Boarding- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£487.00	£487.00	0%	D	1	
	<i>Initial application</i>	£329.85	£326.29	-1%	D	1	
	<i>Fee due after licence granted</i>	£157.15	£160.71	2%	D	1	
Home Boarding- Additional activity (<10 animals)	Home Boarding- Additional activity (<10 animals)	£182.00	£182.00	0%	D	1	
Home Boarding- New (>10 animals)	Home Boarding- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£634.00	£634.00	0%	D	1	
	<i>Initial application</i>	£421.17	£418.44	-1%	D	1	
	<i>Fee due after licence granted</i>	£212.83	£215.56	1%	D	1	
Home Boarding- Renewal (>10 animals)	Home Boarding- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£537.00	£537.00	0%	D	1	
	<i>Initial application</i>	£370.53	£370.53	0%	D	1	
	<i>Fee due after licence granted</i>	£166.47	£166.47	0%	D	1	
Home Boarding- Additional activity (>10 animals)	Home Boarding- Additional activity (>10 animals)	£245.00	£245.00	0%	D	1	
Selling animals as pets- New (<10 animals)	Selling animals as pets- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£564.00	£564.00	0%	D	1	
	<i>Initial application</i>	£349.06	£349.68	0%	D	1	
	<i>Fee due after licence granted</i>	£214.94	£214.32	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Selling animals as pets- Renewal (<10 animals)	Selling animals as pets- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£490.00	£490.00	0%	D	1	
	<i>Initial application</i>	£315.27	£313.60	-1%	D	1	
	<i>Fee due after licence granted</i>	£174.73	£176.40	1%	D	1	
Selling animals as pets- Additional activity (<10 animals)	Selling animals as pets- Additional activity (<10 animals)	£208.00	£208.00	0%	D	1	
Selling animals as pets- New (>10 animals)	Selling animals as pets- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£638.00	£638.00	0%	D	1	
	<i>Initial application</i>	£398.56	£395.56	-1%	D	1	
	<i>Fee due after licence granted</i>	£239.44	£242.44	1%	D	1	
Selling animals as pets- Renewal (>10 animals)	Selling animals as pets- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£540.00	£540.00	0%	D	1	
	<i>Initial application</i>	£349.27	£345.60	-1%	D	1	
	<i>Fee due after licence granted</i>	£190.73	£194.40	2%	D	1	
Selling animals as pets- Additional activity (>10 animals)	Selling animals as pets- Additional activity (>10 animals)	£246.00	£246.00	0%	D	1	
Keeping or training animals for exhibition- New (<10 animals)	Keeping or training animals for exhibition- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£564.00	£564.00	0%	D	1	
	<i>Initial application</i>	£349.06	£349.68	0%	D	1	
	<i>Fee due after licence granted</i>	£214.94	£214.32	0%	D	1	
Keeping or training animals for exhibition- Renewal (<10 animals)	Keeping or training animals for exhibition- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£561.00	£561.00	0%	D	1	
	<i>Initial application</i>	£360.95	£359.04	-1%	D	1	
	<i>Fee due after licence granted</i>	£200.05	£201.96	1%	D	1	
Keeping or training animals for exhibition- Additional activity (<10 animals)	Keeping or training animals for exhibition- Additional activity (<10 animals)	£191.00	£191.00	0%	D	1	
Keeping or training animals for exhibition- New (>10 animals)	Keeping or training animals for exhibition- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£638.00	£638.00	0%	D	1	
	<i>Initial application</i>	£398.56	£395.56	-1%	D	1	
	<i>Fee due after licence granted</i>	£239.44	£242.44	1%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Keeping or training animals for exhibition- Renewal (>10 animals)	Keeping or training animals for exhibition- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£634.00	£634.00	0%	D	1	
	<i>Initial application</i>	£410.07	£405.76	-1%	D	1	
	<i>Fee due after licence granted</i>	£223.93	£228.24	2%	D	1	
Keeping or training animals for exhibition- Additional activity (>10 animals)	Keeping or training animals for exhibition- Additional activity (>10 animals)	£252.00	£252.00	0%	D	1	
Hiring out horses- New (<10)	Hiring out horses- New (<10). Total payable- please see breakdown of payment amounts below.	£602.00	£602.00	0%	D	1	
	<i>Initial application</i>	£368.54	£367.22	0%	D	1	
	<i>Fee due after licence granted</i>	£233.46	£234.78	1%	D	1	
Hiring out horses- Renewal (<10)	Hiring out horses- Renewal (<10). Total payable- please see breakdown of payment amounts below.	£529.00	£529.00	0%	D	1	
	<i>Initial application</i>	£319.78	£317.40	-1%	D	1	
	<i>Fee due after licence granted</i>	£209.22	£211.60	1%	D	1	
Hiring out horses- Additional activity (<10)	Hiring out horses- Additional activity (<10)	£301.00	£301.00	0%	D	1	
Hiring out horses- New (>10)	Hiring out horses- New (>10). Total payable- please see breakdown of payment amounts below.	£675.00	£675.00	0%	D	1	
	<i>Initial application</i>	£417.69	£418.50	0%	D	1	
	<i>Fee due after licence granted</i>	£257.31	£256.50	0%	D	1	
Hiring out horses- Renewal (>10)	Hiring out horses- Renewal (>10). Total payable- please see breakdown of payment amounts below.	£578.00	£578.00	0%	D	1	
	<i>Initial application</i>	£353.74	£352.58	0%	D	1	
	<i>Fee due after licence granted</i>	£224.26	£225.42	1%	D	1	
Hiring out horses- Additional activity (>10)	Hiring out horses- Additional activity (>10)	£328.00	£328.00	0%	D	1	
Other licences	Horses annual inspection (plus Veterinary Surgeon's fee)	£85.00	£85.00	0%	D	1	
	Variation of the licence with inspection	£85.00	£85.00	0%	D	1	
	Licence variation with no inspection	£64.00	£65.00	2%	D	1	
	Licence variation with inspection <10	£203.00	£203.00	0%	D	1	
	Licence variation with inspection >10	£220.00	£220.00	0%	D	1	
	Re-inspection request < 10 no vet	£199.00	£199.00	0%	D	1	
	Re-inspection request > 10 no vet	£233.00	£233.00	0%	D	1	
	Re-inspection request < 10 with a vet	£233.00	£233.00	0%	D	1	
	Re-inspection request > 10 with a vet	£265.00	£265.00	0%	D	1	



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Dangerous Animals</b>	Dangerous Wild Animals (plus Veterinary Surgeon's fee) - where total licensing procedure takes up to 9 hrs	£295.00	£295.00	0%	D	1	
	Dangerous Wild Animals (plus Veterinary Surgeon's fee) - charge per hour where total licensing procedure exceeds 9 hrs	£25.00	£25.00	0%	D	1	
	Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes up to 3.75 hrs	£273.00	£273.00	0%	D	1	
	Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - charge per hour when licensing procedure exceeds 3.75 hours	£25.00	£25.00	0%	D	1	
	Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (variation) - where total licensing procedure takes up to 3.75 hrs	£233.00	£233.00	0%	D	1	
	Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (variation) - charge per hour when licensing procedure exceeds 3.75 hours	£25.00	£25.00	0%	D	1	
<b>Primates</b>	Keeping Primates (New)	N/A	£510.00	NEW	D	1	
	<i>Initial application</i>	N/A	£306.00	NEW	D	1	
	<i>Fee due after licence granted</i>	N/A	£204.00	NEW	D	1	
	Keeping Primates (Renewal)	N/A	£476.00	NEW	D	1	
	<i>Initial application</i>	N/A	£318.06	NEW	D	1	
	<i>Fee due after licence granted</i>	N/A	£157.94	NEW	D	1	
	Keeping Primates (Premises variation)	N/A	£379.00	NEW	D	1	
	<i>Initial application</i>	N/A	£280.84	NEW	D	1	
	<i>Fee due after licence granted</i>	N/A	£98.16	NEW	D	1	
	Keeping Primates (Animal variation)	N/A	£312.00	NEW	D	1	
	<i>Initial application</i>	N/A	£249.32	NEW	D	1	
	<i>Fee due after licence granted</i>	N/A	£62.68	NEW	D	1	
	Keeping Primates (Variation without inspection)	N/A	£71.00	NEW	D	1	
	Keeping Primates (Surrender)	N/A	£71.00	NEW	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Public Health Licences</b>							
Acupuncture	Acupuncture - Each Person submitted separately (not including premises)	£160.00	£160.00	0%	D	1	
	Acupuncture Premises - Premises including one person	£333.00	£333.00	0%	D	1	
	Additional persons included on same application	£30.00	£30.00	0%	D	1	
Electrolysis	Electrolysis- Each Person submitted separately (not including premises)	£160.00	£160.00	0%	D	1	
	Electrolysis Premises - Premises including one person	£333.00	£333.00	0%	D	1	
	Additional persons included on same application	£30.00	£30.00	0%	D	1	
Cosmetic piercing	Cosmetic piercing techniques - Each Person submitted separately (not including premises)	£160.00	£160.00	0%	D	1	
	Cosmetic piercing techniques - Premises including one person	£333.00	£333.00	0%	D	1	
	Additional persons included on same application	£30.00	£30.00	0%	D	1	
Tattooing	Tattooing - Each Person (not including premises) - submitted separately	£160.00	£160.00	0%	D	1	
	Tattooing Premises - Premises including one person	£333.00	£333.00	0%	D	1	
	Additional persons included on same application	£30.00	£30.00	0%	D	1	
<b>Scrap metal licences</b>							
Scrap metal dealers- site licences (new)	Scrap Metal Dealers - Site (New). Total payable- please see breakdown of payment amounts below.	£785.00	£785.00	0%	D	1	
	<i>Initial application</i>	£273.81	£274.75	0%	D	1	
	<i>Fee due after licence granted</i>	£511.19	£510.25	0%	D	1	
Scrap metal dealers- site licences (renewal)	Scrap Metal Dealers - Site (Renewal). Total payable- please see breakdown of payment amounts below.	£3,063.00	£3,063.00	0%	D	1	
	<i>Initial application</i>	£1,068.37	£1,072.05	0%	D	1	
	<i>Fee due after licence granted</i>	£1,994.63	£1,990.95	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Scrap metal dealers- collectors licences (new)	Scrap Metal Dealers - Collectors (New). Total payable- please see breakdown of payment amounts below.	£263.00	£263.00	0%	D	1	
	<i>Initial application</i>	£164.64	£165.69	1%	D	1	
	<i>Fee due after licence granted</i>	£98.36	£97.31	-1%	D	1	
Scrap metal dealers- collectors licences (renewal)	Scrap Metal Dealers - Collectors (Renewal). Total payable- please see breakdown of payment amounts below.	£496.00	£496.00	0%	D	1	
	<i>Initial application</i>	£311.64	£312.48	0%	D	1	
	<i>Fee due after licence granted</i>	£184.36	£183.52	0%	D	1	
Scrap metal dealers- collectors licences (variation)	Scrap Metal Dealer - collector to site variation. Total payable- please see breakdown of payment amounts below.	£532.00	£532.00	0%	D	1	
	<i>Initial application</i>	£272.22	£271.32	0%	D	1	
	<i>Fee due after licence granted</i>	£259.78	£260.68	0%	D	1	
Other scrap metal licences	Scrap Metal Dealer Site Manager Variation	£155.00	£155.00	0%	D	1	
	Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	£58.00	£58.00	0%	D	1	
	Scrap Metal Dealer - site to collector variation	£241.00	£241.00	0%	D	1	
<b>Vehicle Licences</b>							
Vehicle Hire- Hackney	Hackney Carriage Vehicle - New	£203.00	£213.00	5%	D	1	Fees subject to further consultation
	Hackney Carriage Vehicle - Renewal	£206.00	£231.00	12%	D	1	Fees subject to further consultation
	Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	£205.00	£228.00	11%	D	1	Fees subject to further consultation
Vehicle Hire- Private	Private Hire Vehicle - New	£213.00	£224.00	5%	D	1	Fees subject to further consultation
	Private Hire Vehicle - Renewal	£219.00	£230.00	5%	D	1	Fees subject to further consultation
	Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	£213.00	£224.00	5%	D	1	Fees subject to further consultation



Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Vehicle Hire- Novelty	Novelty Vehicle - New	£200.00	£210.00	5%	D	1	Fees subject to further consultation
	Novelty Vehicle - Renewal	£215.00	£245.00	14%	D	1	Fees subject to further consultation
	Novelty Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	£196.00	£217.00	11%	D	1	Fees subject to further consultation
Vehicle Hire- Executive	Executive Vehicle - New	£206.00	£230.00	12%	D	1	Fees subject to further consultation
	Executive Vehicle - Renewal	£230.00	£266.00	16%	D	1	Fees subject to further consultation
	Executive Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	£206.00	£230.00	12%	D	1	Fees subject to further consultation
Other Vehicle	Exterior Plate replacement following damage or loss	£47.00	£50.00	6%	D	1	Fees subject to further consultation
	Internal Plate replacement following damage or loss	£47.00	£50.00	6%	D	1	Fees subject to further consultation
	Fare Card replacement following damage or lost	£3.00	£3.00	0%	D	1	Fees subject to further consultation
	Private hire door signs replacement (pair)	£47.00	£50.00	6%	D	1	Fees subject to further consultation
	Vehicle Licence holder (Licensee) transfer	£103.00	£108.00	5%	D	1	Fees subject to further consultation
	Licence Holder Change of Details	£31.00	£54.00	74%	D	1	Fees subject to further consultation
Drivers Joint Badge- New	Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) including Safeguarding	£339.00	£341.00	1%	D	1	Fees subject to further consultation
	Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) excluding Safeguarding	£275.00	£304.00	11%	D	1	Fees subject to further consultation
Drivers Joint Badge- Renewal	Driver's Badge Renewal - 3 Years (including DVLA and DBS check). including safeguarding	£291.00	£323.00	11%	D	1	Fees subject to further consultation
	Driver's Badge Renewal - 3 Years (including DVLA and DBS check). excluding safeguarding	£236.00	£274.00	16%	D	1	Fees subject to further consultation

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Drivers Joint Badge- other	Driver Training Assessment	£82.00	£89.00	9%	D	1	Fees subject to further consultation
	Driver's Knowledge Test	£68.00	£86.00	26%	D	1	Fees subject to further consultation
	Driver's Knowledge Test Resit	£56.00	£57.00	2%	D	1	Fees subject to further consultation
	Additional DBS	£97.00	£99.00	2%	D	1	Fees subject to further consultation
	Driver's Badge Replacement following damage or loss	£48.00	£50.00	4%	D	1	Fees subject to further consultation
	Licence Holder Change of Details	£31.00	£54.00	74%	D	1	Fees subject to further consultation
	Safeguarding Training	£50.00	£51.00	2%	D	1	Fees subject to further consultation
Private Hire Operators - 5 Years (Formerly 3 years) - New	Private Hire Operator - up to and including 30 vehicles and one base	£375.00	£479.00	28%	D	1	Fees subject to further consultation
	Private Hire Operator - 31 vehicles and more and/or more than one base	£985.00	£1,034.00	5%	D	1	Fees subject to further consultation
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal	Private Hire Operator - up to and including 30 vehicles and one base	£417.00	£522.00	25%	D	1	Fees subject to further consultation
	Private Hire Operator - 31 vehicles and more and/or more than one base	£956.00	£1,186.00	24%	D	1	Fees subject to further consultation
Private Hire Operators - 5 Years (Formerly 3 years) - other	Licence Holder Change of Details	£31.00	£54.00	74%	D	1	Fees subject to further consultation
<b>Other licences</b>							
Street trading	Street Trading Consent/ Licence- minimum charge for up to 7 days(the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the application)	£425.00	£425.00	0%	D	1	
	Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application)	£4.00	£4.00	0%	D	1	
	Street Trading Consent/Licence- Annual	£1,144.00	£1,144.00	0%	D	1	
	Street Trading Consent/Licence- Annual-Renewal	£1,147.00	£1,147.00	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Street Trading Event - Daily. Minimum charge for up to 7 days (the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on application)	£243.00	£243.00	0%	D	1	
	Street Trading Event - Each additional day or part thereof (the dates must be confirmed on application)	£4.00	£4.00	0%	D	1	
	Street Trading Event - Annual	£862.00	£862.00	0%	D	1	
Sex establishment licences	Sex establishments (application) New	£2,838.00	£2,838.00	0%	D	1	
	Sex establishments Renewal	£2,015.00	£2,015.00	0%	D	1	
	Sex establishments Transfer	£2,013.00	£2,013.00	0%	D	1	
	Sex establishments Variation	£946.00	£946.00	0%	D	1	
Pleasure boats and vessels	Per Annum (plus Marine Inspector's fees)	£241.00	£241.00	0%	D	1	
Distribution of free printed matter	Weekly permit	£87.00	£87.00	0%	D	1	
	Monthly	£124.00	£124.00	0%	D	1	
	Annual permit	£162.00	£162.00	0%	D	1	
Blue badge permits		£10.00	£10.00	0%	S	5	
Fit and Proper Person Relevant Protected Site	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 New Application	£666.00	£666.00	0%	D	1	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Renewal	£666.00	£666.00	0%	D	1	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee up to 5 conditions	£136.00	£136.00	0%	D	1	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee 6-10 conditions	£206.00	£206.00	0%	D	1	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee > 10 conditions	£288.00	£288.00	0%	D	1	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Relevant Protected Sites	New Relevant Protected Site 1- 20	£792.00	£792.00	0%	D	1	
	New Relevant Protected Site 21- 50	£869.00	£869.00	0%	D	1	
	New Relevant Protected Site 51- 100	£918.00	£918.00	0%	D	1	
	New Relevant Protected Site >100	£969.00	£969.00	0%	D	1	
	Relevant Protected Site - Alteration of conditions	£874.00	£874.00	0%	D	1	
	Relevant Protected Site - Transfer	£773.00	£773.00	0%	D	1	
	Relevant Protected Site - Deposit of site rules or deletion notice	£52.00	£52.00	0%	D	1	
Fireworks and explosives (Explosives Regulations 2014) <a href="https://www.legislation.gov.uk/ukxi/2024/322/made">https://www.legislation.gov.uk/ukxi/2024/322/made</a>							
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	1 year	£202.00	£202.00	0%	S	5	
	2 years	£266.00	£266.00	0%	S	5	
	3 years	£333.00	£333.00	0%	S	5	
	4 years	£409.00	£409.00	0%	S	5	
	5 years	£463.00	£463.00	0%	S	5	
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed	1 year	£94.00	£94.00	0%	S	5	
	2 years	£161.00	£161.00	0%	S	5	
	3 years	£226.00	£226.00	0%	S	5	
	4 years	£291.00	£291.00	0%	S	5	
	5 years	£357.00	£357.00	0%	S	5	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	1 year	£119.00	£119.00	0%	S	5	
	2 years	£154.00	£154.00	0%	S	5	
	3 years	£190.00	£190.00	0%	S	5	
	4 years	£226.00	£226.00	0%	S	5	
	5 years	£260.00	£260.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	1 year	£59.00	£59.00	0%	S	5	
	2 years	£94.00	£94.00	0%	S	5	
	3 years	£132.00	£132.00	0%	S	5	
	4 years	£166.00	£166.00	0%	S	5	
	5 years	£202.00	£202.00	0%	S	5	
Other	Varying the name of licensee or address of site	£40.00	£40.00	0%	S	5	
	Transfer of licence	£40.00	£40.00	0%	S	5	
	Replacement of licence if lost	£40.00	£40.00	0%	S	5	
	Licensing of Firework Suppliers - one years duration	£500.00	£500.00	0%	S	5	
	Any other kind of variation (Not varying name of licensee or address of site)	£743.00	£743.00	0%	D	1	
	Explosives Assent Procedure	£470.00	£470.00	0%	D	1	
	Copy of public register entry (per individual entry)	£55.00	£55.00	0%	D	1	
<b>Trading Standards and Parking Enforcement</b>							
Civil parking enforcement fines	Higher Level	£70.00	£70.00	0%	S	5	
	Lower Level	£50.00	£50.00	0%	S	5	
Financial penalties relating to letting agents etc	Penalty for breach of duty to publicise fees (maximum amount)	£5,000.00	£5,000.00	0%	S	5	
	Penalty for failing to comply with transparency requirements pertaining to a client money protection scheme (maximum amount)	£5,000.00	£5,000.00	0%	S	5	
	Penalty for breach of requirement to belong to a Client Money Protection scheme (maximum amount)	£30,000.00	£30,000.00	0%	S	5	
	Penalty for breach of requirement to belong to a redress scheme (maximum amount)	£5,000.00	£5,000.00	0%	S	5	
Pavement permits	New Application	£245.00	£245.00	0%	D	1	
	Renewal	£162.00	£162.00	0%	D	1	
Pavement licences	New Pavement Licence (maximum 24 months duration)	£500.00	£500.00	0%	S	5	
	Renewal Pavement Licence (maximum 12 months duration)	£350.00	£350.00	0%	S	5	

Communities & Customer- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)	Up to 15kg	POA	POA	N/A	D	1	
	Over 15kg and up to 60kg	POA	POA	N/A	D	1	
	Over 60kg and up to 500 kg	POA	POA	N/A	D	1	
	Over 500kg and up to 1 tonne	POA	POA	N/A	D	1	
	Over 1 tonne and up to 2 tonne	POA	POA	N/A	D	1	
	Over 2 tonne and up to 50 tonne	POA	POA	N/A	D	1	
	Over 50 tonne and up to 60 tonnes	POA	POA	N/A	D	1	
Weights & measures: testing liquid fuel	Containers Un-subdivided	POA	POA	N/A	D	1	
	Single and multi-outlets - First Nozzle	POA	POA	N/A	D	1	
	Each additional nozzle	POA	POA	N/A	D	1	
	Peripheral equipment and credit card acceptor	POA	POA	N/A	D	1	
	Bulk Fuel Meter Systems	POA	POA	N/A	D	1	
	Certificate of errors	POA	POA	N/A	D	1	
<i>Will be a minimum hourly charge of £92.00 for a W&amp;M Inspector and £79.00 for a Technical/Support Officer; and each job priced individually to ensure full cost recovery. Fees for statutory verification purposes do not incur VAT. These hourly fees will also apply for cost recovery purposes in respect to any investigation and proceedings (including legal proceedings) undertaken by officers of the Trading Standards Service.</i>							
<i>Fees for "request tests" will incur VAT on top of the hourly fees referred to above.</i>							
<b>Housing Enforcement and Service Support</b>							
Private sector housing	Mandatory HMO Licence (Homes in Multiple Occupancy) up to 5 units	£1,019.00	£1,055.00	4%	D	1	
	Mandatory HMO Licence (Homes in Multiple Occupancy) compliance and monitoring fee if licence granted	£389.00	£403.00	4%	D	1	
	Additional per unit	£170.00	£176.00	4%	D	1	
	Inspection of dwellings for immigration	£275.00	£300.00	9%	D	1	
Housing Act 2004 Certain Notice recovery of expenses	Demand for Recovery of Expenses incurred by the Local Housing Authority for the service of certain notices under Housing Act 2004 Sections 49 and 50.	£350.00	£363.00	4%	D	1	



Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Development Management</b>							
Fees for Processing Planning Applications	Please see website for current charges				S	5	
	<a href="https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/">https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/</a>						
Fees for Processing Planning Mineral & Waste Applications	Please see website for current charges				S	5	
	<a href="https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/">https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/</a>						
Planning performance agreement fees		POA	POA	N/A		1	
Other planning charges	Informal enquiry- per hour	£65.00	£68.00	5%		1	
	Administrative fee for invalid applications that are returned- per hour	£40.00	£42.00	5%		1	
	Compliance Checking Service- per hour	£85.00	£90.00	6%		1	
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)	Copies of documents per hour (plus cost of copying)	£78.00	£82.00	5%		1	
	Hourly rate for requests for information	£122.00	£128.00	5%		1	
Pre planning application advice	Category A (Largescale Major)	£5,200.00	£5,460.00	5%		1	
	Category A1 (Follow-up)	£2,600.00	£2,730.00	5%		1	
	Category A2 (Discharge of Condition)	£530.00	£557.00	5%		1	
	Category B (Smallscale Major 50-199)	£3,700.00	£3,885.00	5%		1	
	Category B1 (Follow-up)	£2,100.00	£2,205.00	5%		1	
	Category B2 (Discharge of Condition)	£370.00	£389.00	5%		1	
	Category B3 (Smallscale Major 25 - 49 units)	£2,600.00	£2,730.00	5%		1	
	Category B4 (Follow-up)	£1,300.00	£1,365.00	5%		1	
	Category B5 (Discharge of Condition)	£370.00	£389.00	5%		1	
	Category B6 (Smallscale Major 10-24 units)	£1,600.00	£1,680.00	5%		1	
	Category B7 (Follow-up)	£800.00	£840.00	5%		1	
	Category B8 (Discharge of Condition)	£370.00	£389.00	5%		1	
	Category C (Minor)	£1,060.00	£1,113.00	5%		1	
	Category C1 (Follow-up)	£530.00	£557.00	5%		1	
	Category C2 (Discharge of Condition)	£270.00	£284.00	5%		1	
	Category D (Other proposals)	£160.00	£168.00	5%		1	
	Category D1 (Site Visit)	£530.00	£557.00	5%		1	
	Category D2 (Discharge of Condition)	£107.00	£113.00	6%		1	
	Minerals proposals EIA Proposals	£5,200.00	£5,460.00	5%		1	
	Minerals proposals EIA Proposals - Follow-up	£2,600.00	£2,730.00	5%		1	

Fees are set in accordance with CIPFA accounting guidelines



Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Minerals proposals EIA Proposals - Discharge of Condition	£530.00	£557.00	5%		1	
	Minerals proposals Major Non EIA Proposals exceeding 1ha	£3,200.00	£3,360.00	5%		1	
	Minerals proposals Major Non EIA Proposals exceeding 1ha - Follow-up	£1,600.00	£1,680.00	5%		1	
	Minerals proposals Major Non EIA Proposals exceeding 1ha - Discharge of conditions	£530.00	£557.00	5%		1	
	Minerals proposals all other proposals	£1,060.00	£1,113.00	5%		1	
	Minerals proposals all other proposals - Follow-up (large)	£530.00	£557.00	5%		1	
	Minerals proposals all other proposals - Follow-up (small)	£265.00	£280.00	6%		1	
	Change of use / Single dwelling	£530.00	£557.00	5%		1	
	Change of use / Single dwelling - Follow-up	£265.00	£279.00	5%		1	
	Change of use / Single dwelling - Discharge of Condition	£160.00	£168.00	5%		1	
<b>Building control</b>							
<a href="https://www.shropshire.gov.uk/building-control/applications/">https://www.shropshire.gov.uk/building-control/applications/</a>							
Building Regulations Plan Fee		POA	POA	N/A	Fees are set in accordance with CIPFA accounting guidelines	1	
Building Regulations Inspection Fee		POA	POA	N/A		1	
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)- Minimum fee	- minimum fee	£254.00	£266.00	5%	D	1	
This is the minimum fee to cover admin, issue of Section 81 Notice and inspection. This may be increased depending on the size and scale of the project to allow full recovery of all reasonable costs incurred by the authority.							
Building Regulations Regularisation		POA	POA	N/A		1	
Building Regulations Reversions		£294.00	£310.00	5%		1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Dangerous Buildings and Structures hourly rates (Office Hours 08:00 to 17:00):-	Business support (administration)- per hour	£100.00	£110.00	10%	Fees are set in accordance with CIPFA accounting guidelines	1	
	Business support (specialist)- per hour	£124.00	£130.00	5%		1	
	Building Control Surveyor- per hour	£124.00	£130.00	5%		1	
Dangerous Buildings and Structures hourly rates (Out of Office Hours):-	Building Control Surveyor- per hour	£250.00	£263.00	5%		1	
	Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.	£295.00	£310.00	5%		1	
	Completion Inspection (projects completed and occupied over 3 years, incomplete inspections records or application exceeds 10 years old).	£590.00	£620.00	5%		1	
	Certificate of Lawfulness (enquiries which request advice confirming if works are exempt).	£118.00	£124.00	5%		1	
Energy Ratings & water Calculations		POA	POA	N/A	D	1	
Search and copy fee.	Copying	£37.00	£40.00	8%	D	1	
	Certificates (per copy)	£31.50	£33.00	5%	D	1	
	Certificate of exemption	£64.00	£68.00	6%	D	1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Land Charges</b>							
<a href="https://www.shropshire.gov.uk/land-charges/land-charges-fees/">https://www.shropshire.gov.uk/land-charges/land-charges-fees/</a>							
Official search (Consisting of LLC1 and CON29R)							
Residential	LLC1 - search of the local land charges register (including issue of official certificate of search)	£72.00	£76.00	6%	D	1	
	CON29R - standard conveyancing form (price if ordered with LLC1)	£42.50	£45.00	6%	D	1	
Commercial	LLC1 - search of the local land charges register (including issue of official certificate of search)	£77.00	£81.00	5%	D	1	
	CON29R - standard conveyancing form (price if ordered with LLC1)	£62.50	£65.00	4%	D	1	
Fees for individual searches						1	
LLC1 - search of the local land charges register (including issue of official certificate of search)	Residential	£72.00	£76.00	6%	D	1	
	Commercial	£77.00	£81.00	5%	D	1	
CON29R - standard conveyancing form (price if ordered without LLC1)	Residential	£62.50	£65.00	4%	D	1	
	Commercial	£70.00	£73.50	5%	D	1	
Individual CON29R questions 1 to 3.13	Residential	£4.20	£4.50	7%	D	1	
	Commercial	£4.50	£4.75	6%	D	1	
	An admin charge is payable when individual questions are asked from the Con29R. This amount is payable regardless of how many questions are asked.	£7.00	£7.35	5%	D	1	
CON290 - optional enquiries		£21.50	£22.75	6%	D	1	
Fee per additional enquiry		£37.50	£39.50	5%	D	1	
Each additional parcel of land		£43.00	£45.15	5%	D	1	
Copy documents		£26.00	£30.00	15%	D	1	
Personal search fee		FOC	FOC	N/A		N/A	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Street Naming/Numbering/Local Land and Property Gazetteer (LLPG)</b>							
Fees for Processing Applications for the creation and amendment of addresses	Creation of a new individual address	£65.00	£69.00	6%	D	1	
	Creation of new addresses on developments on new sites -per site (plus additional charges per plot(s)	£200.00	£210.00	5%	D	1	
	Creation of new addresses on developments up to 25 plots (per plot)	£55.00	£69.00	25%	D	1	
	Creation of new addresses on developments up to 50 plots (per plot), plots 26 to 50	£50.00	£52.50	5%	D	1	
	Creation of new addresses on developments over 50 plots (per plot), plots 51 and above	£42.00	£44.00	5%	D	1	
	Individual property renaming or renumbering	£65.00	£69.00	6%	D	1	
	Addition of a name to a numbered property	£62.00	£69.00	11%	D	1	
	Alterations to development after initial notification - per site	N/A	£200.00	NEW	D	1	Fee per site plus additional charge per plot
	Alterations to development after initial notification - per plot	£60.00	£69.00	15%	D	1	Fee per site plus additional charge per plot
	Confirmation of postal addresses for solicitors or conveyancers and all consultees	£55.00	£60.00	9%	D	1	
<b>Highways Development Control</b>							
Developing highways	Extent of Highway search	£140.00	£160.00	14%	D	1	
	Extent of Highway search (extensive searches, charge per hour)	£70.00	£80.00	14%	D	1	
	Copy of Section 38/278 legal agreement and associated highway advice	£70.00	£80.00	14%	D	1	
	Copy of Section 38/278 legal agreement Deed of variation/novation	£70.00	£80.00	14%	D	1	
	Copy of Section 38/278 legal agreement bond	£70.00	£80.00	14%	D	1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Section 38/278 Fees	Section 38/278 Checking and Inspection fees	10% of bond value	10% of bond value	0%	D	1	
	Section 38/278 application fee	£5,000.00	£5,000.00	0%	D	1	
	Section 278 Pre-Application advice minor Application – Up to 24 Housing units equivalent (covers 1 pre-application review and 1 number 1 hour meeting)	£1,500.00	£1,600.00	7%	D	1	
	Section 278 Additional Pre-Application advice meetings if required (1 hour meeting) Charge Per Meeting Hour	£750.00	£800.00	7%	D	1	
	Section 38/278 Application Pack Check Fee (covers 1 pre-application pack check for completeness and a second review only – subsequent submissions attract an additional repeat charge. Technical Reviews are not included at this stage)	£250.00	£275.00	10%	D	1	
	Section 38 Agreement Deed of Variation (Developing Highways only)	£500.00	£550.00	10%	D	1	
<b>Natural &amp; Historic Environment</b>							
Trees/hedges	Tree Preservation Orders - Copy of TPO (electronic)	£30.00	£35.00	17%	D	1	
	Tree and hedgerow decision notices - Copy of tree and hedgerow decision notices:	£30.00	£35.00	17%	D	1	
	High Hedge Complaints	£850.00	£900.00	6%	D	1	
HER	Officer time for Historic Environment Record (HER) single site searches (commercial clients)- per hour	£70.00	£75.00	7%	D	1	
	Officer time for Historic Environment Record (HER) searches (commercial clients)- per hour	£140.00	£145.00	4%	D	1	
	Officer time for Historic Environment Record (HER) priority searches (commercial clients)- per hour	£270.00	£275.00	2%	D	1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
HER (searches for woodland planting grants, including for HER searches and advice on Woodland Management Plans)	Local historic environment declines to comment	£0.00	£0.00	N/A	S	5	Rates are agreed as part of a national fee schedule advised by the Forestry Commission
	Proposal area 0-4.99ha (Fee for Information)	£100.00	£100.00	0%	S	5	
	Proposal area 0-4.99ha (Fee for advice)	£95.00	£95.00	0%	S	5	
	Proposal area 5ha-50ha (Fee for Information)	£130.00	£130.00	0%	S	5	
	Proposal area 5ha-50ha (Fee for advice)	£130.00	£130.00	0%	S	5	
	Proposal area 50ha+ (Fee for Information)	£130.00	£130.00	0%	S	5	
	Proposal area 50ha+ (Fee for advice)	£195.00	£195.00	0%	S	5	
Provision of Countryside Stewardship consultation advice - middle tier responses	Band 1 Application area 0 - 30 ha	£35.00	See note	N/A	S	5	Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO (Rate for 2026/27 to be agreed)
	Band 2 Application area 31 - 75 ha	£70.00	See note	N/A	S	5	
	Band 3 Application area 76 - 150 ha	£140.00	See note	N/A	S	5	
	Band 4 Application area 150 ha upwards	£280.00	See note	N/A	S	5	
Provision of Countryside Stewardship consultation advice - higher tier responses	Band 1 Application area 0 - 30 ha	£52.00	See note	N/A	S	5	
	Band 2 Application area 31 - 75 ha	£105.00	See note	N/A	S	5	
	Band 3 Application area 76 - 150 ha	£210.00	See note	N/A	S	5	
	Band 4 Application area 150 ha upwards	£420.00	See note	N/A	S	5	
HER consultation for Natural England Conservation Enhancement Schemes (CES)	Officer time for Historic Environment Record (HER) information and advice - per hour	£140.00	£145.00	4%	D	1	
Environmental Screening Report consultation for EIA Agriculture Regulations	Officer time for Historic Environment Record (HER) information and advice - per hour	£140.00	£145.00	4%	D	1	
Provision of Pre-Purchase advice on Listed Buildings (hourly rates)	Copy of LBC Decision Notices or associated documents (electronic)	£27.00	£35.00	30%	D	1	
	Officer time for provision of pre-purchase advice	£140.00	£160.00	14%	D	1	
	Officer time and expenses for pre-purchase site visit	£280.00	£325.00	16%	D	1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Planning Policy</b>							
Shropshire CIL - Levy Rates per Square Metre- Urban (Shrewsbury, the market towns and other key Centres)	Residential Developments (use class C3) excluding affordable housing	£69.82	£71.43	2%	S	5	Charge applicable to calendar year index linked
Shropshire CIL - Levy Rates per Square Metre- Rural (Rest of Shropshire)	Residential Developments (use class C3) excluding affordable housing	£139.64	£142.86	2%	S	5	Charge applicable to calendar year index linked
Local plan related fees	Core Strategy	£52.00	£52.00	0%	D	1	
	Site Allocations and Management of Development (SAMDev Plan)	£191.50	£191.50	0%	D	1	
	Annual Monitoring report	£39.00	£39.00	0%	D	1	
	Objectively Assessed Need for Housing	£121.00	£121.00	0%	D	1	
	Supplementary Planning Documents	£25.50	£25.50	0%	D	1	
	Statement of Community Involvement	£13.00	£13.00	0%	D	1	
Developer Obligations (S106)	Section 106 Registration Fee (1 dwelling)	£150.00	£150.00	0%	D	1	
	Section 106 Registration Fee (2-9 dwellings)	£300.00	£300.00	0%	D	1	
	Section 106 Registration Fee (10-100 dwellings)	£500.00	£500.00	0%	D	1	
	Section 106 Registration Fee (101-250 dwellings)	£750.00	£750.00	0%	D	1	
	Section 106 Registration Fee (251-500 dwellings)	£750.00	£750.00	0%	D	1	
	Section 106 Registration Fee (500 or more dwellings)	£1,000.00	£1,000.00	0%	D	1	
	Section 106 Registration Fee (Commercial Development - no residential)	£500.00	£500.00	0%	D	1	
	Section 106 Monitoring Fee (1 dwelling)	£200.00	£200.00	0%	D	1	
	Section 106 Monitoring Fee (2-9 dwellings)	£500.00	£500.00	0%	D	1	
	Section 106 Monitoring Fee (10-100 dwellings)	£1,500.00	£1,500.00	0%	D	1	
	Section 106 Monitoring Fee (101 - 250 dwellings)	£3,500.00	£3,500.00	0%	D	1	
	Section 106 Monitoring Fee (251 - 500 dwellings)	£5,000.00	£5,000.00	0%	D	1	



Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Section 106 Monitoring Fee (501 + dwellings)	POA	POA	N/A	D	1	Fee will be negotiated dependent upon the scale of the development
	Section 106 Monitoring Fee (Commercial Development - no residential)	POA	POA	N/A	D	1	Fee will be negotiated dependent upon the scale of the development
	Section 106 Deeds of Variation	£300.00	£300.00	0%	D	1	
	Section 106 Upfront Payments	£300.00	£300.00	0%	D	1	
	Compliance Enquiries (per enquiry)	£120.00	£120.00	0%	D	1	
	Compliance Enquiries (for all additional enquiries relating to the same site)	£30.00	£30.00	0%	D	1	
Housing Enabling	Eligibility letters for re sales (Complex)	£150.00	£150.00	0%	D	1	
	Mortgage consents (Complex)	£100.00	£100.00	0%	D	1	
	Consents for transfers/ sales (Complex)	£150.00	£150.00	0%	D	1	
	Amendments to Title information (Complex)	£150.00	£150.00	0%	D	1	
	Land registry forms (Complex)	£150.00	£150.00	0%	D	1	
Registrars							
Venue fees	Civil Weddings/Civil Partnerships at Council Ceremony Room	£250.00	£250.00	0%	D	1	
	Civil Weddings/Civil Partnerships at Licenced Venue	£400.00	£400.00	0%	D	1	
	Additional charge for use of Ceremony room for photographs only	£50.00	£50.00	0%	D	1	
	Reaffirmation of vows & Civil naming ceremonies	£125.00	£125.00	0%	D	1	
Customised Ceremony additions:	Basic statutory 2+2- '(registrars office in Shrewsbury on a Wednesday)	£81.00	£81.00	0%	D	5	
	Traditional- at Castle View or in The Paul Ainscough Room, Shirehall	£500.00	£500.00	0%	D	1	
	Traditional- at an approved venue	£650.00	£650.00	0%	D	1	
	Enhanced- at Castle View or in The Paul Ainscough Room, Shirehall	£700.00	£700.00	0%	D	1	
	Enhanced- at an approved venue	£850.00	£850.00	0%	D	1	
	Enhanced bespoke- at Castle View or in The Paul Ainscough Room, Shirehall	£900.00	£900.00	0%	D	1	
	Enhanced Bespoke Ceremony	£1,050.00	£1,050.00	0%	D	1	
	Blended Ceremony	£2,000.00	£2,000.00	0%	D	1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Rehearsals	Rehearsals at any Registration Office Mon-Fri normal office hours	£50.00	£50.00	0%	D	1	
	Rehearsals at any Registration Office Sat pre 12.30	£100.00	£100.00	0%	D	1	
Other venue fees	Completion of PD2	£25.00	£25.00	0%	D	1	
	Notice of marriage - additional charge for late appointment 16:30-18:30	£20.00	£20.00	0%	D	1	
Non refundable ceremony deposit	Deposit for a ceremony booking ( All Civil Ceremonies, Reaffirmations and Naming Ceremonies)- Non refundable	£250.00	£250.00	0%	D	1	
Admin fee	Administration fee for changes to dates or venues	£50.00	£50.00	0%	D	1	
Funeral services	Reservation Fee	£100.00	£100.00	0%	D	1	
	Final Fee	£125.00	£125.00	0%	D	1	
Private Citizenship ceremonies	At the Shropshire Register Office, Mon - Fri	£180.00	£180.00	0%	D	1	
	Group Citizenship ceremonies	FOC	FOC	N/A	S	5	
Approved Venue Licences	First time applications (up to 2 rooms) - 3 year duration	£1,700.00	£1,785.00	5%	D	1	
	Renewals (up to 2 rooms) - 3 year duration	£1,700.00	£1,785.00	5%	D	1	
	Renewals (up to 2 rooms) - 5 year duration	£2,550.00	£2,677.00	5%	D	1	
	Renewals (up to 2 rooms) - 7 year duration	£3,400.00	£3,570.00	5%	D	1	
	Renewals (up to 2 rooms) - 10 year duration	£4,600.00	£4,830.00	5%	D	1	
	Addition of extra room	£250.00	£263.00	5%	D	1	
	Appeals against revocation or refusal to issue approval (non-refundable charge)	£1,300.00	£1,365.00	5%	D	1	
Certificates	Standard birth certificates	£12.50	£12.50	0%	S	5	
	Death certificates	£12.50	£12.50	0%	S	5	
	Marriage certificates	£12.50	£12.50	0%	S	5	
	Extract from civil partnership register	£12.50	£12.50	0%	S	5	
	Standard certificate from civil partnership register	£12.50	£12.50	0%	S	5	
	Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	£12.50	£12.50	0%	S	5	
Gold - priority service	Expediated service charge - next day delivery (including certificate fee)	£38.50	£38.50	0%	S	5	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Bronze - standard service	Bronze Service Handling and postage (including certificate fee)	£14.00	£14.00	0%	S	5	
Notice of Marriage	Notice of marriage (per person)	£42.00	£42.00	0%	S	5	
	Home Office Referral (if necessary)	£30.00	£30.00	0%	S	5	
	Fee payable for a statutory basic marriage ceremony in a registrar's office	£56.00	£56.00	0%	S	5	
Civil Partnership Registrations	Notice of civil partnership registration (per person)	£42.00	£42.00	0%	S	5	
	Fee payable for a statutory basic civil partnership formation in a registrar's office	£56.00	£56.00	0%	S	5	
Conversion of Civil Partnership to Marriage	Conversion of Civil Partnership to Marriage (BASIC)	£50.00	£50.00	0%	S	5	
	Conversion of Civil Partnership to Marriage (First stage of 2 )	£30.00	£30.00	0%	S	5	
	Conversion of Civil Partnership to Marriage (Second stage of 2)	£101.00	£101.00	0%	S	5	
Local Register Office Fees	Space 17- Insertion/ Removal of Forenames within 12 months of registration	£44.00	£44.00	0%	S	5	
	Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	£55.00	£55.00	0%	S	5	
	Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	£83.00	£83.00	0%	S	5	
	Applications to waiver 28 days waiting period	£66.00	£66.00	0%	S	5	
Corrections:	Consideration by registrar of a correction application	£83.00	£83.00	0%	S	5	
	Consideration by Registrar General of a correction application	£99.00	£99.00	0%	S	5	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Fees payable for registrars to attend at a church or other place	SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	£104.00	£104.00	0%	S	5	
	Superintendent Registrar or Deputy Attending outside his/her office to be given notice of marriage of a house-bound person	£57.00	£57.00	0%	S	5	
	Superintendent Registrar or Deputy Attending outside his/her office to be given notice of marriage of a detained person	£82.00	£82.00	0%	S	5	
	Total cost for Registrar and Superintendent Registrar to attend a marriage at the residence of a house-bound person	£199.00	£199.00	0%	S	5	
	Total cost for Registrar and Superintendent Registrar to attend a marriage at the residence of a detained person	£219.00	£219.00	0%	S	5	
	Conversion of civil partnership in accordance with the procedure for housebound persons	£109.00	£109.00	0%	S	5	
	Conversion of civil partnership in accordance with the procedure for detained persons	£129.00	£129.00	0%	S	5	
	Emergency Marriage/Civil Partnerships by Registrar Generals Licence/Special Procedure	£47.00	£47.00	0%	S	5	
<b>Fees payable for churches</b>							
Certification of a place of meeting for religious worship	Certification of a place of meeting for religious worship	£32.00	£32.00	0%	S	5	
Application for registration of a building for the solemnisation of marriages between a man and a woman:	a) where the building is already registered under S43A Mge Act 1949	£71.00	£71.00	0%	S	5	
	b) where the building is not already registered under S43A Mge Act 1949	£136.00	£136.00	0%	S	5	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Application for registration of a building for the solemnisation of marriages of same sex couples:	a) where the building is already registered under S41 Mge Act 1949	£71.00	£71.00	0%	S	5	
	b) where the building is not already registered under S41 Mge Act 1949	£136.00	£136.00	0%	S	5	
	Joint application for the registration of a building for the solemnisation of marriages between a man and a woman and of same sex couples	£136.00	£136.00	0%	S	5	
<b>Committee Services</b>							
Admissions Appeals	If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services (charge per hour) (pro rata)	£132.00	£136.00	3%	D	1	
Exclusion Appeals	Recharge school at cost separately for any legal services, if required, which will be charged per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	£132.00	£136.00	3%	D	1	
Education Appeals - Academy Schools	First appeal held per day	£302.00	£312.00	3%	D	1	Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately should Council's Admissions Team be requested to present.
	Second and every other appeal held per day	£209.00	£216.00	3%	D	1	
	Per appeal lodged but subsequently withdrawn before hearing	£66.00	£68.00	3%	D	1	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Recharge school at cost separately for an legal services, if required, which will be charged per hour depending upon the solicitor instructed (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing).	£132.00	£136.00	3%	D	1	
Permanent Exclusion Appeals - Academy Schools	Per permanent exclusion appeal	£341.00	£352.00	3%	D	1	Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any SEN expert services, if required by parent.
	Per hour of the actual panel sitting	£26.00	£27.00	4%	D	1	
	Per permanent exclusion appeal lodged but subsequently withdrawn before hearing	£92.00	£95.00	3%	D	1	
	Recharge school at cost separately for any legal services, if required, which will be charged per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	£132.00	£136.00	3%	D	1	
Commons Register Amendments		£1,311.00	£1,353.00	3%	D	1	
<b>Elections Team</b>							
Sale of Full or Edited Register of Electors	In Data Form	£20.00	£20.00	0%	S	5	
		£1.50	£1.50	0%	S	5	Additional £1.50 per 1000 entries (or part)
	In Printed Form	£10.00	£10.00	0%	S	5	
		£5.00	£5.00	0%	S	5	Additional £5.00 per 1000 entries (or part)
Sale of Full list of Overseas Electors	In Data Form	£20.00	£20.00	0%	S	5	
		£1.50	£1.50	0%	S	5	Additional £1.50 per 1000 entries (or part)
	In Printed Form	£10.00	£10.00	0%	S	5	
		£5.00	£5.00	0%	S	5	Additional £5.00 per 1000 entries (or part)
Supply of the marked register and marked absent voting lists	In Data Form	£10.00	£10.00	0%	S	5	

Legal and Governance- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
		£1.00	£1.00	0%	S	5	Additional £1.00 per 1000 entries (or part)
	In Printed Form	£10.00	£10.00	0%	S	5	
		£2.00	£2.00	0%	S	5	Additional £2.00 per 1000 entries (or part)
<b>Parish Council Elections</b>							
Elections Charges to Parish and Town Councils	Uncontested Elections	£125.00	£129.00	3%	D	1	Per election (if warded or grouped, the charge is for each ward or parish as they are classed as separate elections)
	Contested Elections	Actual cost of election.	Actual cost of election.	N/A	D	1	
<b>Legal fees</b>							
	All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner. (charge per hour)	£107-£155	£128- £186	20%	D	1	
	S106 Agreements Generally (per hour)	£107-£155	£128- £186	20%	D	1	
	S106 Agreement - Single Plot	£1,002.00	£1,168.00	17%	D	1	
	S106 Agreement - For Off-site Affordable Housing Contributions	£573.00	£667.00	16%	D	1	
	S 38 Agreements- per hour	£107-£155	£128- £186 plus disbursements	20%	D	1	
	S 278 Agreements- per hour	£107-£155	£128- £186 plus disbursements	20%	D	1	
	Deed of Grant for surface water drainage (per hour plus disbursements)	£107-£155	£128- £186 plus disbursements	20%	D	1	
	Consents for sublease / charge on Battlefield/Oxon business park	£57.00	£59.00	4%	D	1	
	Deeds of covenant for assignments on Battlefield/ Oxon	£250.00	£258.00	3%	D	1	
	Deeds of covenant for assignments on former smallholdings	£500.00	£515.00	3%	D	1	
	Deferred Payment Agreement	N/A	£240.00	NEW	D	1	
	Termination of Deferred Payment Agreement	N/A	£100.00	NEW	D	1	
	Letter of Undertaking- Deferred Payment Agreement	N/A	£100.00	NEW	D	1	



Care & Wellbeing- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Internal Providers - Day Services</b>							
Day services- Transport Daily Charges	5 mile radius (up to 10 miles per day)	£6.60	£7.26	10%	D	3	
	10 mile radius (up to 20 miles per day)	£9.90	£10.89	10%	D	3	
	Over 10 miles radius (over 20 miles per day)	£13.30	£14.63	10%	D	3	
Helena Lane- Day centre charges- Older People	1/2 day	£37.50	£66.00	76%	D	1	
	Sessional rate (2 hours)	£20.40	£33.00	62%	D	1	
Day Centre Attendance Charge- Abbotswood	Per day	£71.90	£75.00	4%	D	1	
	1/2 day	£36.00	£37.50	4%	D	1	
	Sessional rate (2 hours)	£19.50	£18.75	-4%	D	1	
Day Centre Attendance Charge- Greenacres	Per day	£59.20	£68.00	15%	D	1	
	1/2 day	£29.60	£34.00	15%	D	1	
	Sessional rate (2 hours)	£16.00	£17.00	6%	D	1	
Day Centre Attendance Charge- Albert Road	Per day	£65.70	£77.00	17%	D	1	
	1/2 day	£32.90	£38.50	17%	D	1	
	Sessional rate (2 hours)	£17.70	£19.25	9%	D	1	
Day Centre Attendance Charge- Wayfarers	Per day	£62.60	£80.00	28%	D	1	
	1/2 day	£31.40	£40.00	27%	D	1	
	Sessional rate (2 hours)	£16.90	£20.00	18%	D	1	
Day Centre Attendance Charge- Avalon	Per day	£89.90	£96.00	7%	D	1	
	1/2 day	£45.00	£48.00	7%	D	1	
	Sessional rate (2 hours)	£24.30	£24.00	-1%	D	1	
Day Centre Attendance Charge- Maesbury Metals	Per day	£86.70	£99.00	14%	D	1	
	1/2 day	£43.30	£49.50	14%	D	1	
	Sessional rate (2 hours)	£23.40	£24.75	6%	D	1	
Day Centre Attendance Charge- Aquamira	Per day	£136.10	£168.00	23%	D	1	
	1/2 day	£68.10	£84.00	23%	D	1	
	Sessional rate (2 hours)	£36.90	£42.00	14%	D	1	
Aquamira- Hydrotherapy charges	30 minute Hydro session using Hirer's staff	£22.20	£24.42	10%	D	1	
	30 minute Hydro session weekday (using Aquamira supervision)	£33.80	£37.18	10%	D	1	
	30 minute Hydro session evening (using Aquamira supervision)	£36.70	£40.37	10%	D	1	
	30 minute Hydro session weekend (using Aquamira supervision)	£39.50	£43.45	10%	D	1	
	1 hour pool hire	£44.60	£49.06	10%	D	1	
	1 hour Hydro session weekday (using Aquamira supervision)	£64.80	£71.28	10%	D	1	
	1 hour Hydro session evening (using Aquamira supervision)	£69.90	£76.89	10%	D	1	
	1 hour Hydro session weekend (using Aquamira supervision)	£74.80	£82.28	10%	D	1	

Care & Wellbeing- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Aquamira- Multi-sensory room with new equipment and staff induction	Multi-sensory room Aquamira (for a half hour session)	£18.90	£20.79	10%	D	1	
	Multi-sensory room Aquamira (for a half hour session) EVENING	£21.90	£24.09	10%	D	1	
	Multi-sensory room Aquamira (for a half hour session) WEEKEND	£24.80	£27.28	10%	D	1	
	Multi-sensory room Aquamira (for one hour session)	£35.00	£38.50	10%	D	1	
	Multi-sensory room Aquamira (for one hour session) EVENING	£40.20	£44.22	10%	D	1	
	Multi-sensory room Aquamira (for one hour session) WEEKEND	£45.10	£49.61	10%	D	1	
<b>Four Rivers Nursing Home</b>							
Residential Nursing Related Charges for Older people	Four Rivers existing residents (excluding FNC)	It is recommended that fees for clients be increased by 12.5% from 1st April 2025	It is recommended that fees for clients be increased by 3.6% from 1st April 2026	3.6%	D	1	The 3.6% increase to be charged will be confirmed once agreed
	Four Rivers new residents (excluding FNC)	It is recommended that fees for clients be increased by 12.5% from 1st April 2025	It is recommended that fees for clients be increased by 3.6% from 1st April 2026	3.6%	D	1	The 3.6% increase to be charged will be confirmed once agreed
<b>Telecare - Set up and monitoring</b>							
Where applicable through assessment a contract will be entered to provide an individual with a telecare device, a set up fee and a weekly monitoring charge would be applicable							
Telecare	Set up Fee for equipment	£35.00	£35.00			3	
	Weekly monitoring charge	£3.45	£3.45			3	
<b>Deferred Payment Agreement - Adult Social Care</b>							
A proposal to increase current charges and implement new charges for clients entering a Deferred Payment Agreement with Shropshire Council - Annual and One-Off fees apply							
DPA	Set-Up Fee: payable at the commencement of the DPA or upon redemption	£610.00	TBC			3	Charges are subject to the agreement of the report 'Adult Social Care Deferred Payment Policy', which is being considered at Council 26th February 2026.
	Interest: 0.15% above the market gilt rate, adjusted annually on January 1st and July 1 <sup>st</sup>	0.15%	TBC			3	
	Annual Administration Fee: Charged annually on the deferred balance and is payable on redemption	N/A	TBC			3	

Enabling- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Ludlow Youth Centre</b>							
Small Room	Commercial Rate (per hour)	£45.90	£48.20	5%	D	1	
	Charity / Community Rate (per hour)	£31.00	£32.55	5%	D	2	
Hall/Kitchen/Computers	Commercial Rate (per hour)	£75.60	£79.38	5%	D	1	
	Charity / Community Rate (per hour)	£31.00	£32.55	5%	D	2	
Whole Building	Commercial Rate (per hour)	£96.10	£100.91	5%	D	1	
	Charity / Community Rate (per hour)	£59.10	£62.06	5%	D	2	
<b>Castle View - Oswestry</b>							
Monday - Friday	Council Chamber - Full day	£150.90	£158.45	5%	D	1	
	Council Chamber - Full day (concessionary)	£75.60	£79.38	5%	D	2	
	Council Chamber - Half day	£75.60	£79.38	5%	D	1	
	Council Chamber - Half day (concessionary)	£37.50	£39.38	5%	D	2	
	Council Chamber - Evening	£75.10	£78.86	5%	D	1	
	Council Chamber - Evening (concessionary)	£37.50	£39.38	5%	D	2	
	Meeting Rooms - Full day	£75.10	£78.86	5%	D	1	
	Meeting Rooms - Full day (concessionary)	£37.50	£39.38	5%	D	2	
	Meeting Rooms - Half day	£60.10	£63.11	5%	D	1	
	Meeting Rooms - Half day (concessionary)	£30.20	£31.71	5%	D	2	
	Meeting Rooms - Evening	£60.10	£63.11	5%	D	1	
	Meeting Rooms - Evening (concessionary)	£30.20	£31.71	5%	D	2	
<b>The Lantern</b>							
The Lantern- All charges are per hour	Monday to Friday Day Rate - Community Hall 1 (concessionary)	£11.50	£13.26	15%	D	2	8:30 am to 6:00 pm
	Evening & Weekend Rate - Community Hall 1 (concessionary)	£17.30	£26.53	53%	D	2	Evenings & Weekends
	Commercial Monday to Friday Day Rate - Community Hall 1	£25.20	£26.53	5%	D	1	8:30 am to 6:00 pm Mon - Fri
	Commercial Evenings & Weekends Rate - Community Hall 1	£47.30	£53.05	12%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - Community Hall 2 (concessionary)	£11.50	£13.26	15%	D	2	8:30 am to 6:00 pm Mon - Fri
	Evenings & Weekends Rate - Community Hall 2 (concessionary)	£25.20	£26.53	5%	D	2	Evenings & Weekends
	Commercial Monday to Friday Day Rate - Community Hall 2	£25.20	£26.53	5%	D	1	8:30 am to 6:00 pm
	Commercial Rate Evenings & Weekends Rate - Community Hall 2	£69.60	£53.05	-24%	D	1	Evenings & Weekends
	Rate Monday to Friday - Community Hall 1 & 2 (concessionary)	£21.00	£21.95	5%	D	2	8:30 am to 6:00 pm
	Evenings & Weekends - Community Hall 1 & 2 (concessionary)	£41.70	£43.89	5%	D	2	Evenings & Weekends
	Commercial Monday to Friday Day Rate - Community Hall 1 & 2	£41.70	£43.89	5%	D	1	8:30 am to 6:00 pm
	Commercial Rate Evenings & Weekends - Community Hall 1 & 2	£125.20	£87.79	-30%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - IT Suite (concessionary)	£11.50	£12.10	5%	D	2	8:30 am to 6:00 pm
	Evenings & Weekends Rate - IT Suite (concessionary)	£23.60	£24.21	3%	D	2	Evenings & Weekends
	Commercial Monday to Friday Day Rate - IT Suite	£23.60	£24.21	3%	D	1	8:30 am to 6:00 pm
	Commercial Rate Evenings & Weekends - IT Suite	£68.30	£48.42	-29%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - Interview/Meeting Room (concessionary)	£11.50	£11.05	-4%	D	2	8:30 am to 6:00 pm
	Evenings & Weekend Rate - Interview/Meeting Room (concessionary)	£21.00	£22.10	5%	D	2	Evenings & Weekends
	Commercial Monday to Friday Day Rate - Interview/Meeting Room	£21.00	£22.10	5%	D	1	8:30 am to 6:00 pm
	Commercial Rate Evenings & Weekends - Interview/Meeting Room	£65.10	£44.21	-32%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - Ground Floor Meeting Room (concessionary)	£11.50	£11.74	2%	D	2	8:30 am to 6:00 pm
	Evening & Weekend Rate - Ground Floor Meeting Room (concessionary)	£22.30	£23.47	5%	D	2	Evenings & Weekends

Enabling- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Commercial Monday to Friday Day Rate - Ground Floor Meeting Room	£22.30	£23.47	5%	D	1	8:30 am to 6:00 pm
	Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	£66.90	£46.95	-30%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - Large Meeting Room (concessionary)	£11.50	£11.74	2%	D	2	8:30 am to 6:00 pm
	Evenings & Weekend Rate - Large Meeting Room (concessionary)	£22.30	£23.47	5%	D	2	Evenings & Weekends
	Commercial Rate Monday to Friday - Large Meeting Room	£22.30	£23.47	5%	D	1	8:30 am to 6:00 pm
	Commercial Rate Evenings & Weekends - Large Meeting Room	£66.90	£46.95	-30%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - Small Meeting Room (concessionary)	£11.50	£11.74	2%	D	2	8:30 am to 6:00 pm
	Evening & Weekend Rate - Small Meeting Room (concessionary)	£22.30	£23.47	5%	D	2	Evenings & Weekends
	Commercial Rate Monday to Friday - Small Meeting Room	£22.30	£23.47	5%	D	1	8:30 am to 6:00 pm
	Commercial Rate Evenings & Weekends - Small Meeting Room	£66.90	£46.95	-30%	D	1	Evenings & Weekends
	Monday to Friday Day Rate - Community Kitchen (concessionary)	£7.40	£7.21	-3%	D	2	8:30 am to 6:00 pm
	Evening & Weekend Rate - Community Kitchen (concessionary)	£8.80	£10.82	23%	D	2	Evenings & Weekends
	Commercial Monday to Friday Day - Community Kitchen	£13.70	£14.42	5%	D	1	8:30 am to 6:00 pm
	Commercial Evenings & Weekend Rate - Community Kitchen	£20.20	£21.63	7%	D	1	Evenings & Weekends
<b>Louise House</b>							
Meeting Rooms 1 & 2	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
	Commercial Rate (per hour)	£14.20	£14.91	5%	D	1	
Reception Interview Room	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
	Commercial Rate (per hour)	£14.20	£14.91	5%	D	1	
IT Suite	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
	Commercial Rate (per hour)	£14.20	£14.91	5%	D	1	
Physio Suite	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
	Commercial Rate (per hour)	£14.20	£14.91	5%	D	1	
<b>Helena Lane</b>							
Café / Seating Area	Commercial Rate (Per Hour)	£25.27	£26.53	5%	D	1	
Café / Seating Area	Charity / Community Rate (per hour)	£12.63	£13.26	5%	D	2	
Kitchen	Commercial Rate (Per Hour)	£75.60	£79.38	5%	D	1	
Kitchen	Charity / Community Rate (per hour)	£37.80	£39.69	5%	D	2	
Quiet Room	Commercial Rate (Per Hour)	£14.20	£14.91	5%	D	1	
Quiet Room	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
Lounge	Commercial Rate (Per Hour)	£14.20	£14.91	5%	D	1	
Lounge	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
Treatment Room	Commercial Rate (Per Hour)	£14.20	£14.91	5%	D	1	
Treatment Room	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
Physiotherapy Room	Commercial Rate (Per Hour)	£14.20	£14.91	5%	D	1	
Physiotherapy Room	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
Meeting Room	Commercial Rate (Per Hour)	£14.20	£14.91	5%	D	1	
Meeting Room	Charity / Community Rate (per hour)	£7.40	£7.77	5%	D	2	
<b>Bus Fees</b>							
Operator fee per departure from Bus Station	-Shrewsbury	£0.72	£0.76	6%	D	1	
	-Oswestry	£0.72	£0.76	6%	D	1	
	-Market Drayton	£0.50	£0.53	6%	D	1	

Children & Young People- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Music Service (Charges Based on Academic Year). Fees are subject to change subject to grant confirmation.</b>							
<b>Parent Billed- lessons, Remissions and Instrument Hire</b>							
Lessons	Billed Lessons	£53.00	TBC	N/A	D	1	Charges are subject to confirmation of grant funding
	School of Music - Orchestra/Ensembles/Choirs	FOC	TBC	N/A	D	1	Charges are subject to confirmation of grant funding
Remissions	Income Support (Free School Meals) (Refund per term)- Fee plus free instrument	50% per term (max. £50) + free instrument	50% per term (max. £50) + free instrument	0%	D	1	
	Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)- Fee plus 25% off instrument hire	25% per term (max £25) + free instrument	25% per term (max £25) + reduced instrument hire	0%	D	1	
Instrument Hire (Category 1 - SMS Pupils) (per term)	Violin, ukulele for SMS pupils	£8.50	£8.83	4%	D	1	
Instrument Hire (Category 2- SMS pupils) (per term)	Viola, bassoon, double bass	£15.00	£15.60	4%	D	1	
Instrument Hire (Category 3 - SMS pupils) (per term)	Trumpet, clarinet, all saxophones, cornet, trombone, all horns, snare drum, flute, cello, euphonium, tuba, oboe	£20.00	£20.76	4%	D	1	
Instrument Hire (Category 1 - Non-SMS Pupils) (per term)	Ukulele	£20.00	£20.00	0%	D	1	
Instrument Hire (Category 2 - Non-SMS Pupils) (per term)	Violin, viola	£30.00	£30.00	0%	D	1	
Instrument Hire (Category 3 - Non-SMS Pupils) (per term)	Trumpet, clarinet, all saxophones, cornet, trombone, all horns, snare drum, flute	£40.00	£40.00	0%	D	1	
Instrument Hire (Category 4 - Non-SMS Pupils) (per term)	Cello, euphonium	£50.00	£50.00	0%	D	1	
Instrument Hire (Category 5 - Non-SMS Pupils) (per term)	Tuba, oboe, bassoon, double bass	£60.00	£60.00	0%	D	1	
<b>School Billed- lessons, Remissions and Instrument Hire</b>							
Music lessons	Instrumental Lessons (per hour)	£53.00	TBC	N/A	D	1	Charges are subject to confirmation of grant funding
	Whole Class Tuition (per hour)	£54.00	TBC	N/A	D	1	
	Curriculum Support (per hour)	£58.00	TBC	N/A	D	1	
	School Ensembles	£58.00	TBC	N/A	D	1	
Remissions & Billed lessons	Income Support (Free School Meals) (Refund per term)- Fee plus free instrument	50% per term (max. £50) + free instrument	50% per term (max. £50) + free instrument	0%	D	1	
	Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)- Fee plus 25% off instrument hire	25% per term (max £25) + reduced instrument hire	25% per term (max £25) + reduced instrument hire	0%	D	1	
Instrument Hire (Category 1 - State schools) (per term)	Violin, ukulele for SMS pupils	£8.50	£8.83	4%	D	1	
Instrument Hire (Category 2- State schools) (per term)	Viola, bassoon, double bass	£15.00	£15.60	4%	D	1	
Instrument Hire (Category 3 - State schools) (per term)	Trumpet, clarinet, all saxophones, cornet, trombone, all horns, snare drum, flute, cello, euphonium, tuba, oboe	£20.00	£20.76	4%	D	1	
Instrument Hire (Category 1 - Independent schools) (per term)	Ukulele	£20.00	£20.00	0%	D	1	
Instrument Hire (Category 2 - Independent schools) (per term)	Violin, viola	£30.00	£30.00	0%	D	1	
Instrument Hire (Category 3 - Independent schools) (per term)	Trumpet, clarinet, all saxophones, cornet, trombone, all horns, snare drum, flute	£40.00	£40.00	0%	D	1	
Instrument Hire (Category 4 - Independent schools) (per term)	Cello, euphonium	£50.00	£50.00	0%	D	1	
Instrument Hire (Category 5 - Independent schools) (per term)	Tuba, oboe, bassoon, double bass	£60.00	£60.00	0%	D	1	
Festivals and Workshops - Charges to Schools	Area Festivals (per pupil)	FOC	FOC	N/A	D	1	
	Instrumental Workshop (per hour)	£60.00	TBC	N/A	D	1	Charges are subject to confirmation of grant funding

Shire Services- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<u>Shire services</u>							
Cleaning	Average charge per hour	£22.05	£24.73	12%	D	1	
Catering	Primary (Reception to Year 2) - average per meal	£2.53	£2.61	3%	D	1	
	Primary (Year 3 onwards) - average per meal	£2.48	To be determined in 2026/27 to ensure a break-even level.		D	1	
	Secondary - average per meal	£2.63			D	1	
	Worcester schools Primary- average per meal	£2.59			D	1	
	Worcester schools Secondary - average per meal	£2.54			D	1	



Commissioning- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Court of protection client property charges</b>							
Client Property Team- fixed costs	Work up to court decision appointing a deputy	£944.00	£944.00	0%	S	5	
	Annual management fee -first year	£982.00	£982.00	0%	S	5	
	Annual management fee -after 1st year	£824.00	£824.00	0%	S	5	
	Annual property management fee	£380.00	£380.00	0%	S	5	
	Completing Annual Report	£274.00	£274.00	0%	S	5	
	Completion of Tax Return	£89.00	£89.00	0%	S	5	
	Fixed travel costs	£51.00	£51.00	0%	S	5	
We also charge 3.5% of P's Assets below £16K, as instructed by the COP - Practice Direction B - Fixed Costs							
<a href="https://www.gov.uk/government/publications/fixed-costs-and-remuneration-of-professional-deputies/fixed-costs-and-remuneration-of-professional-and-public-authority-court-appointed-deputies">https://www.gov.uk/government/publications/fixed-costs-and-remuneration-of-professional-deputies/fixed-costs-and-remuneration-of-professional-and-public-authority-court-appointed-deputies</a>							
Client Property Team- Discretionary charges	Finalising of Accounts for Deceased Clients (Appointeeship and Deputyships)	£325.00	£325.00	0%	D		
	Property Protection Charges (Officers' time and mileage)	£350.00	£350.00	0%	D		
<b>Meole Brace Golf Course</b>							
Green Fees 18 Holes	Official Meole Brace Golf Club comps	£15.00	£15.50	3%	D	2	
Green Fees 9/12 Holes	Adults - Weekdays, Mon-Fri	£10.00	£10.50	5%	D	2	
	Junior & Concessionary - Weekdays, Mon-Fri	£8.00	£8.50	6%	D	2	
	Adults - Weekend	£11.00	£11.50	5%	D	2	
	Junior & Concessionary - Weekend	£9.00	£9.50	6%	D	2	
	Non pre-booked supplement	£12.00	£12.50	4%	D	2	
Adult membership	Annual Ticket	£580.00	£580.00	0%	D	2	
	Annual Ticket - Direct Debit £50/month - 12-month contract	£600.00	£600.00	0%	D	2	
<b>Church Stretton</b>							
Court hire	Netball Court	£21.50	£22.50	5%	D	2	
	Tennis Court - Adult	£12.20	£12.80	5%	D	2	
	Tennis Court - Junior	£6.10	£6.40	5%	D	2	
Main sports hall	Whole Main Sports Hall	£58.40	£61.30	5%	D	2	
	Half Main Sports Hall	£32.40	£34.00	5%	D	2	
	Badminton Court	£14.60	£15.30	5%	D	2	
	Cricket - 1 hr	£58.80	£61.70	5%	D	2	
	Cricket - 2 hrs	£116.80	£123.00	5%	D	2	
Children parties	Inflatable Fun Pool Party	£132.00	£140.00	6%	D	2	
	Pool Party	£85.00	£90.00	6%	D	2	
Fitness suite Passes	Adult Session	£6.90	£6.90	0%	D	2	
	Junior Session	£3.70	£3.70	0%	D	2	
	60+ Concessionary	£6.20	£6.20	0%	D	2	
	GP Consultation	£30.40	£32.00	5%	D	2	
	GP Session	£5.60	£5.90	5%	D	2	
	GP Pass x 12 sessions	£54.60	£59.00	8%	D	2	
	GP Package (consultation + 3 months membership)	£90.90	£96.00	6%	D	2	
Personal Training	Single session	£39.20	£41.20	5%	D	2	
	Induction	£19.60	£20.60	5%	D	2	
Exercise Class	Class charge	£7.30	£7.70	5%	D	2	
Room hire	Dance Studio (per hour)	£36.40	£38.20	5%	D	2	
	Meeting Room (per hour)	£18.20	£19.10	5%	D	2	



Commissioning- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Public Swimming	Adult	£5.60	£5.90	5%	D	2	
	Junior Swim (U16)	£3.90	£4.10	5%	D	2	
	60+ Concessionary	£4.40	£4.70	7%	D	2	
	Student	£4.30	£4.50	5%	D	2	
	U3's	FOC	FOC	N/A	D	2	
	Inflataplay - Adult	£7.30	£7.30	0%	D	2	
	inflataplay - Junior	£4.60	£5.00	9%	D	2	
	Junior Fun Splash	£4.30	£4.50	5%	D	2	
	Adult - 12 x sessions	£55.10	£59.00	7%	D	2	
	Junior - 12 x sessions	£38.60	£41.00	6%	D	2	
Swim badges	60+ Concessionary - 12 x sessions	£44.10	£47.00	7%	D	2	
	Badges	£4.30	£4.50	5%	D	2	
Pool Hire	Pool hire	£70.60	£75.00	6%	D	2	
Learn to Swim Programme	Junior Lessons - (30 mins)	£6.70	£7.00	4%	D	2	
	Junior Lessons - (45 mins)	£8.00	£8.40	5%	D	2	
	Junior Lessons - (1hr)	£9.70	£10.20	5%	D	2	
	Adult Lessons	£6.20	£6.50	5%	D	2	
	Private Lessons - 1 to 1 - 30 mins	£23.10	£24.30	5%	D	2	
Memberships	Individual Monthly DD	£36.40	£38.50	6%	D	2	
	Individual Monthly DD (Corporate)	£27.30	£29.00	6%	D	2	
	Annual Individual Fee	£382.00	£400.00	5%	D	2	
	Joint Monthly D/D	£66.70	£72.00	8%	D	2	
	Annual Joint Fee	£697.30	£735.00	5%	D	2	
	Concession Monthly D/D	£33.10	£35.00	6%	D	2	
	Annual Concession Fee	£354.20	£375.00	6%	D	2	
	Joint Concession Monthly D/D	£60.90	£65.00	7%	D	2	
	Annual Joint Concession Fee	£656.30	£690.00	5%	D	2	
	Swim annual	£242.60	£255.00	5%	D	2	
	Swim Annual Concession Fee	£200.80	£212.00	6%	D	2	
	Swim 6 Months	£145.50	£155.00	7%	D	2	
	Swim 6 Months Concession Fee	£117.60	£125.00	6%	D	2	
	Adult 1 Month Membership	£54.60	£57.50	5%	D	2	
	Adult 1 Month Membership Concession Fee	£42.40	£44.50	5%	D	2	
	Adult 2 Month Membership	£90.90	£95.50	5%	D	2	
	Adult 2 Month Membership Concession Fee	£72.80	£76.50	5%	D	2	
Waste PFI Contract	Adult 3 Month Membership	£127.40	£134.00	5%	D	2	
	Adult 3 Month Membership Concession Fee	£103.20	£109.00	6%	D	2	
	Junior Gym & Swim monthly (13-17 years)	£19.30	£20.50	6%	D	2	
Bulky waste charges							
Bulky waste charges	Up to 3 items of bulky household waste	£50.50	£52.50	4%	D	1	
	4-6 items of bulky household waste	£75.00	£77.50	3%	D	1	
	7-9 items of bulky household waste	£100.00	£103.50	3%	D	1	
	10-12 items of bulky household waste	£120.00	£124.00	3%	D	1	
	13-15 items of bulky household waste	£145.00	£150.00	3%	D	1	
Garden Waste Charges	up to 10 sacks of residual waste	£77.00	£79.50	3%	D	1	
		£56.00	£58.00	4%	D	1	

Commissioning- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Schedule 2 contract rates per fortnightly collection (based on waste type and container size)</b>							
Schedule 2 waste collection	Admin Fee	£59.85	£62.00	4%	D	1	
No Disposal (excludes admin fee)	Residual Sack (cost per sack)	£57.00	£59.00	4%	D	1	
	Residual 240	£131.00	£135.50	3%	D	1	
	Residual 360	£181.00	£187.50	4%	D	1	
	Residual 660	£310.00	£321.00	4%	D	1	
	Residual 750	£325.00	£336.50	4%	D	1	
	Residual 1100	£445.00	£460.50	3%	D	1	
With Disposal (excludes admin fee)	Residual Sack (cost per sack)	£77.00	£79.50	3%	D	1	
	Residual 240	£215.00	£222.50	3%	D	1	
	Residual 360	£305.00	£315.50	3%	D	1	
	Residual 660	£535.00	£553.50	3%	D	1	
	Residual 750	£590.00	£610.50	3%	D	1	
	Residual 1100	£825.00	£854.00	4%	D	1	
With or without Disposal (excludes admin fee)	Recycling 240	£100.00	£103.50	3%	D	1	
	Recycling 360	£140.00	£145.00	4%	D	1	
	Recycling 660	£230.00	£238.00	3%	D	1	
	Recycling 750	£245.00	£253.50	3%	D	1	
	Recycling 1100	£310.00	£321.00	4%	D		
<b>Annual Schedule 4 collection contract rates (based on waste type and container size)</b>							
With Disposal (excludes admin fee)	Residual Sack (cost per sack)	£175.00	£181.00	3%	D	1	
	Residual 240	£520.00	£538.00	3%	D	1	
	Residual 360	£575.00	£595.00	3%	D	1	
	Residual 660	£790.00	£817.50	3%	D	1	
	Residual 1100	£1,060.00	£1,097.00	3%	D	1	
<b>Cemeteries</b>							
Burial Fees		£2,709.00	£2,790.00	3%	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Home to School / College Transport Charges (Charges Based on Academic Year)</b>							
Parental contributions- Post 16 (Mainstream & SEND)	Annual	£1,140.00	£1,140.00	0%	D	1	
	Benefits (Admin Fee)	£330.00	£330.00	0%	D	1	
Parental contributions- In Catchment Pupils (Full Term)	Post 16	£380.00	£400.00	5%	D	1	
	Primary & Secondary	£212.00	£380.00	79%	D	1	
	Free School Meals	£20.00	£21.00	5%	D	1	
Parental contributions- Out of Catchment Pupils (Full Term)	Post 16	£380.00	£400.00	5%	D	1	
	Primary / Secondary	£293.00	£380.00	30%	D	1	
	Free School Meals	£20.00	£21.00	5%	D	1	
<b>Countryside Access</b>							
Events	Children's school holiday events	£4.50	£4.70	4%	D	1	
	Wild Toddlers	£5.50	£5.80	5%	D	1	
Car parking	Car parking charges countryside sites (all day)	£2.50	£2.60	4%	D	1	
Hire charges	Individual Canoe Membership at The Mere per year	£33.00	£34.70	5%	D	1	
	Child (16) Canoe Membership at The Mere per year	£16.50	£17.30	5%	D	1	
	Family Canoe Membership at The Mere per year	£83.00	£87.20	5%	D	1	
	Group Canoe charges per boat per day	£6.75	£7.10	5%	D	1	
School visits	School Visits 1 activity	£4.50	£4.70	4%	D	1	
	School Visits 2 activities	£7.75	£8.10	5%	D	1	
Other charges	Memorial bench softwood SVCP	£575.00	£603.80	5%	D	1	
	Memorial bench softwood (North)	£575.00	£603.80	5%	D	1	
	Adopt a bench	£100.00	£105.00	5%	D	1	
	Use of Countryside Sites for commercial filming (1 day)	£335.00	£351.80	5%	D	1	
	Use of Countryside Sites for commercial filming (per hour)	£100.00	£105.00	5%	D	1	
	Memorial tree at the Mere including plaque	£150.00	£157.50	5%	D	1	
	Orchard memorial tree at SVCP	£85.00	£89.30	5%	D	1	
	Hire of Countryside Sites for commercial events per day (not incl facilities)	£335.00	£351.80	5%	D	1	
	Hire of Countryside Sites for community events per day (not incl facilities)	£100.00	£105.00	5%	D	1	
<b>Rights Of Way (Mapping &amp; Enforcement)</b>							
Diversions- Pre-publication	Initial investigative work	£212.32	£223.00	5%	D	1	
	Site visit	£282.98	£297.00	5%	D	1	
	Formal consultation letter	£325.51	£342.00	5%	D	1	
	Officer time	£500.20	£525.00	5%	D	1	
	Assessment of legal implications	£106.04	£111.00	5%	D	1	
	Research into history and Status (Increase, Decrease, New, Unchanged) of right of way	£99.01	£104.00	5%	D	1	
	Preparation of committee reports / delegated powers report	£353.69	£371.00	5%	D	1	
Diversions- Publication	Drawing up map / legal notice	£261.76	£275.00	5%	D	1	
	Letters to consultees	£304.12	£319.00	5%	D	1	
	Consideration and response to statutory consultation	£353.69	£371.00	5%	D	1	
	Drawing up statement of reasons for order	£106.04	£111.00	5%	D	1	
	Site visit	£212.32	£223.00	5%	D	1	
	Admin cost for advert	£56.59	£59.00	4%	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Diversions- Confirmation of Order	Negotiations of objections	£219.34	£230.00	5%	D	1	
	Forward order to DEFRA	£176.78	£186.00	5%	D	1	
	Final site visit	£212.32	£223.00	5%	D	1	
	Confirmation of order	£304.12	£319.00	5%	D	1	
	Admin costs for advertisement	£56.59	£59.00	4%	D	1	
	Site visit	£212.32	£223.00	5%	D	1	
	Officer time including extra time at site visits (per hour). Varies depending on staff time required (see below contracting labour rates).	Variable	Variable	N/A	D	1	
Diversions- Additional Charges	Additional Letters not covered by above (per letter)	£99.01	£104.00	5%	D	1	
	Additional Visits for first hour.	£212.32	£223.00	5%	D	1	
	Temporary & Permanent Closures	£1,416.15	£1,962.40	39%	D	1	
	5 day emergency closure	N/A	£854.75	NEW	D	1	
	21 day emergency closure	N/A	£1,117.00	NEW	D	1	
	Extension to Temporary Closure (excluded advertising)	£710.23	£746.00	5%	D	1	
	Motor Rallies	£216.86	£228.00	5%	D	1	
Additional Charges	Landowner declaration	N/A	£118.23	NEW	D	1	
	Landowner Statements (Including Village Green) notices required	£484.72	£509.00	5%	D	1	
	Landowner Statements (only) -no notices required	£338.04	£355.00	5%	D	1	
	Landowner Statements - additional notices/site visits (per additional location)	£213.02	£224.00	5%	D	1	
	ROW Search	£79.04	£83.00	5%	D	1	
	Copies of legal orders	£8.70	£9.00	3%	D	1	
	A4 Map	£12.02	£13.00	8%	D	1	
Mapping Services (per copy)	A3 Map	£13.04	£14.00	7%	D	1	
	A1 Plotter	£71.09	£75.00	6%	D	1	
	A0 Plotter	£95.13	£100.00	5%	D	1	
	Copies of ROW documents requiring research/extraction	£47.56	£50.00	5%	D	1	
<b>Rights Of Way (Maintenance)</b>							
Contracting labour rates (per hour)	Countryside Maintenance Manager	£50.72	£52.35	3%	D	1	
	Contract & Depot Manager	£45.36	£46.81	3%	D	1	
	Area Officer	£37.43	£38.62	3%	D	1	
	Countryside Maintenance Supervisor	£34.68	£35.79	3%	D	1	
	Countryside Maintenance Officer	£28.96	£29.89	3%	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Streetworks Charges</b>							
Section 14 Road Closures	Road Closure by Temporary Notice	£1,430.00	£1,490.00	4%	D	1	
	Extension to Temporary Notice Road Closure	£960.00	£1,000.00	4%	D	1	
	Road Closure by Temporary Order	£2,050.00	£2,140.00	4%	D	1	
	Extension to Temporary Order Road Closure	£960.00	£1,000.00	4%	D	1	
Section 50 Street Licences- Apparatus	New apparatus	£560.00	£580.00	4%	D	1	
	Existing apparatus	£560.00	£580.00	4%	D	1	
	Remedial Works	£340.00	£350.00	3%	D	1	
Skips	Skip permit	£155.00	£160.00	3%	D	1	
	Extension to skip permit	£145.00	£150.00	3%	D	1	
	Illegal Skip permit	£350.00	£360.00	3%	D	1	
	Skip bags	£155.00	£160.00	3%	D	1	
Scaffold	Scaffold permit	£195.00	£200.00	3%	D	1	
	Scaffold permit	£145.00	£150.00	3%	D	1	
	Illegal Scaffold Permit	£385.00	£400.00	4%	D	1	
Signs	Temporary signage	£260.00	£270.00	4%	D	1	
	Temporary signage extension	£125.00	£130.00	4%	D	1	
Other streetwork permits	Temporary excavations	£560.00	£580.00	4%	D	1	
	Building materials	£155.00	£160.00	3%	D	1	
<b>S184 - Vehicular Access</b>							
The S184 application fees are set to reflect the location, size, layout and vehicular use of the access, taking into account the assessment and supervision required by the Highway Authority. The Authority reserves the right to assess "special situations", i.e. where the level of resource required from the Highway Authority differs greatly from the norm. In these instances applications will be assessed on an individual basis, and the fee will be adjusted accordingly. Any illegal VA's may incur a fine of £500, plus have to undertake a retrospective application and appropriate payment as above.							
	Conveyancing queries / Notice of conformity	£145.00	£180.00	24%	D	1	
	Single Residential Access	£230.00	£470.00	104%	D	1	
	Commercial or Agricultural Access	£590.00	£600.00	2%	D	1	
	Commercial bell-mouth access (U or C Road)	£1,530.00	£1,600.00	5%	D	1	
	Commercial bell-mouth access (A or B Road or Traffic Sensitive)	£2,060.00	£2,200.00	7%	D	1	
	Residential dropped kerb access up to 3 properties (or equivalent traffic use)	£950.00	£1,000.00	5%	D	1	
	Residential dropped kerb access 4-10 properties (or equivalent traffic use)	£1,280.00	£1,430.00	12%	D	1	
	Residential bell-mouth access up to 3 properties (or equivalent traffic use)	£1,560.00	£1,600.00	3%	D	1	
	Residential bell-mouth access 4-10 properties (or equivalent traffic use)	£1,760.00	£1,850.00	5%	D	1	
	Residential bell-mouth access >10 properties (or equivalent traffic use)	£2,060.00	£2,200.00	7%	D	1	
	Housing development (>10 properties U or C Road)	£2,060.00	£2,200.00	7%	D	1	
	Commercial bell-mouth access (in lieu of S278)	£2,420.00	£2,580.00	7%	D	1	
	Housing development (>10 properties A or B Road)	£2,620.00	£2,700.00	3%	D	1	
	Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	£2,740.00	£2,860.00	4%	D	1	
Crane, Cherry Picker/MEWP or Over Sail licence	Original/initial application	£180.00	£190.00	6%	D	1	
	Extension	£130.00	£130.00	0%	D	1	
	Illegal / unlicensed	£320.00	£340.00	6%	D	1	
Road Space Booking application (RSBF)		£60.00	£70.00	17%	D	1	
NRSWA sample inspections	Sample inspection defects	£50.00	£50.00	0%	S	5	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Streetworks Permits</b>							
Streetworks Permits		POA	POA	N/A	S	5	
<b>Streetworks Enforcement</b>							
New Roads and Street Works Act - Inspection Defects		£120.00	£120.00	0%	S	5	
New Roads and Street Works Act - Coring Defects	Standard core charge	£370.00	£380.00	3%	D	1	
	Core charge with air void test	£520.00	£510.00	-2%	D	1	
	Core charge with TM	£1,290.00	£1,380.00	7%	D	1	
	Core charge with TM and air void test	£1,380.00	£1,510.00	9%	D	1	
Section 74 contractor overrun charges	As per Statutory Guidance	As per Statutory Guidance	As per Statutory Guidance	N/A	S	5	
Utility Fixed penalty Notices	As per Statutory Guidance	As per Statutory Guidance	As per Statutory Guidance	N/A	S	5	
<b>Public transport</b>							
Railcards	Sale of railcards (each)	£13.00	£13.70	5%	D	1	
Bus Passes	Replacement Bus pass	£12.00	£12.60	5%	D	1	
<b>Street Cleansing &amp; Grounds Maintenance</b>							
Dog Control	Release Fee	£53.00	£55.70	5%	D	1	
	Re-Offending Penalty Charge- No.2	£21.00	£22.10	5%	D	1	
	Re-Offending Penalty Charge- No.3	£37.00	£38.90	5%	D	1	
	Re-Offending Penalty Charge- No.4	£54.00	£56.70	5%	D	1	
Fixed penalty notices	£50 if paid within ten days of issue, £75 if not.	£50 or £75	£50 or £75	N/A	S	5	
<b>Abandoned Vehicles- Set by Department for Transport</b>							
On road, upright, not damaged	- Removal of Vehicle-On road (less than 3.5 tonnes)	£150.00	£150.00	0%	S	5	
	- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	£200.00	£200.00	0%	S	5	
	- Removal of Vehicle-On road (7.5 to 18 tonnes)	£350.00	£350.00	0%	S	5	
	- Removal of Vehicle-On road (more than 18 tonnes)	£350.00	£350.00	0%	S	5	
On road, damaged or not upright	- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	£250.00	£250.00	0%	S	5	
	- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	£650.00	£650.00	0%	S	5	
	- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Unladen £2,000 Laden £3,000	Unladen £2,000 Laden £3,000	N/A	S	5	
	- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Unladen £3,000 Laden £4,500	Unladen £3,000 Laden £4,500	N/A	S	5	
Off road, upright not damaged	- Removal of Vehicle-off road (less than 3.5 tonnes)	£200.00	£200.00	0%	S	5	
	- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	£400.00	£400.00	0%	S	5	
	- Removal of Vehicle-off road (7.5 to 18 tonnes)	Unladen £1,000 Laden £1,500	Unladen £1,000 Laden £1,500	N/A	S	5	
	- Removal of Vehicle-off road (more than 18 tonnes)	Unladen £1,500 Laden £2,000	Unladen £1,500 Laden £2,000	N/A	S	5	



Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Off road, damaged or not upright	- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	£300.00	£300.00	0%	S	5	
	- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	£850.00	£850.00	0%	S	5	
	- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Unladen £3,000, Laden £4,500	Unladen £3,000, Laden £4,500	N/A	S	5	
	- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	N/A	S	5	
Storage	Storage of Vehicle (per day) two wheeled	£10.00	£10.00	0%	S	5	
	Storage of Vehicle (per day) less than 3.5 tonnes	£20.00	£20.00	0%	S	5	
	Storage of Vehicle (per day) 3.5 to 7.5 tonnes	£25.00	£25.00	0%	S	5	
	Storage of Vehicle (per day) 7.5 to 18 tonnes	£30.00	£30.00	0%	S	5	
	Storage of Vehicle (per day) more than 18 tonnes	£35.00	£35.00	0%	S	5	
Disposal	Disposal of Vehicle - two wheeled	£50.00	£50.00	0%	S	5	
	Disposal of Vehicle - less than 3.5 tonnes	£75.00	£75.00	0%	S	5	
	Disposal of Vehicle - 3.5 to 7.5 tonnes	£100.00	£100.00	0%	S	5	
	Disposal of Vehicle - 7.5 to 18 tonnes	£125.00	£125.00	0%	S	5	
	Disposal of Vehicle - more than 18 tonnes	£150.00	£150.00	0%	S	5	
Street Lighting							
Fees to relocate a street lighting column (net of vat)	Advance Quotation fee (net of vat)	£250.00	£262.50	5%	D	1	
	Up to 2.0m from existing location Approximately	£2500 to £3000	POA	N/A	D	1	
	From 2.0m to 4.0m from existing location	£3000 to £4000	POA	N/A	D	1	
	To move a column 4.0m plus from existing location	POA	POA	N/A	D	1	
<a href="https://next.shropshire.gov.uk/street-care-and-cleaning/streetlights/column-relocation/">https://next.shropshire.gov.uk/street-care-and-cleaning/streetlights/column-relocation/</a>							
Traffic Engineering							
Alterations to the Highway	Advisory disabled bay	£275.00	£442.00	61%	D	1	
	H bar markings	£345.00	£515.00	49%	D	1	
	Double H bar markings	£345.00	£515.00	49%	D	1	
	Mirrors	£630.00	£1,357.00	115%	D	1	
	Brown tourism signs	£440-£2000	£770 - £2392	75%/20%	D	1	
	Advertising Banners (Shrewsbury approaches)	POA	POA	N/A	D	1	
	Application- non-refundable fee	£75.00	£75.00	0%	D	1	
	Traffic data - historic data on record	£216.00	£303.00	40%	D	1	
Traffic Data	Automatic traffic count data	£912.00	£1,026.00	13%	D	1	
	Highway accident data	£215.00	£302.00	40%	D	1	
Drainage & Flood Risk							
Highways	Ordinary Watercourse Consents	£50.00	£50.00	0%	S	5	



Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
<b>Car Parking Charges</b>							
Car parking 2026-27- New car parking charges were introduced 3rd November 2025							
Monday to Saturday (per hour) - 24 Hours	Ravens Meadow (evening charges capped at 2 hours at £2.40per hour)	£2.40	£2.40	0%	D	1	
Monday to Saturday (per hour) - 8am to 6pm	Shrewsbury						
	Shrewsbury On Street	£3.60	£3.60	0%	D	1	
	Bridge Street	£2.80	£2.80	0%	D	1	
	The Gap	£2.80	£2.80	0%	D	1	
	St Austins Street	£2.80	£2.80	0%	D	1	
	Quarry Fitness Centre	£2.80	£2.80	0%	D	1	
	St Julians Friars	£1.40	£1.40	0%	D	1	
	Frankwell, Quay, Riverside (Frankwell Riverside 3hr max stay)	£1.20	£1.20	0%	D	1	
	Abbey Foregate	£0.70	£0.70	0%	D	1	
	Shirehall Overflow	£0.70	£0.70	0%	D	1	
	Ludlow						
	Ludlow On Street (Red Zone	£2.80	£2.80	0%	D	1	
	Castle Street	£1.40	£1.40	0%	D	1	
	Ludlow On Street (Blue Zone	£1.20	£1.20	0%	D	1	
	Galdeford A	£0.70	£0.70	0%	D	1	
	Galdeford B	£0.40	£0.40	0%	D	1	
	Smithfield Ludlow	£0.40	£0.40	0%	D	1	
	Church Stretton						
	Easthope Road 1- 4	£0.70	£0.70	0%	D	1	
	Crossways	£0.40	£0.40	0%	D	1	
	Bridgnorth						
	Sainsburys	£1.40	£1.40	0%	D	1	
	Listley Street North & So	£1.40	£1.40	0%	D	1	
	Riverside	£1.20	£1.20	0%	D	1	
	Innage Lane	£0.40	£0.40	0%	D	1	
	Severn Street	£0.40	£0.40	0%	D	1	
	Much Wenlock						
	Back Lane	£1.20	£1.20	0%	D	1	
	St Marys Lane	£0.70	£0.70	0%	D	1	
	Falcons Court	£0.40	£0.40	0%	D	1	
	New Road	£0.40	£0.40	0%	D	1	
	Oswestry						
	Festival Square	£1.40	£1.40	0%	D	1	
	Oswald Road	£0.40	£0.40	0%	D	1	
	Oak Street	£0.40	£0.40	0%	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Ellesmere						
	Mereside On Street	£1.40	£1.40	0%	D	1	
	Talbot St, Cross St, Sparbridge	£0.40	£0.40	0%	D	1	
	Wem						
	High, Leek Street	£0.40	£0.40	0%	D	1	
	Mill Street	£0.40	£0.40	0%	D	1	
	Whitchurch						
	Castle Hill	£0.70	£0.70	0%	D	1	
	Pepper Street	£0.70	£0.70	0%	D	1	
	Newtown	£0.40	£0.40	0%	D	1	
	St Johns Street	£0.40	£0.40	0%	D	1	
	Brownlow Street	£0.40	£0.40	0%	D	1	
	Prees						
	Prees	£0.40	£0.40	0%	D	1	
	Market Drayton						
	Frogmore Road	£0.70	£0.70	0%	D	1	
	Queen Street	£0.70	£0.70	0%	D	1	
	Towers Lawn 1 & 2	£0.40	£0.40	0%	D	1	
Sunday and Bank Holidays (Fixed Fee)	Ravens Meadow MSCP	£2.40	£2.40	0%	D	1	
Sunday and Bank Holidays (per hour) - 8am to 6pm	Shrewsbury						
	Shrewsbury On Street ( 30 mins @ £1.80 can be purchased at the machine)	£3.60	£3.60	0%	D	1	
	Bridge Street	£1.40	£1.40	0%	D	1	
	The Gap	£1.40	£1.40	0%	D	1	
	St Austins Street	£1.40	£1.40	0%	D	1	
	Quarry Fitness Centre	£1.40	£1.40	0%	D	1	
	St Julians Friars	£0.70	£0.70	0%	D	1	
	Frankwell Main, Quay, Riverside*	Free	Free	N/A	D	1	
	Abbey Foregate	Free	Free	N/A	D	1	
	Shirehall Overflow	Free	Free	N/A	D	1	
	Ludlow						
	Ludlow On Street (Red Zone)	£2.80	£2.80	0%	D	1	
	Castle Street	£1.40	£1.40	0%	D	1	
	Ludlow On Street (Blue Zone)	£1.20	£1.20	0%	D	1	
	Galdeford A	£0.70	£0.70	0%	D	1	
	Galdeford B	£0.40	£0.40	0%	D	1	
	Smithfield	£0.40	£0.40	0%	D	1	
	Church Stretton						
	Easthope Road 1- 4	Free	Free	N/A	D	1	
	Crossways	Free	Free	N/A	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
	Bridgnorth						
	Sainsburys	£0.70	£0.70	0%	D	1	
	Listley Street North & South	£0.70	£0.70	0%	D	1	
	Riverside	Free	Free	N/A	D	1	
	Innage Lane	Free	Free	N/A	D	1	
	Severn Street	Free	Free	N/A	D	1	
	Much Wenlock						
	Back Lane	Free	Free	N/A	D	1	
	St Marys Lane	Free	Free	N/A	D	1	
	Falcons Court	Free	Free	N/A	D	1	
	New Road	Free	Free	N/A	D	1	
	Oswestry						
	Festival Square	£0.70	£0.70	0%	D	1	
	Oswald Road	Free	Free	N/A	D	1	
	Oak Street	Free	Free	N/A	D	1	
	Ellesmere						
	Mereside On Street	£1.40	£1.40	0%	D	1	
	Talbot St, Cross St, Sparbridge	Free	Free	N/A	D	1	
	Wem						
	High Street and Leek Street	£0.40	£0.40	0%	D	1	
	Mill Street	Free	Free	N/A	D	1	
	Whitchurch						
	Castle Hill	Free	Free	N/A	D	1	
	Pepper Street	Free	Free	N/A	D	1	
	Newtown	Free	Free	N/A	D	1	
	St Johns Street	Free	Free	N/A	D	1	
	Brownlow Street	Free	Free	N/A	D	1	
	Prees						
	Prees	Free	Free	N/A	D	1	
	Market Drayton						
	Frogmore Road	Free	Free	N/A	D	1	
	Queen Street	Free	Free	N/A	D	1	
	Towers Lawn 1 & 2	Free	Free	N/A	D	1	
Off Street Season Ticket (per annum)							
Band 4	Frankwell Main, Riverside Bridgnorth, Back Lane Much Wenlock - 12 months	£960.00	£960.00	0%	D	1	
	Off Street Weekly Ticket - 7 days	£40.00	£40.00	0%	D	1	
	Off Street Season Ticket - 1 month	£140.00	£140.00	0%	D	1	
	Off Street Season Ticket - 3 months	£360.00	£360.00	0%	D	1	
	Off Street Season Ticket - 6 months	£600.00	£600.00	0%	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/Discretionary)	Charging Category	Notes
Band 5	Abbey Foregate HGV, Coach & Car, Shirehall Overflow, Shrewsbury, Castle Hill, Pepper Street Whitchurch, Galdeford A Ludlow, Frogmore Road, Queen Street, Market Drayton, St Mary's Lane Much Wenlock, Easthope Road 1-4, Church Stretton	£560.00	£560.00	0%	D	1	
	Off Street Weekly Ticket - 7 days	£24.00	£24.00	0%	D	1	
	Off Street Season Ticket - 1 month	£82.00	£82.00	0%	D	1	
	Off Street Season Ticket - 3 months	£210.00	£210.00	0%	D	1	
	Off Street Season Ticket - 6 months	£350.00	£350.00	0%	D	1	
Band 6	Innage Lane HGV, Coach & Car, Severn Street HGV, Coach & Car, Bridgnorth, Crossways HGV, Coach & Car Park, Church Stretton, Talbot Street, Cross Street, Spar Bridge, Ellesmere, Galdeford B, Smithfield, Ludlow, Towers Lawn 1 & 2 Market Drayton, New Road, Falcon's Court Much Wenlock, Oak Street, Oswald Road, Oswestry, Prees Heath, High Street, Leek Street, Mill Street, Wern, Brownlow Street, Newtown, St John's Street Whitchurch, Prees Heath HGV, Coach and Car Park, Prees Heath	£320.00	£320.00	0%	D	1	
	Off Street Weekly Ticket - 7 days	£13.00	£13.00	0%	D	1	
	Off Street Season Ticket - 1 month	£47.00	£47.00	0%	D	1	
	Off Street Season Ticket - 3 months	£120.00	£120.00	0%	D	1	
	Off Street Season Ticket - 6 months	£200.00	£200.00	0%	D	1	
Off Street HGV Tickets and Season Tickets							
Band 5	Abbey Foregate HGV, Coach & Car Park - 12 months	£1,200.00	£1,200.00	0%	D	1	
	Off Street Ticket - 24 hours	£10.00	£10.00	0%	D	1	
	Off Street Season Ticket - 1 month	£175.00	£175.00	0%	D	1	
	Off Street Season Ticket - 3 months	£450.00	£450.00	0%	D	1	
	Off Street Season Ticket - 6 months	£750.00	£750.00	0%	D	1	
Band 6	Innage Lane HGV, Coach & Car, Severn Street HGV, Coach & Car, Bridgnorth, Crossways HGV, Coach & Car Park, Church Stretton, Prees Heath HGV, Coach and Car Park, Prees Heath, Oswald Road HGV and Coach Park and Smithfield HGV, Coach and Car Park - 12 months	£720.00	£720.00	0%	D	1	
	Off Street Ticket - 24 hours	£10.00	£10.00	0%	D	1	
	Off Street Season Ticket - 1 month	£105.00	£105.00	0%	D	1	
	Off Street Season Ticket - 3 months	£270.00	£270.00	0%	D	1	
	Off Street Season Ticket - 6 months	£450.00	£450.00	0%	D	1	
Off Street Resident Parking (per annum)							
Band 3* and 4	Frankwell Main Shrewsbury, Back Lane, Much Wenlock, St Julians Friars* Shrewsbury	£768.00	£768.00	0%	D	1	
Band 5	Abbey Foregate HGV, Coach & Car, Shirehall Overflow, Shrewsbury, Castle Hill, Pepper Street Whitchurch, Galdeford A Ludlow, Frogmore Road, Queen Street, Market Drayton, St Mary's Lane Much Wenlock, Easthope Road 1-4, Church Stretton	£448.00	£448.00	0%	D	1	

Infrastructure- Fees and Charges	Description of fee/charge	Fee for 2025/26 £	Fee for 2026/27 £	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Band 6	Innage Lane HGV, Coach & Car, Severn Street HGV, Coach & Car, Bridgnorth, Crossways HGV, Coach & Car Park, Church Stretton, Talbot Street, Cross Street, Spar Bridge, Ellesmere, Galdeford B, Smithfield, Ludlow, Towers Lawn 1 & 2 Market Drayton, New Road, Falcon's Court Much Wenlock, Oak Street, Oswald Road, Oswestry, High Street, Leek Street, Mill Street, Wem, Brownlow Street, Newtown, St John's Street Whitchurch, Prees Heath HGV, Coach , Car, Prees Heath	£256.00	£256.00	0%	D	1	
Car Parking- Other Charges							
	A trade's person waiver is available at £20 per waiver.	£20.00	£20.00	0%	D	1	
	Other waivers are available for carers ( Restrictions apply)	POA	POA	N/A	D	1	
	HGV Charges apply ( Per 24 hour stay)	£10.00	N/A	N/A		1	
	On Street Resident Parking - Restrictions apply - Ludlow	£100.00	£100.00	0%	D	1	
	On Street Resident Parking - Restrictions apply - Bridgnorth	£50.00	£100.00	100%	D	1	
	On Street Resident Parking - Restrictions apply - Oswestry	FOC	£100.00	100%	D	1	
	On Street Match Day Resident Permit	£5.00	£5.00	0%	D	1	
	Parking Permits for Ludlow Market Traders - Galdeford B Ludlow	£2.00	£2.00	0%	D	1	
	Parking Permits for Ludlow Market Traders - Castle Street, Ludlow (April to December)	£4.00	£4.00	0%	D	1	
	Parking Permits for Ludlow Market Traders - Castle Street, Ludlow (January to March)	£2.00	£2.00	0%	D	1	
	Car Park Lock In Fee at any gated & locked site	£65.00	£65.00	0%	D	1	
Car park hire	Car park hire for events	POA	POA	N/A	D	1	

Housing Revenue Account- Fees and Charges	Description of fee/charge	Fee for 2025/26 - (48 weeks)	Fee for 2026-27 (52 weeks)	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Fees for 2025/26 were based on 48 weeks and the fees for 2026/27 are based on 52 weeks							
Housing rents	Housing Rents-Increased by Formula rent calculation	Subject to separate recommendation	Subject to separate recommendation		D	1	
Heating charges	Various properties	£0.00-£16.17	£0.69-£25.63	N/A	D	1	
Water charges	Various properties	£1.49-£6.46	£2.13-£6.25	N/A	D	1	
Emergency lighting	Emergency Lighting Service Charges	£0.00	£1.07	New	D	1	
Fire Alarm/Extinguisher servicing charges	Various properties	£0.00-£1.63	£0.92-£2.69	N/A	D	1	
Window Cleaning	Various properties	£0.00- £0.68	£0.66-£1.31	N/A	D	1	
Aids & Adaptations servicing	Servicing of Stairlifts	£0.00	£3.69	New	D	1	
	Servicing of WD Toilets	£0.00	£1.58	New	D	1	
	Servicing of Ceiling Hoist (per ceiling hoist)	£0.00	£1.66	New	D	1	
	Servicing of Automatic Doors	£0.00	£9.20	New	D	1	
	Passenger Lifts	£0.00	£1.18-£1.25	New	D	1	
	Servicing of Automatic Doors	£0.00	£0.34-£1.15	New	D	1	
	Servicing of Stairlifts	£0.00	£0.92	New	D	1	
Cleaning & Sanitary Supplies	Various properties	£0.41-£0.74	£0.12-£1.28	N/A	D	1	
Communal Cleaning	Communal Cleaning	£2.99-£11.70	£2.38-£12.73	-13.8%/22.9%	D	1	
Laundry Equipment Servicing & Repairs	Various properties	£0.00	£0.41-£0.65	New	D	1	
Communal Stand Alone Community Rooms	Various properties	£0.00	£0.00	0.0%	D	1	To be subject of tenant consultation with outcome determining the recommended charges for 2027-28
Grounds Maintenance	Garden Assist - Lawn Cut - Annual Maintenance (20mm to 60mm).	2.45 + VAT	£0.00	See Below	D	1	Change to charging model - see new hourly rate information below
	Garden Assist - Hedge Cutting - Annual Maintenance.	1.22 + VAT	£0.00	See Below	D	1	
	Garden Assist - Hourly Rate.	£0.00	62.64 + VAT	NEW CALCULATION BASIS	D	1	Existing customers will be offered 50% discount capped at maximum of £10 per week (including VAT).
	Property Based Grounds Maintenance - Hourly Rate for Service Charges.	Various	£74.02	NEW	D	1	
	Hourly Rate Chargeable for ad hoc VOID work provided by Grounds Maintenance Team - Quoted per job.	£46.50	£74.46	60.1%	D	1	
	Hourly Rate Chargeable for ad hoc Cornovii/Management Company work provided by Grounds Maintenance Team - Quoted per job.	46.50 + VAT	68.29 + VAT	46.9%	D	1	
Management Company Recharges	Various properties	£0.00-£6.97	£4.59-£10.40	N/A	D	1	
Communal TV Aerials	Communal TV Aerials - Mandatory Charge	£0.93	£0.99	15.3%	D	1	
IHM	Intensive Housing Management Countywide (standard sheltered support)	£20.94	£21.49	2.7%	D	1	
	Intensive Housing Management - Temporary Accommodation (dispersed units)	£77.51	£71.65	0.1%	D	1	
Supported Housing scheme	Service Charge	£275.96	£261.25	2.6%	D	1	
	License Fee	£73.50	£72.91	7.5%	D	1	
	Intensive Housing Management	£56.26	£54.92	5.8%	D	1	

Housing Revenue Account- Fees and Charges	Description of fee/charge	Fee for 2025/26 - (48 weeks)	Fee for 2026-27 (52 weeks)	% Change	Basis of Charge (Statutory/ Discretionary)	Charging Category	Notes
Combined Charges	Various properties	£1.17-£16.47	N/A	N/A	D	1	All charges now detailed out separately
Sewage Services	Various	£0.59-£5.55	£0.57-£5.37	4.8%	D	3	
Temporary Accommodation service charges	Various properties	£12.00-£44.96	£12.58-£47.12	4.8%	D	1	
Community alarms	Leased Services						
	Leased Service (Council tenants) - service charge set by STAR Housing (charge per quarter)	£51 + VAT	£0.00	N/A	D	1	STAR Housing no longer providing Community Alarm services apart from within own Sheltered Schemes.
	Leased Service (Non-Council tenants) - charge set by STAR Housing (charge per quarter)	£51 + VAT	£0.00	N/A	D	1	
	Other charges						
	Monitoring charge on non-leased unit charge set by STAR Housing (charge per quarter)	£14.70 + VAT	£0.00	N/A	D	1	
	Former Grant Supported - Council Tenant Sheltered Schemes	2.45 + VAT	2.35 + VAT	3.8%	D	1	
	Former Grant Supported - Other	2.45 + VAT	£0.00	N/A	D	1	
	Installation Charge:						
	Alarm Installation Charge - set by STAR Housing (per item)	£46.25	£0.00	N/A	D	1	
	Replacement Pendants:						
	Per pendant. Charge set by STAR Housing (per item)	£56.50	£0.00	N/A	D	1	
	Other peripheral equipment e.g. key safe (cost plus installation & admin charge)	Cost plus installation & admin charge (+VAT where due)	£0.00	N/A	D	1	
Parking Bays	Secured Parking Bays (Tenant)	£2.85 per wk. (+VAT where due)	£2.75 per wk. (+VAT where due)	4.8%	D	1	
	Secured Parking Bays (Non-Tenant)	£3.45 per wk. (+VAT where due)	£3.35 per wk. (+VAT where due)	4.8%	D	1	
	Replacement padlock (drop down bollards)	£11.30 plus cost of new lock + VAT	£11.85 plus cost of new lock + VAT	4.8%	D	1	Per item
Repairs recharged to current & former tenants	Charges payable to STAR Housing for various works such as missed appointment, tenant damage and house clearance.	Cost recovery plus 15% admin if applicable	Cost recovery plus 15% admin if applicable	0.0%	D	1	
Garage rents	Bridgnorth & Oswestry (VAT charged to Council tenants on third or more garages and all non-tenants)	£8.40 per week (+VAT where due)	£8.15 per week (+VAT where due)	4.8%	D	1	
	Oswestry - non-tenant	£10 per wk. +VAT	£9.70 per wk. +VAT	4.8%	D	1	
	Garage base	£1.50 per wk. (+VAT where due)	£1.45 per wk. (+VAT where due)	4.8%	D	1	



## APPENDIX 4

### HOUSING REVENUE ACCOUNT RENT LEVEL 2026/27– POLICY CONTEXT

#### 1.1 - Introduction

This report sets out the recommended approach to rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2026/27 financial year.

#### 1.2 - Recommendations

It is recommended that:

- Social Housing and Affordable rents for 2026/27 are increased by 4.8% from 6<sup>th</sup> April 2026.
- Shared Ownership rents continue to be calculated at 2.75% of the landlord's share at the time of purchase. From the following April, rents are reviewed annually in line with the terms set out in the lease. As additional shares in the property are purchased, rent will decrease proportionally, based on the original property value.
- Service charges will be calculated based on actual cost plus a 15% management and admin fee (excluding sewage), with changes in the way these are calculated following an in-depth service charge review.
- Note the results of the revised tenancy agreement consultation with recommendations included in a separate report.
- The adoption of rent convergence at £2 per week if Government consultation allows implementation of the policy.

#### 2.1 - Background

The Housing Revenue Account (HRA) is a ring-fenced account separate to the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock. The primary source of income (93%) comes from tenants' housing rent.

CPI for the 12 months to September 2025 stood at 3.8% which gives rise to a formula based increase of 4.8%. The Government has not sought to impose a cap on rent increases from April 2026 as was the case for the 2023/24 year and accordingly this permits application of the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%.

Flexibility exists to set rents up to 5% above the formula rent calculation (10% in the case of supported housing) – this is known as the 'rent flexibility level', however this approach has not been implemented by Shropshire Council since the Government's formula rent calculation was adopted in 2002.

#### 2.2 - Social Housing and Affordable Rent

Rents are increased in accordance with the Government's Rent Standard which allows rent to rise by the preceding September CPI plus 1%. CPI in September 2025 was 3.8% which gives rise to a proposed increase of 4.8% for 2026/27.

#### 2.3 - Shared Ownership Rent

Under the Shared Ownership model, purchasers acquire a share of the property (typically 40–60%) and pay rent to the Council on the remaining equity, initially set at 2.75% of the

unsold market value. The 2.75% rent rate applied to shared ownership properties is policy-based and capped at 3.0% by Government to maintain affordability.

It is significantly lower than typical market rents, which often equate to 5–6% of property value annually. This percentage does not represent the cost of finance nor borrowing; rather, it provides a consistent and transparent method for calculating rent on the landlord's share of the property. The rate was established through government guidance to ensure shared ownership remains an accessible route to home ownership.

Rent is reviewed annually each April in accordance with the lease terms, which specify either CPI (preceding September) plus 1% or RPI plus 0.5%. These provisions are embedded in individual lease agreements and are not subject to the Welfare Reform and Work Act 2016 or the Government Rent Standard.

On 12 October 2023, the Department for Levelling Up, Housing and Communities (DLUHC) amended the basis for annual rent reviews on new Shared Ownership leases, replacing RPI with CPI. For leases issued after this date, the maximum annual increase is CPI plus 1%, aligning Shared Ownership with Social and Affordable Rent policies. Existing leases and those funded prior to this date may continue to apply RPI-based reviews.

Based on September 2025 indices (CPI at 3.8% and RPI at 4.5%), the proposed uplift from April 2026 will range between 4.8% and 5.0%, depending on the lease terms applicable to each property.

## **2.4- Consultation on rents**

Local authorities operating a Housing Revenue Account are not legally required to consult tenants on annual rent increases; the only obligation is to comply with the Government's Rent Standard and provide at least four weeks' notice of any change. However, engagement is strongly encouraged under regulatory expectations and best practice because it builds trust, explains how rent income supports services, and aligns with consumer standards. Given the timing of this year's process and the recent consultation focus on rent collection timing and service charges, consultation would not have been helpful, but if rent convergence is to be adopted in future, or simply as good practice, we should consider consulting tenants ahead of next year's rent-setting cycle to strengthen accountability and tenant influence.

## **2.5- Service Charges**

Service charges are applied to some tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant. Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service. An in-depth review of service charges has been undertaken with changes proposed in the way these are calculated to ensure where possible full cost recovery. This is required to ensure services and the HRA are sustainable going forward. If approved, the review of service charges is likely to see income from service charges increase to cover its costs as follows:

Service Charge Category	Tenant Income Raised through Service Charges in 2024-25 (Last Full Financial Year)	Proposed Income from Service Charges for 2026-27 chargeable to tenants.
Heating & Water	£0.017m	£0.060m
Cleaning	£0.031m	£0.042m
Sewage	£0.007m	£0.008m
Grounds Maintenance	£0.088m	£0.223m
Garden Assist	£0.016m plus VAT	£0.041m
SERV – A previous generic service charge category	£0.084m	Discontinued category
Emergency Lighting & Fire Alarm/Extinguisher Servicing	Previously within SERV	£0.023m
Window Cleaning	Previously within SERV	£0.003m
Aids & Adaptations Servicing	Only Lifts previously included in SERV	£0.021m
Laundry Equipment servicing and repairs	Not previously charged	£0.001m
Management Company recharges	Previously within SERV	£0.010m
Communal TV Aerials	Previously within SERV	£0.041m
IHM (Including TA IHM)	£0.508m	£0.654m
NCC	£0.176m	£0.262m
<b>Total</b>	<b>£0.927m</b>	<b>£1.389m</b>

The increase in service charges is essential to cover the cost of providing these services so the STAR Management fee can be used to support front line delivery, allowing us to respond to new requirements such as Awaab's Law 2025. The potential increase in service charge income of £0.462m, as detailed in the table above, is equivalent to the estimated cost of 9 Multi-Skilled Repairs Operatives in 2026-27.

Scrutiny Panel were consulted on our service charge review and resounding feedback from attendees was to ensure value for money. Where possible STAR Housing has reviewed contracts to ensure costs are as low as possible and no service charges will generate profit as dictated by the Landlord Tenant Act 1985.

To ensure that all costs are covered, when calculating the service charges a standard 15% Management and Admin fee has been applied to all categories of service charges (unless specified below) to cover the cost of organisational management, office accommodation costs and other back-office services. 15% is an agreed figure used by both STAR Housing and Shropshire Council when charging between organisations.

It is not currently possible to finalise all service charges as some include staffing costs and will be subject to any changes in employer pension contributions which we will know by the end of November 2025. The following service charge categories will be chargeable from 2026-27 onwards with a summary of the current draft position available at Appendix 1. These costs will be finalised before the end of December when they are sent to Shropshire Council for Full Council approval.

We ask that FAR considers the basis on which service charges are calculated and agree this. It should be noted that the review of costs will result in a degree of variation between what tenants are used to paying, and what they will be asked to pay from April 2026. Until all service charges are finalised, we are not able to provide that detail to FAR on a tenancy-by-tenancy basis. We propose to circulate this information to FAR virtually as soon as it is available and in advance of submitting the schedules to the Council for their approval. It is proposed that STAR Housing Income Team will work with those tenants who are significantly affected and provide advice and support through the hardship fund as required but it is felt important that the full charges are levied as they represent the true cost of services.

Based on the data available to us, which is currently being updated, we currently have circa 3784 active tenancies (excluding TA and TAMS). Of these, we have circa 985 in receipt of Housing Benefit which equates to 26%, therefore this 26% should not be affected by any increases in eligible service charges. In respect of Universal Credit, the premise of which is direct payment to tenants, meaning we won't always have oversight of our tenants Universal Credit claims. As of November 2025, we have circa 1849 in receipt of Universal Credit which equates to 49%. Similarly, this 49% should not be affected by any increase in eligible service charges. Overall, circa 75% of active tenancies are in receipt of some form of benefit which will result in the change in charges not affecting their income. Details on the exact tenants affected by any increases in service charges can be finalised once final costs are known and support provided accordingly. Please note that service charges are not payable at all properties.

For those tenants in receipt of Housing Benefit or Universal Credit, communal service charges are an eligible cost and should be fully claimable provided charges are mandatory under the tenancy agreement and directly related to the provision of accommodation (e.g. cleaning communal areas, lighting in shared spaces, grounds maintenance). Charges must be reasonable and not excessive for the service provided.

### **Shared Ownership Insurance**

This is currently charged based on the actual insurance costs sent through to STAR Housing from Shropshire Council in January/February and recharged to shared ownership properties based on the percentage of property sold. This will continue to be charged in this way.

### **Shared Ownership Boiler Servicing**

In 2025-26, 53% of Shared Ownership properties are currently contributing £1.25 per week to having a gas boiler serviced. It is proposed that responsibility for this is passed to the property owner, with STAR Housing Building Safety team having written to all Shared Ownership property owners offering them a boiler service before 31<sup>st</sup> March 2026, after which no service charges will be levied to any of these properties and no costs relating to servicing the gas boilers at these properties will be incurred.

**Grounds Maintenance Property based service charges** - All patches of land maintained by the grounds maintenance service have been reviewed. Time taken to maintain all patches over a 12-month period have been calculated and an hourly rate based on the cost of the service used to calculate the cost of each piece of land. Initial calculations are currently being sense checked to actual timesheets to ensure accuracy. The initial exercise has identified numerous patches of land which we believe are not service chargeable and should be maintained by the Council's General Fund.

Discussions are underway with Shropshire Council Street Scene team to agree responsibility for maintenance of these patches of land going forward. These conversations are expected to be concluded before the end of December. This will then enable us to finalise the service charges for tenants for 2026-27. Current estimates suggest income recovery, including a 15% management and admin fee, to be in the region of £0.223m for 2026-27. This is compared to the current recovery rate for 2025-26 estimated to be in the region of £0.101m. There are several estates currently being maintained that have never been charged. A few tenants will see a reduction, with the vast majority seeing increases. Once the work with Shropshire Council and employer pension contributions are known, it is intended that an analysis of increases and overall charges is made.

**Grounds Maintenance Assisted gardening scheme** – An optional service which tenants can opt into. This scheme was initially targeted at tenants with vulnerabilities and therefore unable to maintain their own gardens. Weekly charges for this are currently based on an arbitrary fee for hedges (£1.22+VAT) and lawns (£2.45+VAT). A similar exercise to calculate the time taken to maintain these gardens has been undertaken. These are all based on an hourly charge out rate for this work of £65.63 per hour including a 15% management and admin fee (subject to employer pension contribution changes). If after conducting this review, we were to charge based on actual costs expected income would increase from the current level of £0.017m per annum to £0.093m. This would make the scheme unaffordable for many, with the highest charge being £44.93 per week. Charging options for this service are being proposed in a separate paper to Customer Services Sub Committee so that Board Members can decide on the most suitable options for this service. Proposals will include offering a discount of 50% for tenants with a vulnerability, capped at a maximum of £10 per week (£8.33 plus VAT). This would hopefully ensure that those tenants (particularly aged/disabled tenants) could continue to subscribe to the service and maintain, what are in many cases, large gardens and therefore reduce any distress that might occur from having unkept gardens. Proposals will also include the grounds maintenance service writing to tenants to inform them of the likely cost of the service (pre-Christmas) to assess responses. Based on an increase in costs, we are anticipating that some service users who can maintain their own gardens may now start to maintain these themselves. The proposed discounted and capped services would recover in the region of £0.041m (based on the current cohort) an increase of £0.024m. However, it should be noted the scheme will continue to operate at a loss of £0.052m.

### **Community Centres**

STAR Housing is in the process of drafting a consultation proposal seeking tenants views on the future use of the community centres currently located in our Supported Living Schemes. Service charges were not charged in 2025-26 due to the withdrawal of Shire Services cleaning contracts and decisions required around the future use of these buildings. It is proposed that no service charges will be levied to tenants for standalone community centres in 2026-27, however the cost of maintaining these assets will be shared with tenants as part of the planned consultation. Tenants will therefore be able to make an informed decision on whether they would like to keep the community centres and pay a weekly service charge for them, or whether they should be closed and repurposed for much needed affordable housing.

### **Communal Electricity, Gas and Water**

Communal electricity, gas and water at one of the Supported Living Schemes has always been payable and will continue to be charged based on actual costs.



Communal electricity was historically charged at the other Supported Living Scheme however this was suspended in 2025-26 whilst some work to establish communal heating sources was undertaken. This work is resulting in changes to the heating setup at the aforementioned Supported Living Scheme with a communal air source heat pump or economic electric heating being considered for installation. The solution will be in place for 2026-27, so a service charge will be levied to tenants based on the new estimated cost of this communal heating. Water has always been charged and will continue to be charged.

Communal electricity for blocks of flats has historically not been charged to tenants and STAR Housing has been absorbing the cost. The cost of this has been calculated and will be charged to tenants in 2026-27 based on actual cost. Service charges will range between 69p to £5.27 per week. It is expected that this will recover in the region of £0.018m from tenants in blocks of flats.

All communal utilities are proposed to include a 15% management and admin fee from 2026-27.

### **Communal Contract Cleaning & Cleaning Supplies**

Contract cleaning of communal spaces in Supported Living Schemes has historically been charged. This will continue to be charged based on actual cost. The service has looked at delivering contract savings within cleaning services and anticipate a reduction in service charges for tenants for these services. Current estimates suggest that service charges per week including 15% management and admin charge will range from £1.53 to £5.97. All cleaning services are part of a wider tender process which is likely to be operational for 2027-28. Consultation with residents as part of this tender process includes seeking views on the number of cleans per year and specification of works.

The cost of cleaning and sanitary supplies will continue to be charged to Supported Living Schemes based on actual costs plus a 15% management and admin fee.

### **Sewage**

The review of sewage treatment works is progressing. One of the sewage treatments plants has been transferred to Severn Trent Water in 2025-26. Of the remaining 28 sewage treatment plants in the HRA, work is continuing with Phase one of the project working towards the connection of 6 plants to mains sewage works, a further plant being closed before the end of the financial year as the remaining connection will be removed, and work to close a further five plants before the end of March 2027.

This will leave 15 plants which will be picked up as part of Phase two for decommissioning. The transfer of all plants to Severn Trent Water are being explored in the first instance. As a result of the proposed changes to the sewage treatment service, recovery of cost is being held at the current level plus CPI+1% for 2026-27. We are aware of the under recovery this results in for the HRA as reported in previous sewage plant decommissioning reports, however the recharging of actual costs in most instances would be unaffordable and inflame tenants/private connections, at a time when we are seeking their cooperation to achieve a sustainable solution for sewage treatment for both tenants/private connections and the HRA.

### **IHM (General and Dispersed Units)**

IHM is delivered to tenants at our supported living schemes as well as dispersed temporary accommodation units. Calculations are based on the cost of the officer

delivering the service, with an allowance for travel and mobile costs plus a 15% management and admin charge. IHM charges for supported living schemes will become mandatory and opting out of this service will no longer be allowed. We currently have 2 tenants who have opted out, one in receipt of benefits and one of working age. This will help us to achieve our duty of care for these individuals who have previously been identified as requiring supported living accommodation. These service charges will be finalised once the employers pension contributions are known. General IHM is based on 45 minutes per tenant per week and dispersed temporary accommodation charges are based on 2.5 hours per person per week. The difference due to the more stable nature of tenants in supported living accommodation with tenants building a relationship with support workers, however temporary accommodation is temporary in nature resulting in the need for more intensive support whilst in the temporary accommodation. IHM has been operating at full cost recover since April 2024 when this service was initially reviewed.

### **Alarm related services**

As per a previous SMT report, the community alarm service operated by STAR Housing is being closed. A review of any remaining Help Alarms is being undertaken by the Head of Housing to establish if STAR Housing needs to maintain a slimmed down in house service. The outcome of this review will be known pre-Christmas. If any costs are service chargeable, these will be calculated based on actual cost plus a 15% management and admin fee and included in the schedule of Fees and Charges which is to be approved by Shropshire Council in February.

### **Supported Accommodation for Young People**

The Licence fee, IHM charge and Service charges for the young person scheme managed by STAR Housing are calculated annually based on the actual cost of running the scheme. The building costs are currently shared across all the units, however as part of some refurbishment works, there are proposals to add some additional bedrooms. An increase in the number of bedrooms will result in revised costs for all rooms. Charges will be finalised as soon as plans are finalised and agreed which we plan to be before the end of December.

### **Communal TV Aerials**

This is a property-based service charge. This service charge will increase from 93p per week to 99p per week. In 2025-26 this service charge was paid by 669 properties with some properties opting out claiming they did not use the service, resulting in an under recovery of income to cover costs for STAR Housing. From 2026-27 all properties within a block having a communal TV aerial will be obliged to pay the weekly service charge. This will result in an additional 129 properties being charged this service charge.

### **Window Cleaning**

Window cleaning has historically been charged at a number of schemes whereas some schemes have this funded by STAR. Going forward those not currently being charged will be charged a service charge based on actual cost from 2026-27. Service charges including a 15% management and administration fee will range from 66p per week to £1.31 per week based on actual cost.

### **Door Entry System servicing**

New door entry systems are scheduled to be installed during the 2026-27 financial year. This will result in annual ongoing maintenance which will be charged through service charges with a 15% management and administration fee from 2027-28 onwards.



### **Fire Safety Servicing**

A smoke detection service charge is currently payable by one area in Shifnal, having reviewed this, we will be recharging all blocks/communal spaces who are in receipt of Emergency Lighting testing, fire alarm servicing and fire extinguisher testing. This will result in increased income recovery for STAR in the region of £0.023m per annum including a 15% management and admin fee, with weekly charges ranging from 22p to £1.99.

### **Management Agreements**

These are payable on new development properties. They will cover a range of communal estate costs. All costs are based on actual costs invoiced from the managing agents and in November 2025 applicable to 22 properties. Charges will range from £4.59 to £15.55 per week based on current estimates, which are still being confirmed with the managing agents.

### **Laundry Equipment Repairs**

Laundry services are provided at Supported Living Schemes as well as some other community centres. A service charge is being levied to cover the cost of servicing these industrial washing and drying units. The provision of laundry services at the other community centres will be consulted on when considering the future use of these.

### **Aids & Adaptations and Lift Servicing**

The cost of servicing stairlifts, WD toilets, ceiling hoists and automated doors in tenant properties has not previously been included in service charges. From 2026-27 the cost of servicing these plus a 15% management and admin fee will be recovered. This is likely to result in increased recovery of £0.021m of income. The cost of servicing lifts will continue to be service charged based on actual cost.

### **Changes to Housing One**

STAR Housing is working with MRI to implement a service charges module for Tenants and Leaseholders. We are still in the process of agreeing a final timeline for this implementation with April 2026 being targeted. Should an April 2026 implementation not be possible, a manual process to add service charge categories to Housing One and the manual upload of these calculated figures will be required. The new modules will ensure transparency of charging and hopefully reduce the number of queries received around service charges.

### **Service Charges for Leaseholders.**

All service charges have been calculated based on what is applicable to the property. Supported by the introduction of the new Housing One module for Leaseholders, from 2026-27 the charges levied to Leaseholders will be reviewed and charged accordingly. Only charges included in the individual leases can be charged to Leaseholders irrespective of whether their property benefits. A review of all leases has been undertaken and will be cross referenced to finance calculations to finalise the 2026-27 charges for Leaseholders. 15% management and admin fees are already added to leaseholder bills as standard.

### **2.6- 48 to 52 week rent debit**

It is proposed that rents and service charges transition from being charged over 48 weeks to 52 weeks, while maintaining the same annual rent and service charge value. This change will reduce weekly payment amounts, improve affordability and provide a more

consistent payment schedule throughout the year. The adjustment does not impact total annual income and will simplify administration by aligning charges with the full calendar year.

STAR Housing undertook a tenant consultation on behalf of Shropshire Council over the period 6<sup>th</sup> October 2025 – 9<sup>th</sup> November 2025 (allowing an additional week either side with postal entries received up to 17<sup>th</sup> November included) on the two key changes: adopting a 52-week rent charging model and reviewing the structure of service charges (fixed), in addition to a general update of the existing tenancy agreement. In total, 3,771 tenants were consulted, and 538 (14%) responses were received. 89 respondents were neutral/unspecified to proposals and 136 of the 538 responses rejected the proposals.

	Number of Responses	Supported Proposals	Neutral/ Unspecified to Proposals	Rejected Proposals
Responses Received	538 (14%)	313	89	136
No Response received (treating as accepting all changes as per consultation documentation)	3,233 (86%)	3,233	-	-
<b>Total</b>	<b>3,771 (100%)</b>	<b>3,546 (94%)</b>	<b>89 (2%)</b>	<b>136 (4%)</b>

Based on 94% of tenants not having an issue with the proposed changes, it is recommended that STAR Housing seek a Preliminary stage 1B approval from Shropshire Council to amend the tenancy agreement as proposed which, providing approval is achieved from Shropshire Council will result in the Notice of Variation and implementation being sent out – Included in the annual rent setting letter. - This is Stage 2 of the statutory consultation - Once the final tenancy agreement is approved, a 28-day “notice of variation” is served on all existing tenants. Once this period ends, the new agreement is in force and replaces the previous agreement. The intention is to have the new arrangements in place for the new financial year.

A separate paper detailing the results of the consultation is being tabled at FAR for information and recommendations.

## 2.7 - Rent Convergence

The sustainability of the HRA is dependent upon income management. The majority of HRA income is generated from dwelling rents. In this context, the reintroduction of rent convergence by the government represents a significant opportunity to strengthen the long-term financial resilience of the HRA. Rent convergence is the process of aligning social rents with government-calculated formula rents, which are based on a consistent methodology incorporating property values, local earnings, and property size. This policy aims to address historic inconsistencies in rent levels across the sector, ensuring fairness for tenants and predictability for landlords.

Under the proposed 10-year rent settlement from April 2026, landlords could be permitted to increase rents by up to CPI + 1% annually, with additional flexibility to raise rents by £1, £2, or £3 per week above this cap where current rents fall below formula levels. This phased approach to convergence is intended to balance affordability for tenants with the need to generate sufficient income to maintain and invest in housing stock. The

government is currently consulting on the appropriate uplift amount, and final decisions are expected to be confirmed following the conclusion of the consultation period. Until clarity is received, no rent convergence has been assumed within the current financial projections. The feeling across the sector is that this initiative may well be put into abeyance following the departure of Angela Raynor as Housing Minister who was a keen advocate and the recent higher than anticipated inflation levels. The cautious approach that STAR has taken by not including rent convergence assumptions ensures that our planning remains robust and avoids overestimating future income.

Currently, 89% of Shropshire Council rents are formula rents and therefore fall within the scope for convergence, with 96% of these below target rent. Based on a £2 weekly convergence rate, the additional rental yield over the next 10 years is projected at £9.9m, with full convergence achieved by year 6. This approach accelerates income recovery for the HRA delivering benefits sooner, ensuring we can respond to more complex requirements from the regulator, best place the HRA to meet the requirements of Decent Homes 2, deliver additional supply and mitigating risk from potential policy change during the convergence period. The maximum annual increase would be 6.1%, the minimum 3%, and the average 4.9%, equating to an average of £1.95 per week more than a non-converging rent, and £3.18 for those at the upper limit. These differences will reduce annually as convergence is reached.

A significant proportion of tenants have rents fully or partially covered by benefits, meaning affordability impacts are limited. For those not covered, applying the increase sooner aligns with a period where wage inflation is expected to outpace CPI, reducing real impact. While the policy may be perceived as an unlocking of investment in new and existing housing stock, in reality, it primarily seeks to restore income lost through rent policy changes since 2012 and does not address additional burdens placed on the HRA. Historic factors, including the removal of convergence in 2015, the 7% rent cap in 2023/24 despite an 11% formula rent increase, the 1% rent decrease from 2016-2019 and previous practice of not re-letting at target rent (changed from April 2025), have contributed to the current gap from target rent.

In order to protect the long-term sustainability of the HRA adopting rent convergence at £2pw is essential. Approval is requested for this to be implemented from 2026/27 should the Government allow it in sufficient time for this to be processed. STAR will work with any individual customers adversely impacted to protect the ongoing affordability of their tenancy.